

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
TELECONFERENCE/VIDEOCONFERENCE MEETING**

Monday – July 10, 2017 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

MINUTES OF THE JULY 10, 2017 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Jim Roletto called the meeting to order at 9:35 a.m. (MDT)

Board Members Present:

Jim Roletto, Chairman
Joe Jackson, Vice-Chairman
Chuck Graves
Karen Echeverria (Teleconference)
Evan Goodwin (Teleconference)
Robbie Austin (Teleconference)

DBS Staff Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Patrick Grace, Deputy Attorney General
Spencer Holm, Deputy Attorney General
Larry Jeffres, Regional Manager, Region 1
Jeff Egan, Regional Manager, Region 3
Amy Kohler, Compliance Program Specialist
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

There were no new issues to address during open forum.

◆ **Approval of July 10, 2017 Agenda**

MOTION: Karen Echeverria made a motion to approve the agenda as presented. Chuck Graves seconded. Motion passed.

◆ **Approval of April 10, 2017 Board Meeting Minutes**

MOTION: Joe Jackson made a motion to approve the minutes as written. Chuck Graves seconded. Motion passed.

◆ **Compliance Program Report**

Compliance Program Supervisor Terry Blessing will officially be retired at the end of July 2017. Amy Kohler, DBS employee for almost 20 years, has accepted the position of Compliance Program Specialist. The regional managers will become more involved in all aspects of compliance with the Compliance Program Specialist spearheading the program.

Deputy Attorney General Patrick Grace has accepted the position of Southwest Idaho Regional Manager with the Division. Taking Mr. Grace's position as legal counsel for DBS is Deputy Attorney General Spencer Holm.

◆ **Administrator Report**

Financial Report – The program is solvent and in good shape with no foreseeable problems.

Staffing Changes – Recently, the Customer Resource Team obtained four new employees to assist in the issuance of permits and licenses, as well as inspector support. In addition, DBS is in the process of hiring a building inspector for the Meridian area. Starting July 1st, the Division has the ability to hire more personnel.

Paperless Board Packets – Beginning September 2017, board packets will only be available electronically through the Division’s website. This is great cost-savings for the Division’s eight boards.

Senate Bill 1074 – The bill modified/updated the procurement statutes, to include exemption and bonding changes related to some types of public works projects. Passed by the 2017 legislature, and signed by the Governor in March 2017, the bill became effective July 1, 2017. The Division was unaware of the bill until after the legislature had adjourned.

The procurement numbers, pertaining to public works contractor licenses, changed significantly. In the past, any construction, alteration, improvement or repair involving any single project with any number of trades or crafts and an estimated cost of less than \$10,000 was exempt from requiring a bid or holding a public works contractor license. The limit is now \$50,000 and will change what the Division does with public works licensing.

Board Member Karen Echeverria provided some background on the creation of the bill, as well as offered to provide any future proposals to DBS.

Also removed in its entirety was Idaho Code § 26-2805(1). The code allowed, in remote areas, for solicitation of bids by non-licensed public works contractors if it was determined there may be a lack of available licensed contractors. Although not used often, it removed the option for DBS.

◆ **Adjournment**

MOTION: Chuck Graves made a motion to adjourn the meeting. Joe Jackson seconded. Vote called. All in favor, motion carried.

The meeting adjourned at 9:58 a.m. (MDT).

JIM ROLETTO, CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

09/29/2017rb