

**FACTORY BUILT STRUCTURES ADVISORY BOARD  
SPECIAL TELE/VIDEOCONFERENCE MEETING**

**Thursday – August 13, 2020 – 10:30 a.m. (MDT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian  
1250 Ironwood Drive, Suite 220, Coeur d’Alene  
155 North Maple Street, Blackfoot**

**DRAFT MINUTES OF THE AUGUST 13, 2020 MEETING**

**NOTE:** The following report is not intended to be a verbatim transcript of the discussions at the meeting, rather to record the significant features of those discussions.

Chairman Markus Alley called the meeting to order at 10:34 a.m. (MDT)

**Board Members Present:**

Markus Alley, Chairman  
Brian Mattson  
Michael Jensen  
Ken Roche  
Spencer McLean  
Kenna Draper  
Michael Hampton

**DBS Staff Members Present:**

Ron Whitney, Administrator  
Patrick J. Grace, Deputy Administrator  
Spencer Holm, Deputy Attorney General  
Larry Jeffres, Regional Manager, Region 1  
Adam Bowcutt, Regional Manager, Region 3  
Jeff Egan, Building Program Manager  
Lisa Stover, Building Program Supervisor  
Renee Bryant, Administrative Assistant 2

- ◆ **Vote to authorize Notice of Omnibus Rulemaking – Adoption of Proposed Rule and Notice of Omnibus Fee Rulemaking – Adoption of Proposed Fee Rule with regard to IDAPA 24.39.31, (formerly 07.03.03), IDAPA 24.39.32, (formerly 07.03.09), IDAPA 24.39.33, (formerly 07.03.11), IDAPA 24.39.34, (formerly 07.03.12), and IDAPA 24.39.35, (formerly 07.03.13) in Docket Number 24-0000-2000F**

For administrative rules to continue to be effective, the legislature has to reauthorize them each year. This year, similar to last year, the legislature did not reauthorize any rule that had a fee in it. To ensure the fee rules remain in place, the Governor’s office has promulgated them on a temporary basis. The Board has authority over the rules; therefore, DBS asked for approval to place the rules in a proposed state. Once approved, the rules will be published in the Idaho Administrative Bulletin for possible reauthorization at the 2021 legislature.

DBS has been moved under the Division of Occupational and Professional Licensing. Therefore, the IDAPA rules under the Factory Built Structures Advisory Board have been recodified from 07.03.03 to 24.39.31, 07.03.09 to 24.39.32, 07.03.11 to 24.39.33, 07.03.12 to 24.39.34, and 07.03.13 to 24.39.35.

- ◆ **MOTION: Spencer McLean made a motion to vote to authorize Notice of Omnibus Rulemaking – Adoption of Proposed Rule and Notice of Omnibus Fee Rulemaking – Adoption of Proposed Fee Rule with regard to IDAPA 24.39.31, (formerly 07.03.03),**

IDAPA 24.39.32, (formerly 07.03.09), IDAPA 24.39.33, (formerly 07.03.11), IDAPA 24.39.34, (formerly 07.03.12), and IDAPA 24.39.35, (formerly 07.03.13) in Docket Number 24-0000-2000F. Michael Hampton seconded. Roll Call: Ken Roche-Aye, Michael Jensen-Aye, Spencer McLean made the motion, Michael Hampton seconded, Kenna Draper-Aye, Brian Mattson-Aye, and Markus Alley-Aye. All in favor, motion carried.

◆ **Adjournment**

**MOTION:** Spencer McLean made a motion to adjourn the meeting. Michael Hampton seconded.

The meeting adjourned at 10:43 a.m. (MDT)

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MARKUS ALLEY, CHAIRMAN  
FACTORY BUILT STRUCTURES  
ADVISORY BOARD

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RON WHITNEY, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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DATE

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DATE

These DRAFT minutes are subject to possible correction and final approval by the Factory Built Structures Advisory Board.  
08/24/2020rb