

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING**

Thursday – July 10, 2014 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Acting Chairman John Sheldon called the meeting to order at 9:31 a.m. (MT).

Board Members Present:

John Sheldon, Vice-Chairman
Garry Tolley
Jim Roletto
Robbie Austin
Brian Bailey
Ken Worst

DBS Staff Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Terry Blessing, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Torry McAlvain, Chairman

In the absence of Chairman McAlvain, Vice-Chairman Sheldon served as acting chairman at this meeting.

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of July 10, 2014 Agenda**

MOTION: Garry Tolley made a motion to approve the agenda as presented. Jim Roletto seconded. All in favor, motion carried.

◆ **Approval of April 7, 2014 Board Meeting Minutes**

MOTION: Jim Roletto made a motion to approve the minutes as written. Garry Tolley seconded. All in favor, motion carried.

◆ **Specialty Categories, License Holder and Multi-Licenses**

A draft of proposed changes for specialty categories was distributed. The proposal is an attempt to tie everything back to the construction and specification institute numbers. DBS has worked diligently to consolidate “like” specialty categories; reducing the number from 125 to 93.

There was discussion of public works contractors being able to have licensures in different classifications, not just one classification as currently practiced. The concept would be to allow general contractors to demonstrate their competency in certain specialty tasks through licensures as a specialty in those categories; thus, allowing current contractors to start up another facet of their business through public works without being able to make the experience requirements at their current level.

There are no requirements for contractors who qualified years ago at a certain level, class, etc., to submit ongoing project history to verify they are still utilizing their licenses at that level. It was suggested during the license renewal period a project history of the various classification categories they may be licensed in be submitted. This would ensure they meet the same requirements expected of new applicants.

◆ **Operational Report**

Quarterly PWCL Board Report – The number of original licenses, renewals, upgrades and downgrades, April through June 2014, was addressed.

Administrative Assessment Log – In calendar year 2013, the Division issued \$31,156 in administrative assessments for licensing violations. As of today, \$2,753 has been billed.

◆ **Administrator Report**

Legislative Audit – The Division received a clean report on a recent audit of its business practices.

Financial Report – The Public Works Contractors Licensing Fund, FY 2014 financial statement as of May 31, 2014, was reviewed.

New Schools – The Meridian School District has a school bond up for election. If passed, three elementary and one middle school would be built.

Accelerate Idaho – Accelerate Idaho is the Governor’s new strategic plan to grow the state’s economy and expand career opportunities for Idaho citizens.

Rapid Response Team – As part of the Accelerate Idaho program, the Governor has named an interagency rapid response team responsible for collaborating quickly and efficiently when businesses are interested in launching, growing or relocating in Idaho.

Magnolia Nitrogen Idaho LLC ”Magnida” – Magnida, a Houston-based fertilizer company, plans to build a plant in the American Falls area to convert natural gas into ammonia (liquid) fertilizer. Approximately 800 electricians will be hired to build the plant and 150 to 190 permanent employees once completed.

◆ **Collaborative Group**

The Board went into recess to attend the collaborative meeting held immediately after this meeting. The Collaborative discussed three topics; specialty categories, multiple licenses, and license holder/verification of project history. No action was required at this time.

MOTION: Garry Tolley made a motion for the Board to go into recess to attend the collaborative meeting. Jim Roletto seconded. All in favor, motion carried.

◆ **Adjournment**

MOTION: Garry Tolley made a motion to adjourn the meeting. Jim Roletto seconded. All in favor, motion carried.

The meeting adjourned at 10:30 a.m. (MT).

JOHN SHELDON, ACTING CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

08/18/2014rb

DATE