



**STATE OF IDAHO DIVISION OF BUILDING SAFETY**

1090 East Watertower Street, Suite 150

Meridian, Idaho 83642

Ph: 800-955-3044

Fax: 877-810-2840

Website: [dbs.idaho.gov](http://dbs.idaho.gov)

Email: [customer.service@dbs.idaho.gov](mailto:customer.service@dbs.idaho.gov)

**APPLICATION FOR LIMITED ELECTRICAL TRAINEE WORK REGISTRATION**

**All schooling and work experience must have been obtained per state requirements.**

**\*YOU MUST PROVIDE A COPY OF LEGAL IDENTIFICATION (Driver's license, Passport, Military ID**

**To qualify for the Limited Electrical Trainee registration, an applicant must:**

- Be at least 16 years of age.
- Submit a completed notarized application (included).
- Pay the \$30 (non-refundable) license registration fee.

**To maintain a Limited Electrical Trainee registration, an individual must:**

- Be employed by a licensed Limited Electrical Contractor of the same limited category.
- Work under the constant supervision of a licensed Limited Electrical Installer of the same limited category.

**Please Note:** Registration as a Limited Electrical Trainee is issued for a period of three (3) years. Hours will be credited only so long as the trainee is actively registered with the Division of Building Safety.

Registration as a trainee is not the same as a license or certificate of competency. No level of competence is implied by a registration.



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**APPLICATION FOR LIMITED ELECTRICAL TRAINEE WORK REGISTRATION**

**\*YOU MUST PROVIDE A COPY OF LEGAL IDENTIFICATION (Driver's license, Passport, Military ID)**

Are you currently serving in the US military, a veteran or spouse of any such person? No \_\_\_\_\_ Yes \_\_\_\_\_

**\*Check the type of Limited Electrical Trainee registration you are applying for:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Elevator, Etc.           | <input type="checkbox"/> Limited Energy              | <input type="checkbox"/> Refrig, Htg, & Air Cond.       |
| <input type="checkbox"/> Sign                     | <input type="checkbox"/> Irrigation Sprinkler        | <input type="checkbox"/> Outside Wireman (Lineman)      |
| <input type="checkbox"/> Manufacturing/Assembling | <input type="checkbox"/> Well Driller/Pump Installer | <input type="checkbox"/> Photovoltaic (Solar) Installer |

**PLEASE PRINT** \*REQUIRED FIELD

\*Applicant's Legal Name: \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_

\*Mailing Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip Code: \_\_\_\_\_

\*Social Security Number: \_\_\_\_\_

\*Contact Phone Number(s): \_\_\_\_\_

\*E-Mail Address: \_\_\_\_\_

*(All future notifications will be done via email.)*

\*Have you ever held a limited electrical license in another jurisdiction? No \_\_\_\_\_ Yes \_\_\_\_\_

If Yes, attach a copy of the license.

Please be advised that the DBS shall consider the address provided by the applicant on this form as the business address of record for the applicant, which may be subject to public disclosure in accordance with the Idaho Public Records Act (I.C. §101 *et seq.*). Because the address will be used for the purposes of all correspondence from the DBS with the license/registration holder, please be sure to provide an address that will be accurate for the duration of license or registration period. By providing this application the successful applicant acknowledges that upon request DBS may disclose the address as a public record, and the applicant provides his/her consent to do so.

I also hereby authorize the Idaho Division of Building Safety to release the last 4 (four) numbers of my Social Security Number for verification purposes.

I certify the information above is correct.

\*Signature: \_\_\_\_\_ \*Date: \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC**

State of: \_\_\_\_\_

The above individual appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY SEAL:

\_\_\_\_\_  
Signature of Notary Public  
Commission Expires: \_\_\_\_\_



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**LIMITED ELECTRICAL TRAINEE WORK VERIFICATION FORM**

(Please submit a separate form for each employer)

**SELF-VERIFICATION WILL NOT BE ACCEPTED**

Applicant's Legal Name: \_\_\_\_\_ License # if required: \_\_\_\_\_

Employer/Contractor: \_\_\_\_\_ License # if required: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Supervising Electrician: \_\_\_\_\_ License Number: \_\_\_\_\_

Dates \_\_\_\_\_ of \_\_\_\_\_ Verification: \_\_\_\_\_

From: (month/day/year)

To: (month/day/year)

**Total hours** performing electrical work for this employer for the time noted above: \_\_\_\_\_

**Detailed Description** of the type of work performed: \_\_\_\_\_

Are the above dates taken from payroll records: \_\_\_\_ Yes \_\_\_\_ No

Were all jobs where the applicant worked inspected by a governmental authority: \_\_\_\_ Yes \_\_\_\_ No  
(Governmental Authority example: State Electrical Inspector/City Inspector)

If No, please explain: \_\_\_\_\_

Was this work done in the State of Idaho? No \_\_\_\_\_ Yes \_\_\_\_\_ State \_\_\_\_\_  
(If the work was performed in multiple States, a separate verification form is needed for each State. Listed license Number s must reflect the State in which the work was performed.)

Employer's Authorized Signature

Date

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC**

State Of \_\_\_\_\_

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The following (IDAPA 07.01.04014) shall be considered as electrical limited, the practice of which shall require a limited license:

**Elevator, Dumbwaiter, Escalator or Moving Walk Electrical Licenses:**

Any person qualifying for and having in his possession a current elevator electrical license may install, maintain, repair, and replace equipment, controls, and wiring beyond the disconnect switch in the machine room of the elevator and pertaining directly to the operation and control thereof when located in the elevator shaft and machine room. He shall be employed by a licensed elevator electrical contractor and his installation shall be limited to this category. The holder of such limited license may not countersign a contractor's license application as supervising installer except for work within his limited category. (4-9-79)

**Sign Electrical Licenses:**

Any person qualifying for and having in his possession a current sign electrical license may install, maintain, repair, and replace equipment, controls, and wiring on the secondary side of sign disconnecting means; providing the disconnecting means is located on the sign or within sight therefrom. He shall be employed by a licensed sign electrical contractor whose installations shall be limited to this category. The holder of such limited license may not countersign a contractor's license application as supervising installer except for work within his limited category. (3-15-02)

**Manufacturing or Assembling Equipment Electrical Licenses:**

- a) A licensed limited manufacturing or assembling equipment electrician must be employed by a licensed limited manufacturing or assembling equipment contractor in order to work in this category. The holder of a limited license in this category may not countersign a contractor's license application as supervising installer except for work within this limited category. (4-5-00)
- b) Any person licensed pursuant to Paragraph 014.03.a. of these rules may install, maintain, repair, and replace equipment, controls, and accessory wiring, integral to the specific equipment, on the load side of the equipment disconnecting means. Electrical service and feeder are to be installed by others. The licensee may also install circuitry in modules or fabricated enclosures for the purpose of connecting the necessary components which individually bear a label from a nationally recognized testing laboratory when such equipment is designed and manufactured for a specific job installation. All wiring completed shall meet all requirements of Title 54, Chapter 10, Idaho Code, all rules promulgated pursuant thereto, and the most current edition of the National Electrical Code. (7-1-94)
- c) Subsection 014.03 of these rules does not apply to a manufacturing or assembling equipment electrician installing electrical wiring, equipment, and apparatus in modular buildings as that term is defined in Section 39-4105, Idaho Code. Only installer electricians and electrical apprentices, employed by an electrical contractor, may perform such installations. (3-30-07)

**Limited Energy Electrical Licenses:**

- a) Limited energy systems are defined as fire and security alarm systems, class 2 and class 3 signaling circuits, key card operators, nurse call systems, motor and electrical apparatus controls and other limited energy applications covered by the NEC. (7-1-99)
- b) Limited energy systems do not include, and no license of any type is required for, the installation of landscape sprinkler controls or communication circuits, wires and apparatus that include telephone systems, telegraph facilities, outside wiring for fire and security alarm systems which are used for communication purposes, and central station systems of a similar nature, PBX systems, audio-visual and sound systems, public address and intercom systems, data communication systems, radio and television systems, antenna systems and other similar systems. (7-1-99)
- c) Unless exempted by Section 54-1016, Idaho Code, any person who installs, maintains, replaces or repairs electrical wiring and equipment for limited energy systems in facilities other than one (1) or two (2) family dwellings shall be required to have a valid limited energy electrical license and must be employed by a licensed limited energy limited electrical contractor or electrical contractor. The holder of a limited license may only countersign a contractor's application as a supervising installer for work within his limited category. (7-1-98)



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**Irrigation Sprinkler Electrical Licenses:**

Any person qualifying for and having in his possession, an irrigation system electrical license may install, maintain, repair and replace equipment, controls and wiring beyond the disconnect switch supplying power to the electric irrigation machine. The irrigation machine is considered to include the hardware, motors and controls of the irrigation machine and underground conductors connecting the control centers on the irrigation machine to the load side of the disconnecting device. Disconnect device to be installed by others. All such installations performed by individuals under this subsection shall be done in accordance with the applicable provisions of the National Electrical Code. He shall be employed by a licensed electrical contractor whose license is contingent upon the granting of a limited electrical license to an employee and whose installations shall be limited to this category. The holder of a limited license may not countersign a contractor's license application as supervising limited installer except for work in his limited category. (1-1-92)

**Well Driller and Water Pump Installer Licenses:**

All such installations performed by individuals under this subsection shall be done in accordance with the applicable provisions of the approved National Electrical Code. He shall be employed by a licensed well driller and water pump installer electrical contractor whose installations shall be limited to this category. The holder of such limited license may not countersign a contractor's license application as supervising limited installer except for work in his limited. Any person currently licensed in this category may perform the following types of installations: (1-14-87)

- a) Single or three (3) phase water pumps: install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others. (4-6-05)
- b) Domestic water pumps, one hundred twenty/two hundred forty (120/240) volt, single phase, sixty (60) amps or less: Install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to and including the disconnecting device. (7-1-98)
- c) Temporarily connect into a power source to test the installations, provided that all test wiring is removed before the installer leaves the site. (1-14-87)
- d) Individual residential wastewater pumping units. Install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to and including the disconnecting device for systems that serve one-family, two-family, or three-family residential installations. (4-11-06)

**Refrigeration, Heating and Air Conditioning Electrical Licenses:**

All such installation, maintenance, and repair performed by individuals under this subsection shall be done in accordance with applicable provisions of the National Electrical Code. He shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such limited license may not countersign a contractor's license application as a supervising limited installer except for work in his limited. Any person currently licensed in this category may perform the following types of installations, which installations shall be limited to factory-assembled, packaged units: (9-17-85)

- a) Heating Units (single phase): install, repair, and maintain all electrical equipment, wires, and accessories from the unit up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others. (9-17-85)
- b) Refrigeration, Air-Conditioning Equipment and Heat Pumps (single phase): install, repair, and maintain all electrical equipment, wires, and accessories from the unit up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others. (9-17-85)
- c) Refrigeration, Air-Conditioning and Heating Systems (three (3) phase): install, maintain, and repair all electrical equipment and accessories up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others. (9-17-85)



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**Outside Wireman (Lineman) Electrical License:**

All such installation, maintenance, and repair not exempt under the provisions of Section 54-1016, Idaho Code, performed by individuals under this subsection shall be done in accordance with the applicable provisions of the National Electrical Code. The licensee shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such limited license may not countersign a contractor's license application as a supervising limited installer except for work in his limited. Applicants for this license class shall provide documentation of having completed an electrical lineman apprenticeship program or similar program approved by the U.S. Department of Labor, Office of Apprenticeship. Any person currently licensed in this category may perform the following types of installations: (4-7-11)

- a) Overhead distribution and transmission lines in excess of six hundred (600) volts. (4-7-11)
- b) Underground distribution and transmission lines in excess of six hundred (600) volts. (4-7-11)
- c) Substation and switchyard construction in excess of six hundred (600) volts. (4-7-11)

**Photovoltaic (Solar) Installer License:**

All such installation, maintenance, and repair not exempt under the provisions of Section 54-1016, Idaho Code, performed by individuals under this Subsection shall be done in accordance with the applicable provisions of the National Electrical Code. The license holder shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such limited license may not countersign a contractor's application as a supervising limited installer except for work in his limited. Applicants for this license class shall provide proof of photovoltaic installer certification by the North American Board of Certified Energy Practitioners (NABCEP) or equivalent. Any person licensed in this category may perform the following types of installations: (3-29-12)

- a) Solar Photovoltaic DC Systems: Install, maintain, repair, and replace all electrical equipment, wires, and accessories up to and including the inverter. (3-29-12)
- b) Solar Photovoltaic micro-inverter/AC Systems: Install, maintain, repair, and replace all electrical equipment, wires, and accessories up to and including the AC combiner box. (3-29-12)



## CREDIT CARD AUTHORIZATION FORM

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I \_\_\_\_\_, authorize **The State of Idaho**,  
(Please Print Card Holders Name)

**Division of Building Safety**, to charge my credit/debit card account in the amount of \$\_\_\_\_\_

*\*Please note there is an additional 3% charge for the use of your card through Access Idaho.*

### This payment is for:

- |  |   |
|--|---|
| <input type="checkbox"/> License Application Fee _____<br>Applicant Name | <input type="checkbox"/> New Permit Fee _____<br>Job Site Address           |
| <input type="checkbox"/> License Renewal Fee _____<br>License Number     | <input type="checkbox"/> Fee Due on Existing Permit _____<br>Permit Number  |
| <input type="checkbox"/> New License Fee _____<br>Applicant Name         | <input type="checkbox"/> Other _____<br>Please Provide Detailed Information |

\_\_\_\_\_  
**Cardholder Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Contact Phone Number**

\_\_\_\_\_  
**Email Address for Receipt (Optional)**

### **All Fields Below Are Required**

Credit/Debit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ CVC # \_\_\_\_\_

Billing Address Zip Code: \_\_\_\_\_

*\*Your card information will not be retained for future transactions*