

PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING

Monday – October 3, 2016 – 9:30 a.m. (MDT)

Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho

MINUTES OF THE OCTOBER 3, 2016 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Jim Roletto called the meeting to order at 9:30 a.m. (MDT)

Board Members Present:

Jim Roletto, Chairman
Joe Jackson, Vice-Chairman
Evan Goodwin
Chuck Graves
Robbie Austin
Garry Tolley
Karen Echeverria

DBS Staff Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Bill Hatch, Public Information Officer
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Compliance Program Supervisor
Chuck Knapp, Regional Supervisor, Region 1
Renee Bryant, Administrative Assistant 2/Board Support

◆ **Introduction**

Karen Echeverria, Public Member Representative, was welcomed to the Board as the newest member.

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of October 3, 2016 Agenda**

MOTION: Garry Tolley made a motion to approve the agenda as presented. Chuck Graves seconded. Vote called. All in favor, motion carried.

◆ **Approval of July 7, 2016 Board Meeting Minutes**

MOTION: Joe Jackson made a motion to approve the minutes as written. Garry Tolley seconded. Vote called. Six ayes and one abstention. Motion carried.

◆ **Schedule 2017 Board Meetings**

The proposed dates for 2017 are: January 9th, April 10th, July 6th and October 2nd. The suggested date for July is too close to a holiday; therefore, the Board changed the date to Monday, July 10th.

MOTION: Joe Jackson made a motion to accept the following 2017 PWCL Board meeting dates: January 9th, April 10th, July 10th and October 2nd. Karen Echeverria seconded. Vote called. All in favor, motion carried.

ACTION: The 2017 PWCL Board meeting dates will be placed on the Division's Board Meeting calendar and website.

◆ **Compliance Program Report**

The program is going well with more government officials interacting with the Compliance Program Supervisor.

◆ **Operational Report**

Recognition – The Compliance Program Supervisor was recognized for his efforts in presenting a Public Works Code class to all 44 counties in the state of Idaho.

Legislation – Legislation affecting the Construction Manager/General Contractor requirements, and shifting the authority over construction management proceedings from the Board to the Administrator, is under review at the Governor's office. The rule on specialty license category 13800 *Instrumentation and Controls* is moving forward.

Licensing – It has been noted developers will install facilities in a subdivision before turning it over to a county, road district, etc. Government entities have started to require individuals doing the work to have a public works contractors license.

Reports – The Quarterly PWCL Board report, assessments and number of licenses processed, was addressed.

A license activity report, created from the Division's TRAK-iT system, was mentioned. The report provides a little more detail as far as where the revenue is derived from.

Statutory Change – Currently in statute, four members of the board constitutes a quorum. With the addition of an eighth board member, it was suggested the statute be amended to say a "majority" would be a quorum.

The Administrator will discuss this issue with the Agency's liaison in the Governor's office to determine whether Administration or the DBS will create draft legislation. If it is the responsibility of the Division, a draft proposal will be brought to the Board's January 2017 meeting.

◆ **Administrator Report**

Financial Report – The FY 2017 financial statement, as of August 30, 2016, for the Public Works Contractors License Fund was reviewed.

Budget – The budget proposal has been submitted to the Governor's office and the Division of Financial Management. Requested in the proposal is a position for one compliance officer.

A Tale of Two Cities – A comparison of the FY 2008 and FY 2018 budgets was provided. The approved budget in FY 2008, and the requested budget for FY 2018, was/is a little over \$14 million dollars. Compared to 2008, the Division is doing more with less employees.

Funds--Damage Prevention Board – As a continuance from the July meeting, the Administrator explained the funding for the Damage Prevention Board, to include the \$25,000 loan from the PWCL Board. The Administrator is confident the monies borrowed from this board will be repaid by the end of FY 2017.

Photovoltaic/Solar Plants – There is huge expansion and growth on photovoltaic/solar installations across the state of Idaho. There is a 40 mega-watt (mw) plant in Kuna, an 80 mw plant being built by Grandview and a 20 mw plant going up in American Falls. This is proving to be a very good market interface with Idaho Power and other utilities as the solar activity backs up their system peaks in the summer. The owners of the plants claim they can produce power at the same cost as a new gas plant; therefore, becoming a viable alternative.

City of Meridian – The number of residential permits continue to rise. Two major projects, I-84/Ten Mile Interchange and The Village at Meridian, were addressed.

◆ **Adjournment**

The Chairman called for a motion to adjourn.

MOTION: Chuck Graves made a motion to adjourn the meeting. Garry Tolley seconded. Vote called. All in favor, motion carried.

The meeting adjourned at 10:30 a.m. (MDT).

JIM ROLETTO, CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

CHRIS JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

01/06/2017rb