



State of Idaho  
***DIVISION OF BUILDING SAFETY***

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***Building a Safer Idaho***

**BRAD LITTLE**  
Governor

Chris Jensen  
Administrator

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June 25, 2020

Division of Financial Management  
Borah Building  
304 N 8th St, 3rd Floor  
Boise, ID 83702

To Whom It May Concern:

Enclosed with this letter, please find the report of the Division of Building Safety (Division) which contains information responsive to executive order No. 2020-02 relating to agency guidance maintained and used by the Division. The report is contained on an excel spreadsheet in order to consolidate them into a single location and more readable format, and contains the information required by the executive order. The document will be placed on the DBS website. As agency guidance documents are created or eliminated, DBS will update the spreadsheet. Additionally, when the Division stands up its new website, the agency may modify the layout of the report in a more user-friendly format for the public. Please feel free to contact me or a member of my staff should your office have any questions about the report or need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Chris L. Jensen".

CHRIS JENSEN  
Administrator, Division of Building Safety