



State of Idaho  
Division of Occupational and Professional Licenses  
Public Works Contractors License Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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Minutes of 05/25/2023

<b>Board Members Present:</b>	Jake Claridge, Chair Garry Mattson, Vice Chair Brian Gordon Brian Price Matt Hartline Tyler Resnick Kasey Ketterling	<b>Division Staff:</b>	MiChell Bird, Executive Officer Lea Kear, Legal Counsel Adriana Burton, Tech. Rec. Spec. 2 Miah Ellett, Board Support Spec.
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**Board Members Absent:** Larry Geyer

The meeting was called to order at 9:00 AM MT by Jake Claridge.

#### **APPROVAL OF 02/23/2023 MINUTES**

A motion was made and seconded to approve the 02/23/2023 meeting minutes. The motion carried unanimously.

#### **BOARD BUSINESS**

**Financial Report:** Executive Officer Bird provided an overview of the Board's quarterly financial report.

**Zero-Based Regulation (ZBR) Review:** Executive Officer Bird explained the purpose of ZBR. The Board discussed Section 200. *Type 4-Specialty Construction Categories* and provided direction to staff to strike this section in its entirety from the rules. The Board suggested a list of the Type 4-Specialties be attached to the application as a checklist for contractors to self-certify. Executive Officer Bird will create a packet for new Board members regarding the process of ZBR and how the Board came up with the proposed changes.

**Public Comment:** There were no public comments.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:42 AM.