

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING**

Monday - January 11, 2016 - 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Vice-Chairman Roletto called the meeting to order at 9:30 a.m. (MT)

Board Members Present:

Jim Roletto, Vice-Chairman
Joe Jackson
Evan Goodwin
Robbie Austin
Brian Bailey
Garry Tolley
Chuck Graves

DBS Staff Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Bill Hatch, Public Information Officer
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Compliance Program Supervisor
Chuck Knapp, Regional Supervisor, Region 1
Gary Sonnen, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Renee Bryant, Administrative Assistant 2/Board Secretary

◆ **Recognition**

John Sheldon was recognized for his years of service on the Board with a commemorative plaque.

◆ **Introduction**

Chuck Graves, Construction Manager Representative, was welcomed to the Board as the newest member.

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of January 11, 2016 Agenda**

MOTION: Garry Tolley made a motion to approve the agenda as presented. Joe Jackson seconded. All in favor, motion carried.

◆ **Approval of October 5, 2015 Board Meeting Minutes**

MOTION: Joe Jackson made a motion to approve the minutes as written. Brian Bailey seconded. All in favor, motion carried.

◆ **Election of Officers**

By statute, the election of officers is held at the April meeting. With the departure of Chairman Sheldon, it was requested elections be held at this meeting.

Chairman

MOTION: Brian Bailey made a motion to nominate Jim Roletto for chairman. Garry Tolley seconded. All in favor, motion carried.

Vice-Chairman

MOTION: Jim Roletto made a motion to nominate Joe Jackson for vice-chairman. Brian Bailey seconded. All in favor, motion carried.

◆ **Compliance Program Report**

Beginning April 5, 2016, the Compliance Program Supervisor will provide public works classes in all 44 counties.

◆ **Operational Report**

Quarterly PWCL License Report - The Quarterly PWCL Board report was reviewed.

Idaho School Board Association (ISBA) Meeting - In November 2015, the Division met with the ISBA in northern Idaho to discuss a construction manager/general contractor licensing bill. The Association of General Contractors is the originator of the proposed legislation.

Temporary Reduction of License Fees - When the 2016 legislature adjourns, the temporary rule to reduce renewal fees by 20 percent will be null and void. The Board was asked to consider how it would like to approach this issue; readdressing this topic at the April 2016 meeting.

ACTION: The topic *Temporary Reduction of License Fees* will be placed on the agenda for the April meeting as an informational item.

Damage Prevention Board - The underground utility industry has made another attempt to put before the 2016 legislature a bill that would create an 11 member board. Should the bill become law, the Board would be housed at the DBS. The purpose of the Board is to reduce damages to underground facilities and to promote excavation safety practices through education directed toward excavators, underground facility owners and the public-at-large.

◆ **Administrator Report**

Financial Report - The FY 2016 financial statements, November and December 2015, for the Public Works Contractors License Fund were reviewed.

Legislation - Based upon the recent Supreme Court decision with regard to anti-trust law, draft legislation was submitted to the 2016 legislature by the Governor's office. The proposal would allow the Governor more discretion when appointing board members, as well as delegate a consumer member to every licensing professional board.

The Administrator offered to provide additional information on the legislation at the April board meeting.

ACTION: The topic *Legislation* will be placed on the April 2016 board meeting agenda as an informational item.

City of Meridian - The Division has expanded its services with the city of Meridian to include building inspections and plan reviews.

Shoshone-Bannock Casino - The Region 3 Regional Manager provided an update on the anticipated expansion of the Shoshone-Bannock Casino in Blackfoot, Idaho.

FMC Plant - The former FMC plant site, west of Pocatello, will be the largest fertilizer storage and distribution center in Idaho. It is estimated the cost to build will be \$30 million dollars.

State-of-the-State Address - Today, the Governor will deliver his annual State-of-the-State to open the 2016 Idaho Legislative Session.

Dedicated Fund Agency - The Division is a dedicated fund agency. The Administrator explained what a dedicated fund agency is and the revenue source in which the Public Works Program is solely funded.

◆ **Adjournment**

MOTION: Garry Tolley made a motion to adjourn the meeting. Joe Jackson seconded. All in favor, motion carried.

The meeting adjourned at 10:05 a.m. (MT).

JIM ROLETTO, CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

02/26/2016rb

DATE