

DIVISION OF BUILDING SAFETY

IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING

FEBRUARY 18, 2020



IDAHO BUILDING CODE BOARD

Agenda Item No. 01

Agenda and Minutes

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approval of the February 18, 2020 Agenda, October 2, 2019 Special Meeting Minutes and October 29, 2019 Special Meeting Minutes

ACTION: Consent

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: Tentative Agenda and Draft Minutes



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

IDAHO BUILDING CODE BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
155 North Maple Street, Blackfoot**

**Teleconference – (877) 820-7831--529619
dbs.idaho.gov – (208) 332-7137**

Tuesday, February 18, 2020

9:30 a.m. – 10:30 a.m. (MST)

8:30 a.m. – 9:30 a.m. (PST)

9:30 a.m. CALL TO ORDER – Andrew Bick, Chairman

- Roll Call & Introductions
- Recognition – Mike Tracy
- Welcome – Jon Laux and Rob Brooks
- Open Forum

CONSENT AGENDA

1. Approval of the February 18, 2020 Agenda, October 2, 2019 Special Meeting Minutes and October 29, 2019 Meeting Minutes – Andrew Bick

ACTION AGENDA

2. Authorize Notice of Adoption of Temporary Rule Regarding IDAPA 07.03.01 – Spencer Holm, Deputy Administrator
3. Election of Officers – Andrew Bick

INFORMATIONAL AGENDA

4. Program Manager Report – Jeff Egan, Building Program Manager
5. Administrator Report – Chris L. Jensen, Administrator
 - Financial Report

10:30 a.m. ADJOURN

All times, other than beginning, are approximate and scheduled in accordance to Mountain Standard Time (MST), unless otherwise noted. Agenda items may shift depending on the Idaho Building Code Board preference. 02/04/2020r

**IDAHO BUILDING CODE BOARD
SPECIAL TELECONFERENCE/
VIDEOCONFERENCE MEETING**

Wednesday – October 2, 2019 – 10:00 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

***DRAFT MINUTES OF THE OCTOBER 2, 2019 SPECIAL MEETING**

NOTE: *The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.*

Chairman Andrew Bick called the special meeting to order at 10:03 a.m. (MDT)

Board Members Present:

Andrew Bick, Chairman
Jason Blais, Vice-Chairman
Chuck Bleth
John Cotner
Stan Browning
Kent Soelberg

DBS Staff Members Present:

Chris L. Jensen, Administrator
Spencer Holm, Deputy Attorney General
Jeff Egan, Building Program Manager
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Lisa Stover, Building Program Supervisor
Renee Bryant, Administrative Assistant 2

◆ **Vote to Authorize Notice of Omnibus Rulemaking – Adoption of Pending Rule and Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 07.03.01 in Docket Numbers 07-0000-1900 and 07-0000-1900F**

Deputy Attorney General Spencer Holm explained the background behind the Board adopting temporary and proposed rules of all building codes on May 2, 2019. The next stage of the rulemaking process is to adopt the rules as a “pending” status. Since the adoption of the proposed rules, the Division of Financial Management has asked for additional red tape reduction cuts. The rules with the additional edits; i.e., housekeeping, removal of outdated or unnecessary rules and/or repeated verbiage, etc., were provided for the Board’s review and approval.

One change brought forth pertains to modular units. For many years the modular rules were in the building code rules. The modular program has adopted its own rules; using language that was verbatim or very similar to what was in the building code rules. Therefore, the modular rules are no longer needed in the building code rules.

In addition, the adoption of the 2018 building codes is separate rulemaking and will go to the 2020 legislature for its own review.

MOTION: Jason Blais made a motion to authorize Notice of Omnibus Rulemaking – Adoption of Pending Rule and Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 07.03.01 in Docket Numbers 07-0000-1900 and 07-0000-1900F. Stan Browning seconded. All in favor, motion carried.

◆ **Adjournment**

The Chairman adjourned the meeting at 10:18 a.m. (MDT)

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

**These DRAFT minutes are subject to possible correction and final approval by the Idaho Building Code Board. 10/23/2019rb*

**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday – October 29, 2019 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

***DRAFT MINUTES OF THE OCTOBER 29, 2019 MEETING**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Andrew Bick called the meeting to order at 9:31 a.m. (MDT)

Board Members Present:

Andrew Bick, Chairman
Jason Blais, Vice-Chairman
John Cotner
Stan Browning
Mike Tracy
Kent Soelberg
Nick Guho

DBS Staff Members Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Spencer Holm, Deputy Attorney General
Jeff Egan, Building Program Manager
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Adam Bowcutt, Regional Manager, Region 3
Lisa Stover, Building Program Supervisor
Renee Bryant, Administrative Assistant 2

◆ **Recognition**

Allen Jensen was recognized with a plaque for his years of service on the Board.

◆ **Open Forum**

There were no new issues to discuss.

◆ **Approval of the October 29, 2019 Agenda and August 13, 2019 Meeting Minutes**

MOTION: Mike Tracy made a motion to approve the agenda and minutes as presented. John Cotner seconded. All in favor, motion carried.

◆ **Schedule 2020 Board Meetings**

To coordinate with the deadlines for rulemaking, the Board approved the following dates:
February 18, April 14, June 16, August 18 (Tentative) and October 20.

MOTION: Kent Soelberg made a motion to accept the 2020 board meeting dates. Nick Guho seconded. All in favor, motion carried.

◆ **Vote to Adopt or Reject the Pending Rule for Docket Number 07-0301-1901, Which Adopts the 2018 Building Codes**

The Board approved the proposal to adopt the 2018 building codes at its August 13, 2019 board meeting. A *Notice of Rulemaking – Proposed Rule* was published in the September 2019 Idaho Administrative Bulletin; offering the public an opportunity to comment. The Division did not

receive any comments. The Board was asked to approve the pending rule for it to go to the 2020 legislature.

MOTION: Mike Tracy made a motion to adopt the pending rule, docket number 07-0301-1901, which adopts the 2018 building codes. Jason Blais seconded. All in favor, motion carried.

◆ **Program Manager Report**

Idaho National Laboratory (INL) Projects – In October 2019, DBS presented two certificates of occupancy. The Collaborative Computing Center, 62,000 square foot \$40 million-dollar project, and Cybercore Integration Center, financed by \$90 million dollars in bonds and approved by the state Legislature. Both buildings are located at the INL campus in Idaho Falls.

Skilled Nursing Facility (SNF) – This new 48,000 square foot facility in Blackfoot will cost \$23 million dollars.

Adolescent Psychiatric Unit – In Nampa, a new 18,000 square foot facility, to include a 16-bed unit, will cost \$6 million dollars.

Basketball Arena – Ground has been broken on the new arena at the University of Idaho in Moscow. This 66,000 square foot building, costing \$36 million dollar, will be the new home for the Vandal basketball teams.

◆ **Administrator Report**

Financial Report – Finances are good with a little over one-year in the cash reserve.

Permits/Inspections – The Division is seeing no slow down with 314 permits taken out yesterday. In addition, there have been several days where there have been over 600 inspections.

New Office Location – The Idaho Department of Labor has closed 14 facilities statewide. The Division is buying the building in Blackfoot. By end of November, the Pocatello and Idaho Falls staff should be moved in.

◆ **Adjournment**

MOTION: John Cotner made a motion to adjourn the meeting. Mike Tracy seconded. All in favor, motion carried.

The meeting adjourned at 9:57 a.m. (MDT)

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

CHRIS L. JENSEN ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the Idaho Building Code Board. 01/06/2020rb

IDAHO BUILDING CODE BOARD

Agenda Item No. 02 Authorize Notice of Adoption of Temporary Rule Regarding IDAPA 07.03.01

PRESENTER: Spencer Holm, Deputy Attorney General

OBJECTIVE: Approve temporary rule.

ACTION: Vote to accept or deny the adoption of a temporary rule.

BACKGROUND: DBS has received instructions from the Governor's Office to prepare for the possibility that the 2020 legislature may again not reauthorize all the administrative rules this session. What that preparation involves is all state-agencies must be ready to run temporary rules for all of its rule chapters if the legislature concludes this session (*sine die*) without reauthorizing the rules.

PROCEDURAL HISTORY:

ATTACHMENTS: No Documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 03

Election of Officers

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Appoint a chairman and vice-chairman to the Idaho Building Code Board from the active board members.

ACTION: Vote for a chairman and vice-chairman to oversee the Board.

BACKGROUND:

PROCEDURAL HISTORY: Idaho Code 39-4106 (2) states in part, "...elect by majority vote of the members of the board, a chairman shall preside at meetings of the board."

ATTACHMENTS: No Documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 04

Program Manager Report

PRESENTER: Jeff Egan, Building Program Manager

OBJECTIVE: Provide the Board with an overview of the Program's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No Documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 05

Administrator Report

PRESENTER: Chris L. Jensen, Administrator

OBJECTIVE: Provide the Board with an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: Financial Report





Division of Building Safety
 IDAHO BUILDING CODE FUND 0229-02
 Fiscal Year 2020 Financial Statements
 As of 12/31/2019

Statement of Revenues and Expenditures

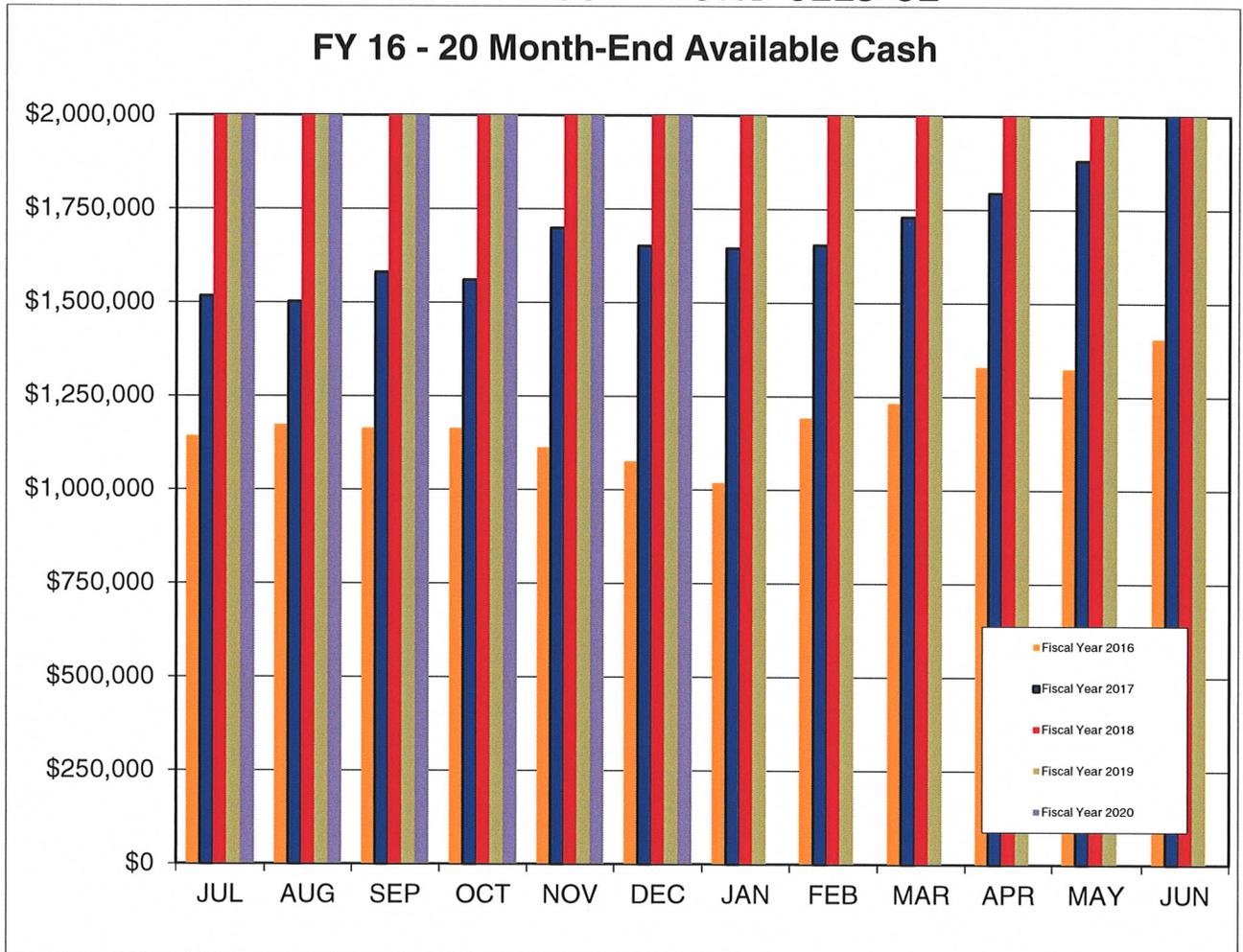
Class	Budget	Fiscal Year To Date	YTD as a % of Budget	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	2,061,700	925,929	44.9%	1,135,771	1,034,347	1,960,276	95.1%
Expenditures							
Personnel:	1,590,000	641,204	40.3%	948,796	641,204	1,282,408	80.7%
Operating:	400,100	129,367	32.3%	270,733	139,735	269,103	67.3%
Capital:	71,600	-	0.0%	71,600	71,600	71,600	100.0%
Total Expenditures	2,061,700	770,571	37.4%	1,291,129	852,539	1,623,110	78.7%
Net for FY 2020	-	155,358			181,807	337,166	

Statement of Cash Balance

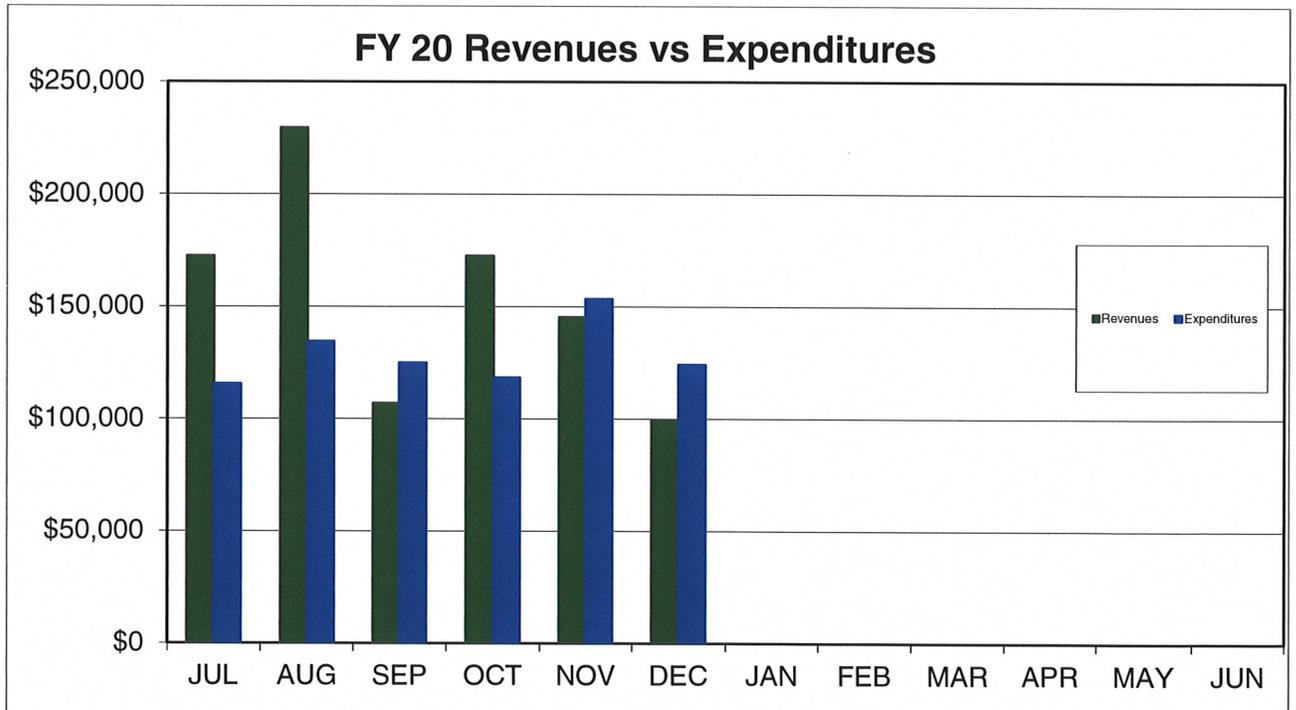
July 1, 2019 Beginning Cash Available	Fiscal Year to Date Revenues	Fiscal Year to Date Expenditures and Encumbrances	Other Changes in Cash	Available Cash as of December 31, 2019	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
3,332,737	925,929	(770,571)	(1,786)	3,486,309	181,807	3,668,117

IDAHO BUILDING CODE FUND 0229-02

FY 16 - 20 Month-End Available Cash



FY 20 Revenues vs Expenditures



IDAHO BUILDING CODE FUND 0229-02

