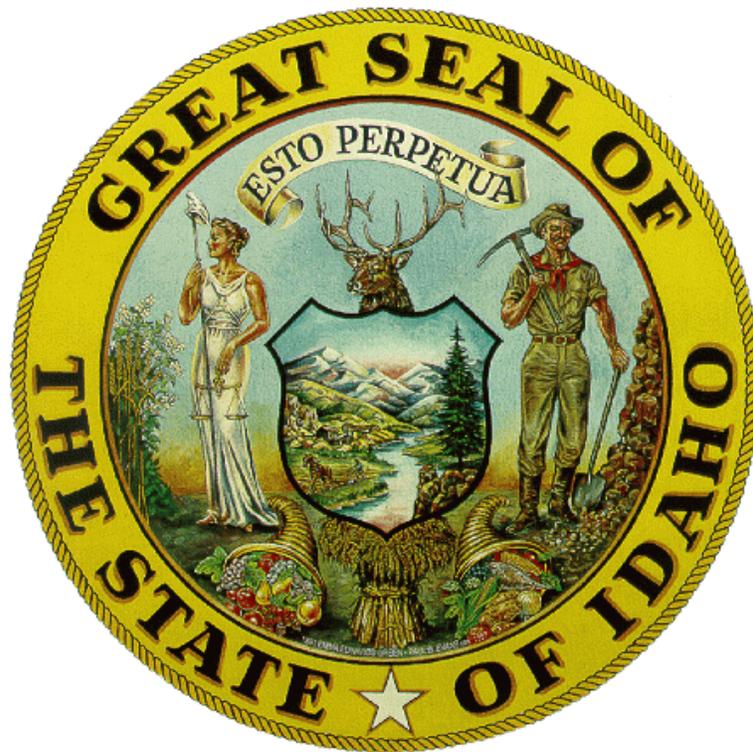


DIVISION OF BUILDING SAFETY

IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING

FEBRUARY 8, 2017



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 01

Agenda

PRESENTER: Dan Brizee, Chairman

OBJECTIVE: Approve the February 8, 2017 Idaho HVAC Board meeting agenda.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Tentative agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD VIDEOCONFERENCE MEETING

Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello
dbs.idaho.gov – (208) 332-7137

Wednesday, February 8, 2017
9:30 a.m. – 3:30 p.m. (MST)

(Note: North Idaho - Meeting Commences @ 8:30 a.m. PST)

9:30 a.m. CALL TO ORDER – Dan Brizee, Chairman

- Roll Call & Introduction
- Open Forum

CONSENT AGENDA

1. Approval of the February 8, 2017 Agenda – Dan Brizee, Chairman
2. Approval of the November 9, 2016 Board Meeting Minutes – Dan Brizee, Chairman

ACTION AGENDA

3. Title 54 Chapter 50, Idaho Code – John Nielsen, HVAC Program Manager

INFORMATIONAL AGENDA

4. Compliance Program Report – Terry Blessing, Compliance Program Supervisor
5. HVAC Inspector Certification – John Nielsen, HVAC Program Manager
6. Permit Fees – John Nielsen, HVAC Program Manager
7. IDAPA Rule 07.07.01.006.01(k) System Design – John Nielsen, HVAC Program Manager
8. Program Manager Report – John Nielsen, HVAC Program Manager
9. Administrator Report – Chris Jensen, Administrator
 - a. Financial Report

3:30 p.m. ADJOURN

All times, other than beginning, are approximate and scheduled according to Mountain Standard Time (MST), unless otherwise noted. Agenda items may shift depending on the Idaho HVAC Board's preference. 01/20/2017rb

IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 02

Minutes

PRESENTER: Dan Brizee, Chairman

OBJECTIVE: Approve the November 9, 2016 Idaho HVAC Board meeting minutes.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Draft minutes



IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING

Wednesday – November 9, 2016 – 9:30 a.m. (MST)

Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello

***DRAFT MINUTES OF THE NOVEMBER 9, 2016 MEETING**

NOTE: The following report is not a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Acting Chairman Ted Sermon called the meeting to order at 9:30 a.m. (MST)

Board Members Present:

Ted Sermon, Acting Chairman
Bill Carter
John Smith
Bill Vandegrift
Tim LaMott
Bruce Graham

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Bill Hatch, Public Information Officer
John Nielsen, HVAC Program Manager
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Chuck Knapp, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Terry Blessing, Compliance Program Supervisor
Renee Bryant, Administrative Assistant 2/Board Support

In the absence of Chairman Brizee, Vice-Chairman Sermon served as acting chairman at this meeting.

◆ **Open Forum**

Contractor Complaint – Homeowner Martin Fry informed the Board of an issue he has been dealing with for over a year. The dispute is with a mechanical contractor in Emmett and the installation of a new HVAC unit. The Division is working with Mr. Fry and has issued the company in question a Notice of Violation.

At a previous meeting, the Board approved the re-write of the mechanical law in the state of Idaho. Incumbent in that law, the board/agency will have the ability to impose penalty fees to contractors and others for violations of the consumer protection act.

◆ **Approval of the November 9, 2016 Agenda**

MOTION: Tim LaMott made a motion to approve the agenda as presented. Bill Carter seconded. Vote called. All in favor, motion carried.

◆ **Approval of the July 6, 2016 Meeting Minutes**

MOTION: Bill Carter made a motion to approve the minutes as written. Tim LaMott seconded. Vote called. All in favor, motion carried.

◆ **Schedule 2017 Board Meetings**

The 2017 Idaho HVAC Board meeting dates are as follows: February 8th, May 10th, July 12th, and November 8th.

MOTION: Tim LaMott made a motion to approve the 2017 Idaho HVAC Board meeting dates as presented. Bill Carter seconded. Vote called. All in favor, motion carried.

ACTION: The 2017 HVAC Board meeting dates will be placed on the Division's board calendar and website.

◆ **Idaho Code Title 54 Chapter 50**

No changes have been made to the draft proposal since it was presented at the July 2016 Board meeting. The proposal has been approved by the Division of Financial Management and will be introduced at the 2017 legislature.

At the July meeting, Kraig Stevenson, International Code Council (ICC) Representative, asked the Board to consider changing the new verbiage in Idaho Code § 54-5023(2) to read, "ICC certification and criteria as set in rule by the Board". The Board already has the authority in rule; therefore, does not need to be in statute. It was recommended this issue be addressed at a later date.

◆ **Compliance Program Report**

Supervisors and inspectors were acknowledged for assisting with complaints. Compliance Program Supervisor Blessing continues to search social media for non-compliant individuals and check licenses at job sites.

◆ **HVAC Program Manager Report**

HVAC Inspector Certifications – Currently, inspector certifications are offered through the International Association of Plumbing and Mechanical Officials and ICC. As a third option, and as a proposed rule change, the HVAC Program Manager would like the State to be able to have its own inspector certification program.

Permit Fees – There are two different permit fee schedules; one for residential and one for commercial/industrial jobs. This has caused confusion among the Division, inspectors and industry. In rule, the HVAC Program Manager would like to clarify the permit fees.

◆ **Operational Report**

Training Apprentices in Idaho – The Department of Labor and Idaho Career and Technical Education (ICTE) are putting a renewed emphasis on apprenticeship programs in the state of Idaho. ICTE is also working with the Boise School District to create a school-to-work program which will educate high school students on career opportunities in the HVAC, electrical and plumbing trades.

Building Codes and Collaborative – The question was asked which codes the Idaho Building Code Board recently approved to be presented at the 2017 legislature. They are: 2015 International

Building Code, 2015 International Existing Building Code, 2015 International Energy Conservation Code (IECC) – commercial and IECC Economizers.

At the Idaho Building Code Board’s October meeting, the Division received the responsibility to begin collaborative efforts toward the adoption of the International Residential Code and IECC – residential. The Administrator stated he suggested the collaborative consider the 2018 codes.

◆ **Administrator Report**

Financial Report – The Idaho HVAC Board Fund, FY 2017 financial statement as of September 30, 2016, was reviewed.

City of Meridian – The contract with Meridian continues to function very well. The City has expressed appreciation for the efforts the DBS inspection staff has put forth and the smoothness in which the program runs; including manual J and D submittals in compliance with the energy code.

The Division reviews approximately 10-15 plans and provides 40-45 inspections on a daily basis.

A Tale of Two Cities – A comparison of the FY 2008 and FY 2018 budgets was provided. The approved budget in FY 2008, and the requested budget for FY 2018, was/is a little over \$14 million dollars. Compared to 2008 the Division is doing more with less employees.

Solar Projects – There are several major solar facilities being, or have been, built in Idaho. They are located in or near Grandview, Kuna, Blackfoot and American Falls.

Budget – The following items have been included in the FY 2018 budget: 1) Electronic license renewal program, 2) Videoconference system replacement, 3) 21 vehicles and 4) Nine full-time employees (3 electrical inspectors, 2 building plan reviewers, 2 customer resource team members, 1 administrative assistant and 1 compliance officer).

◆ **Adjournment**

The Acting Chairman asked for a motion to adjourn the meeting.

MOTION: John Smith made a motion to adjourn. Bill Carter seconded. Vote called. All in favor, motion carried.

The meeting adjourned at 11:08 a.m. (MST).

TED SERMON, ACTING CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

CHRIS JENSEN
DIVISION OF BUILDING SAFETY

DATE

DATE

These DRAFT minutes are subject to possible correction and final approval by the Idaho HVAC Board. 02/01/2016rb

IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 03

Title 54 Chapter 50, Idaho Code

PRESENTER: John Nielsen, HVAC Program Manager

OBJECTIVE: Revisit the adoption of the revised changes to Idaho Code Title 54 *Professions, Vocations, and Businesses*, Chapter 50 *Installation of Heating, Ventilation, and Air Conditioning Systems*.

ACTION: Vote to pull or run the changes to Title 54 Chapter 50 at this year's legislative session.

BACKGROUND: **February 2016** - Revised draft legislation was provided to the Board. Changes are: 1) Rename the Idaho HVAC Board to Idaho Mechanical Board, 2) Board has authority to enact continuing education requirements, and 3) Administrator will levy civil penalties and the Board will hear appeals.

May 2016 - The proposal would change the fundamental way licensing is handled relative to the HVAC trade; bringing consistency among the HVAC, electrical, and plumbing trades.

ATTACHMENTS: Documentation will be distributed at meeting.



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 04

Compliance Program Report

PRESENTER: Terry Blessing, Compliance Program Supervisor

OBJECTIVE: Provide an update on the statewide compliance program.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho HVAC Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 05

HVAC Inspector Certification

PRESENTER: John Nielsen, HVAC Program Manager

OBJECTIVE: Propose rule to define what inspector certifications are recognized in Idaho as per Idaho Code § 54-5021.

ACTION: Informational

BACKGROUND: Currently the statute states Idaho HVAC inspectors to be certified; however, there is nothing in statute or rule that defines what certifications are recognized.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 06

Permit Fees

PRESENTER: John Nielsen, HVAC Program Manager

OBJECTIVE: Discuss if permit fees need to be line itemed or if current rule is appropriate.

ACTION: Informational

BACKGROUND: Currently, permit fees are listed separately on permit applications; however, the HVAC rule does not break items down. The Division would like to make it clear one way or the other, in rule, so there is no confusion on the permit prices.

PROCEDURAL HISTORY:

ATTACHMENTS: Current rule and permit application



IDAHO ADMINISTRATIVE CODE
Division of Building Safety

**IDAPA 07.07.01 - Installation of Heating,
 Ventilation, & Air Conditioning Systems**

working in the trade, in compliance with the requirements of the state in which the applicant received his supervision, or as a registered HVAC apprentice or registered HVAC specialty apprentice making HVAC installations on the job under the supervision of a qualified HVAC journeyman or qualified HVAC specialty journeyman. (4-2-08)

02. **Education.** Successfully complete a board approved training course(s), of a minimum of sixty (60) hours of education in fuel gas code and piping installation methods. (4-2-08)

03. **Examination.** Successfully complete an examination designated by the board. (4-2-08)

029. -- 049. (RESERVED)

050. HVAC PERMITS.

01. **Serial Number.** Each permit shall bear a serial number. (3-16-04)

02. **HVAC Contractors and HVAC Specialty Contractors.** The Division shall furnish permits to certified HVAC contractors and HVAC specialty contractors upon request. The serial numbers of such permits shall be registered in the name of the HVAC contractor or HVAC specialty contractor to whom they are issued. Permits shall not be transferable. (3-16-04)

03. **Home Owners.** Home owners or a contract purchaser of residential property, making HVAC installations on their own residences, coming under the provisions of Section 54-5002, Idaho Code, shall secure an HVAC permit by making application to the Division as provided in Section 54-5016, Idaho Code. (3-16-04)

04. **HVAC Contractors and HVAC Specialty Contractors.** HVAC contractors and HVAC specialty contractors shall secure an HVAC permit by making application to the Division as provided in Section 54-5016, Idaho Code. (3-16-04)

051. FEES FOR HVAC INSPECTIONS.

HVAC inspection fees are to cover the cost of HVAC inspections as provided by Section 54-5017, Idaho Code; any person, partnership, company, firm, association, or corporation making an HVAC installation shall pay to the Division of Building Safety an inspection fee as provided in the following schedule: (3-26-08)

01. **New Residential - Single-Family Dwelling.** Includes all buildings with HVAC systems being constructed on each property.

New Residential - Single-Family Dwelling	
Up to 1,500 Square feet of living space	- \$130
1,501 to 2,500 Square feet of living space	- \$195
2,501 to 3,500 Square feet of living space	- \$260
3,501 to 4,500 Square feet of living space	- \$325
Over 4,500 Square feet of living space	- \$325 plus \$65 for each additional 1,000 square feet or portion thereof

(4-9-09)

02. **New Residential - Multi-Family Dwellings.**

New Residential - Multi-Family Dwellings	
Duplex Apartment	- \$260

IDAHO ADMINISTRATIVE CODE
Division of Building Safety

**IDAPA 07.07.01 - Installation of Heating,
 Ventilation, & Air Conditioning Systems**

Three (3) or more multi-family units - \$130 per Building plus \$65 per Unit
--

(3-26-08)

03. Existing Residential. Sixty-five dollars (\$65) plus ten dollars (\$10) for each additional piece of HVAC equipment being installed up to a maximum of the corresponding square footage of the residential building. (3-26-08)

04. Other Installations Including Industrial and Commercial. The inspection fees listed in this Section shall apply to any and all HVAC installations not specifically mentioned elsewhere in this schedule. The HVAC cost shall be the cost to the owner of all labor charges and all other costs that are incurred in order to complete the installation of any and all HVAC equipment and materials installed as part of the HVAC system. (3-26-08)

a. HVAC system cost not exceeding ten thousand dollars (\$10,000): sixty dollars (\$60) plus two percent (2%) of the total HVAC system cost. (3-26-08)

b. HVAC system cost over ten thousand dollars (\$10,000) but not exceeding one hundred thousand dollars (\$100,000): two hundred sixty dollars (\$260) plus one percent (1%) of the HVAC system cost exceeding ten thousand dollars (\$10,000). (3-26-08)

c. HVAC system cost over one hundred thousand dollars (\$100,000): one thousand one hundred sixty dollars (\$1,160) plus one half of one percent (.5%) of the HVAC system cost exceeding one hundred thousand dollars (\$100,000). (3-26-08)

d. All fees calculated under this schedule must be calculated on the total HVAC cost of the job, and this figure must be shown on the permit. (3-26-08)

05. Requested Inspections A fee of sixty-five dollars (\$65) per hour or portion of an hour shall apply, with the requesting party responsible for all costs incurred in out-of-state travel. (3-26-08)

06. Additional Fees and Re-Inspection Fees. A fee of sixty-five dollars (\$65) per hour or portion of an hour shall apply to: (3-26-08)

a. Trips to inspect when the submitter of the permit had given notice to the Division of Building Safety that the work is ready for inspection and it is not, if the submitter has not accurately identified the work location, or if the inspector cannot gain access to make the inspection. (3-26-08)

b. Trips to inspect corrections required by the inspector as a result of the submitter improperly responding to a corrective notice. (3-26-08)

c. Each trip necessary to remove a red tag from the jobsite. (3-26-08)

d. When corrections have not been made in the prescribed time, unless an extension has been requested and granted. (3-26-08)

e. No permit - failure to post or send permit and required fee in the prescribed time will, at the discretion of the Division, result in the assessment of a double fee. (3-26-08)

07. Plan Check Fee. Sixty-five dollars (\$65) per hour or portion thereof. (3-26-08)

052. -- 059. (RESERVED)

060. REQUIRED INSPECTIONS.

All work performed under a HVAC permit shall be inspected by a designated, qualified, properly identified agent of the authority having jurisdiction to ensure compliance with Title 54, Chapter 50, Idaho Code, and IDAPA 07.07.01. (3-16-04)



CONTRACTOR HVAC PERMIT WORKSHEET (FEE SCHEDULE)

This worksheet must accompany the Contractor Application. Use this worksheet to calculate the fees and transfer the grand total to the application.

RESIDENTIAL

Total \$

<p>• New: Single Family Dwelling, including all buildings with HVAC being constructed on each property. * Based on living space (see definition below)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"> <input type="checkbox"/> Up to 1,500 sq. ft. \$130 <input type="checkbox"/> 1,501 to 2,500 sq. ft. \$195 <input type="checkbox"/> 2,501 to 3,500 sq. ft. \$260 <input type="checkbox"/> 3,501 to 4,500 sq. ft. \$325 <input type="checkbox"/> Over 4,500 sq. ft. \$325 plus \$65 for each additional 1,000 sq. ft. or portion thereof \$325 + (\$65 x # of additional 1,000 sq. ft. or portion thereof) </td> <td style="width: 40%; vertical-align: middle;"> Total Square Footage _____ </td> </tr> </table> <p style="color: red; font-size: small;">* Living Space – space within a dwelling unit utilized for sleeping, eating, cooking, bathing, washing and sanitation purposes. An unfinished basement is considered part of the living space.</p>	<input type="checkbox"/> Up to 1,500 sq. ft. \$130 <input type="checkbox"/> 1,501 to 2,500 sq. ft. \$195 <input type="checkbox"/> 2,501 to 3,500 sq. ft. \$260 <input type="checkbox"/> 3,501 to 4,500 sq. ft. \$325 <input type="checkbox"/> Over 4,500 sq. ft. \$325 plus \$65 for each additional 1,000 sq. ft. or portion thereof \$325 + (\$65 x # of additional 1,000 sq. ft. or portion thereof)	Total Square Footage _____	\$ _____
<input type="checkbox"/> Up to 1,500 sq. ft. \$130 <input type="checkbox"/> 1,501 to 2,500 sq. ft. \$195 <input type="checkbox"/> 2,501 to 3,500 sq. ft. \$260 <input type="checkbox"/> 3,501 to 4,500 sq. ft. \$325 <input type="checkbox"/> Over 4,500 sq. ft. \$325 plus \$65 for each additional 1,000 sq. ft. or portion thereof \$325 + (\$65 x # of additional 1,000 sq. ft. or portion thereof)	Total Square Footage _____		
<p>• New: Multi-Family Dwelling</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"> <input type="checkbox"/> Duplex: \$260 <input type="checkbox"/> Three or more multi-family units: \$130 per building plus \$65 per unit (\$130 x # of buildings) + (\$65 x # of units) </td> <td style="width: 40%;"></td> </tr> </table>	<input type="checkbox"/> Duplex: \$260 <input type="checkbox"/> Three or more multi-family units: \$130 per building plus \$65 per unit (\$130 x # of buildings) + (\$65 x # of units)		\$ _____
<input type="checkbox"/> Duplex: \$260 <input type="checkbox"/> Three or more multi-family units: \$130 per building plus \$65 per unit (\$130 x # of buildings) + (\$65 x # of units)			
<p><input type="checkbox"/> Existing Residence <input type="checkbox"/> Detached Shop: \$65 dollars plus \$10 per piece of <u>additional</u> HVAC equipment (furnace, boilers, wood stoves, factory-built fireplace, pool heaters, mini-split system, hydronic system, etc.) and / or exhaust ducts (range hoods, dryer, exhaust fans, etc.). Fee shall not exceed 'New' square footage fee.</p> <p style="text-align: right;">Total Pieces of Equipment _____</p> <p style="color: red; font-size: small;">*One piece of equipment or exhaust duct is included in the \$65.00 fee</p>	\$ _____		
<input type="checkbox"/> Gas Line: \$65	\$ _____		
<input type="checkbox"/> Requested Inspection : \$65	\$ _____		
<input type="checkbox"/> Factory Built Fireplace / Wood Burning Stove: \$65 per unit	\$ _____		
<input type="checkbox"/> Plan Check : \$65 per hour	\$ _____		

COMMERCIAL / INDUSTRIAL

<p>• The fees listed under this inspection type shall apply to any and all HVAC installations not specifically mentioned elsewhere on this form. This shall include all labor, materials, equipment, overhead and profit, as well as all labor, materials, and equipment supplied by others. The project value cannot be reduced by labor, material or equipment that is donated or supplied by others. At the time of "Final" inspection, the Scope of Work, valuation, and permit fees will be verified.</p> <p style="margin-top: 20px;">Total cost of HVAC system (Job Value Amount): \$ _____</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"> <input type="checkbox"/> Up to \$10,000: </td> <td style="width: 40%;"> (total cost of system x 0.02) + 60 = \$ </td> </tr> <tr> <td> <input type="checkbox"/> Between \$10,001 - \$100,000: </td> <td> ((total cost of system – 10,000) x 0.01) + \$260 = \$ </td> </tr> <tr> <td> <input type="checkbox"/> Over \$100,001: </td> <td> ((total cost of system – 100,000) x 0.005) + \$1,160 = \$ </td> </tr> </table> <p style="color: red; font-size: small; margin-top: 10px;">**Please note: We now require the submission of the final verified contract value on any non-residential project valued at \$100,000 or more. This facilitates the determination of the final permit fee, and allows for the refunding of excess fees if the contract value has been reduced. Please make sure you submit this valuation information before requesting a final inspection, as permits will not be closed until the information is verified. You may email to customer.service@dbs.idaho.gov or fax: 1-877-810-2840. Please ensure your permit number and job address is indicated.</p>	<input type="checkbox"/> Up to \$10,000:	(total cost of system x 0.02) + 60 = \$	<input type="checkbox"/> Between \$10,001 - \$100,000:	((total cost of system – 10,000) x 0.01) + \$260 = \$	<input type="checkbox"/> Over \$100,001:	((total cost of system – 100,000) x 0.005) + \$1,160 = \$	\$ _____
<input type="checkbox"/> Up to \$10,000:	(total cost of system x 0.02) + 60 = \$						
<input type="checkbox"/> Between \$10,001 - \$100,000:	((total cost of system – 10,000) x 0.01) + \$260 = \$						
<input type="checkbox"/> Over \$100,001:	((total cost of system – 100,000) x 0.005) + \$1,160 = \$						

GRAND TOTAL: \$ _____
 Please transfer this fee to your application

IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 07 IDAPA Rule 07.07.01.006.01(k) System Design

PRESENTER: John Nielsen, HVAC Program Manager

OBJECTIVE: Delete IDAPA 07.07.01.006.01(k)

ACTION: Informational

BACKGROUND: This rule is not consistent with the requirements of the International Residential Code and affects load calculations and equipment selection.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 08

HVAC Program Manager Report

PRESENTER: John Nielsen, HVAC Program Manager

OBJECTIVE: Report on the recent activities of the HVAC program.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho HVAC Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 09

Administrator Report

PRESENTER: Chris Jensen, Administrator

OBJECTIVE: Provide an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho HVAC Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD

Agenda Item No. 09a

Financial Report

PRESENTER: Chris Jensen, Administrator

OBJECTIVE: Review the Idaho HVAC Board's Financial Report.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho HVAC Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Financial report





Division of Building Safety
 IDAHO HVAC BOARD FUND 0229-08
 Fiscal Year 2017 Financial Statements
 As of 12/31/2016

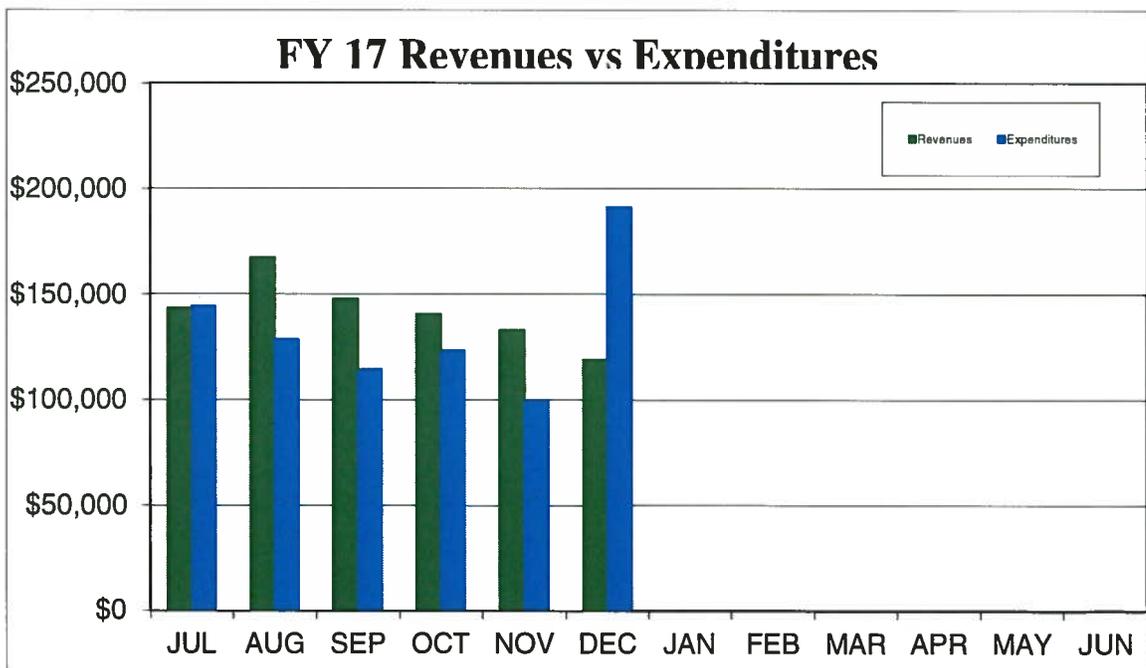
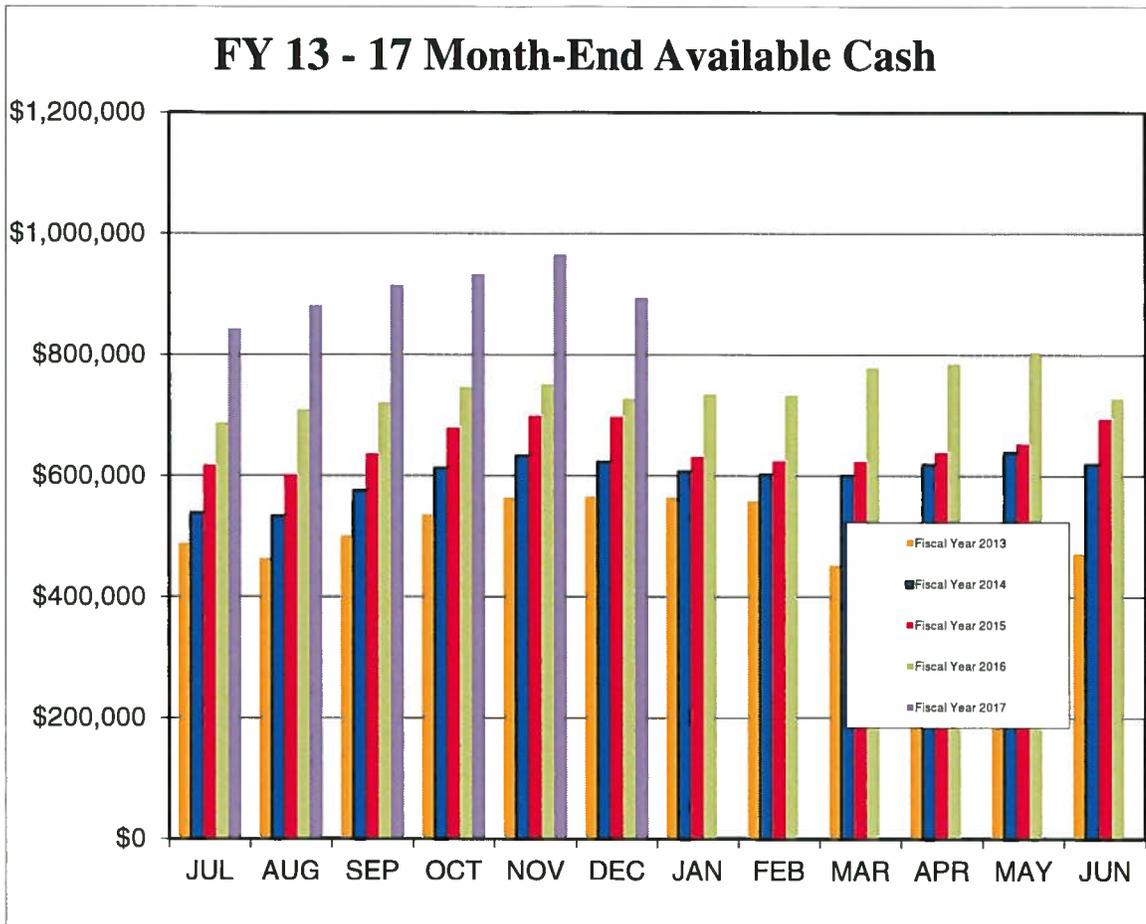
Statement of Revenues and Expenditures

Class	Budget	Fiscal Year To Date	YTD as a % of Budget	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	1,591,200	849,758	53.4%	741,442	686,614	1,536,373	96.6%
Expenditures							
Personnel:	1,278,800	595,782	46.6%	683,018	553,227	1,149,009	89.9%
Operating:	231,400	126,883	54.8%	104,517	102,128	229,011	99.0%
Capital:	81,000	77,028	95.1%	3,972	3,972	81,000	100.0%
Total Expenditures	1,591,200	799,693	50.3%	791,507	659,327	1,459,020	91.7%
Net for FY 2017	-	50,065			27,288	77,353	

Statement of Cash Balance

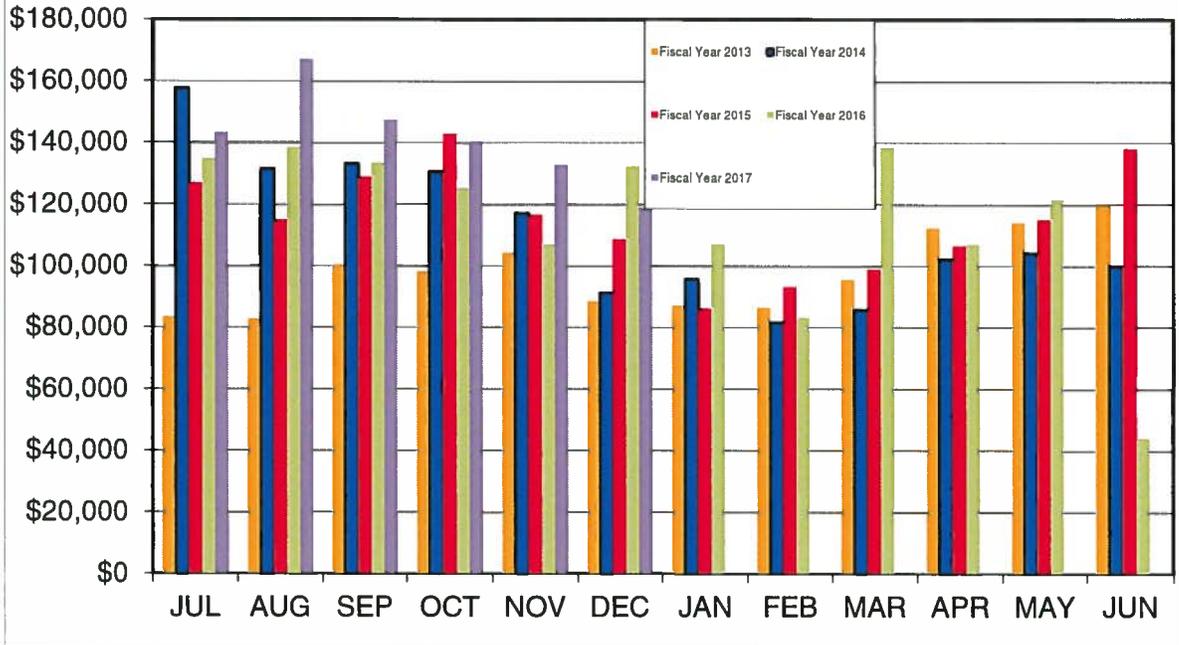
July 1, 2016 Beginning Cash Available	Fiscal Year to Date Revenues	Fiscal Year to Date Expenditures and Encumbrances	Other Changes in Cash	Available Cash as of Dec 31, 2016	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
842,058	849,758	(799,693)	1,382	893,505	27,288	920,793

IDAHO HVAC BOARD FUND 0229-08



IDAHO HVAC BOARD FUND 0229-08

FY 13-17 Revenues



FY 13-17 Expenditures

