

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING**

Monday – April 10, 2017 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

MINUTES OF THE APRIL 10, 2017 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Jim Roletto was delayed in his arrival; therefore, Vice-Chairman Joe Jackson called the meeting to order at 9:37 a.m. (MDT)

Board Members Present:

Jim Roletto, Chairman
Joe Jackson, Vice-Chairman
Karen Echeverria
Robbie Austin
Evan Goodwin
Brian Bailey

DBS Staff Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Patrick Grace, Deputy Attorney General
Larry Jeffres, Regional Manager, Region 1
Jeff Egan, Regional Manager, Region 3
Terry Blessing, Compliance Program Supervisor
Shelly Farris, Regional Supervisor, Region 3
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

No issues were brought forward during open forum.

◆ **Approval of April 10, 2017 Agenda**

Vice-Chairman Jackson called for a motion to approve the agenda.

MOTION: Karen Echeverria made a motion to approve the agenda as presented. Evan Goodwin seconded. Vote called. All in favor, motion carried.

◆ **Approval of January 9, 2017 Board Meeting Minutes**

Vice-Chairman Jackson called for a motion to approve the minutes.

MOTION: Robbie Austin made a motion to approve the minutes as written. Brian Bailey seconded. Vote called. Five ayes and one abstained, motion carried.

◆ **Election of Officers**

In accordance with Idaho Code § 54-1908. Meetings – Quorum, “At the April meeting of each year the Board shall elect officers.”

Chairman

NOMINATION: Joe Jackson nominated Jim Roletto to continue as chairman of the Board. Evan Goodwin seconded. All in favor, motion carried.

Vice-Chairman

NOMINATION: Karen Echeverria nominated Joe Jackson as vice-chairman. Robbie Austin seconded. All in favor, motion carried.

◆ **Compliance Program Report**

Classes – Compliance Program Supervisor Terry Blessing, with the Division’s HVAC Program Manager and HVAC Program Specialist, traveled around the state the last four weeks providing training on code updates, state compliance program, and public works licensing. During this time, six public works license packets were distributed.

Central Fire District – Rigby – The Compliance Program Supervisor has been working with the Central Fire District on a compliance issue. A class on public works laws has been tentatively scheduled with the fire district for June 24, 2017.

◆ **Administrator Report**

Financial Report – The Public Works Contractors License Fund FY 2017 financial statement, as of February 28, 2017, was addressed.

Quarterly PWCL License Report – Mentioned were the number of licenses processed for the first quarter of 2017.

2017 Legislation – House Bill 86, *Public Works Construction Management Licensing*, passed both the Senate and House and becomes effective July 1, 2017.

Public Works licensing rule, *13800 Instrumentation and Control*, did not pass the legislature. A representative was displeased with the verbiage; therefore, the rule never made it out of the committee. The Division will rewrite the proposal for review and possible approval by the Board for the 2018 legislative session.

The plumbing, electrical, and building codes, other than the International Residential Code, went through the legislature.

School Bonds – In March, there were several school bond elections held throughout the State of Idaho with over \$700,000,000 in bonds passing.

Changes within DBS – Staffing and responsibility changes continue within the Division. Jeff Egan, Building Program Manager, has been reassigned as the Regional Manager for Southeast Idaho. Mr. Egan will also be responsible for the Division’s Public Works program.

◆ **Adjournment**

The Vice-Chairman called for a motion to adjourn.

MOTION: Karen Echeverria made a motion to adjourn the meeting. Jim Roletto seconded. Vote called. All in favor, motion carried.

The meeting adjourned at 9:55 a.m. (MDT).

JOE JACKSON, VICE-CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

04/17/2017rb

DATE