



State of Idaho
Division Of Occupational and Professional Licenses
Trade Licensing

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Apprentice Work Registration Application

An applicant who is or has been previously licensed as a journeyman or master in any recognized jurisdiction for the profession in which they are applying under this application shall not be issued an apprentice registration. Hours will be credited only so long as the apprentice is actively registered with the Division of Occupational and Professional Licenses.

Statutes and Rules governing Electrical, HVAC, or Plumbing can be viewed at <https://dopl.idaho.gov>. Idaho Statutes and Rules are subject to change, and it is the registrant's responsibility to ensure they have read and understand the requirements to perform work in Idaho. Please be sure to keep a copy of this application for your records. Registrations are non-transferable.

All fields within this application are required. If any field is left unanswered, the application will not be processed.

Apprentice Registration Type (select one):

- | | | |
|---|---|---|
| <input type="radio"/> Electrical
1-year registration
(\$15.00 processing fee) | <input type="radio"/> HVAC
1-year registration
(\$10.00 processing fee) | <input type="radio"/> Plumbing
5-year registration
(\$50.00 processing fee) |
|---|---|---|

Applicant Legal Name: _____

Date of Birth: _____ Social Security Number: _____ - _____ - _____
(This is not a public record; required by Idaho Code § 73-122)

Mailing Street Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____ Applicant Email: _____

Are you or your spouse an active member or honorably discharged veteran of the United States Armed Services? Yes No

Have you ever held an Electrical, HVAC, or Plumbing license in another jurisdiction? *If yes, attach a copy of the license.* Yes No

The following documentation must be submitted with this application:

- Non-Refundable Processing Fee
- Complete and notarized application
- Proof of Identification (clear and readable copy of a government-issued photo ID such as a passport or valid driver's license)
- Copy of license from another state, if applicable

AFFIDAVIT

Please be advised that the DOPL shall consider the address provided by the applicant on this form as the business address of record for the applicant, which may be subject to public disclosure in accordance with the Idaho Public Records Act (I.C. §101 et seq). Because the address will be used for the purposes of all correspondence from the DOPL with the license/registration holder, please be sure to provide an address that will be accurate for the duration of license or registration period. By providing this application the successful applicant acknowledges that upon request DOPL may disclose the address as a public record, and the applicant provides his/her consent to do so. I also hereby authorize the Idaho Division of Occupational & Professional Licenses to release the last 4 (four) numbers of my Social Security Number for verification purposes. I certify the information above is correct and acknowledge I have read and understand the applicable apprentice requirements in Idaho Statute and Rule.

Signature of Applicant

Date

State of _____, County of _____, ss.

Subscribed and sworn before me this _____ day of _____, 20 _____.

(seal)

Notary Public Official Signature

Commission Expires: _____

Board Approved Apprentices Programs

Please contact schools directly for program details

	Phone Number	Electrical	HVAC	Plumbing
College of Southern Idaho	(800) 680-0274	✓	✓	✓
College of Western Idaho	(208) 562-2700	✓	✓	✓
College of Eastern Idaho	(208) 535-5345	✓	✓	✓
Idaho State University	(208) 282-4636	✓	✓	✓
Lewis-Clark State College	(208) 792-2220	✓	✓	✓
North Idaho College	(208) 769-7735	✓	✓	✓
Porter House Inc. - (Shelley and Mountain Home locations)	(208) 522-4336	✓	✓	✓
IEC Idaho	(208) 608-4662	✓		
Treasure Valley Community College	(541) 881-5755			✓
HVACR Education Online	(888) 655-4822 #2		✓	
Northwest HVAC/R	(509) 747-8810		✓	
SE Idaho Sheet Metal JATC	(208) 233-5214		✓	
SW Central Idaho Sheet Metal JATC	(208) 562-0237		✓	
SW Idaho JATC	(208) 288-1296		✓	
Ultimate Heating and Air	(208) 321-8663		✓	
Southwest Idaho Electrical JATC	(208) 384-0538	✓		
Eastern Idaho Electrical JATC	(208) 232-4300	✓		
Boise Plumbing JATC	(208) 288-1296			✓
Pocatello Plumbing JATC	(208) 232-6806			✓
DC Electric Inc.	(208) 552-1911	✓		
Treasure Valley Community College (Ontario location only)	(541) 881-8822	✓		
Faith Technologies Incorporated	(920) 225-6644	✓		

* JATC = Joint Apprenticeship and Training Committee

Hours will be credited only so long as the apprentice is actively registered with the Division of Occupational and Professional Licenses.

Electrical Apprentices are required to complete 24 CEUs prior to renewal. When applying for renewal, an electrical apprentice must submit **ONE** of the following:

- a) A completion certificate for one year of approved schooling.
- b) Complete 24 hours of approved continuing education from the approved courses available through CE Broker (www.cebroke.com). Eight (8) hours must be an NFPA 70E course and the other 16 hours may be code-update, code-related, or industry-related.
*These courses must be posted to your CE Broker Account before your renewal will be processed.
- c) A letter from an approved school, on school letterhead, stating that you have completed at least 24 hours of class time for the current renewal period. (This is applicable if you are currently enrolled in an approved school but have not completed the full year.)



CREDIT CARD AUTHORIZATION FORM

Idaho Division of Occupational & Professional Licenses
11341 W Chinden Blvd, Bldg #4
Boise, ID 83714
Phone: 208-334-3950
Email: customer-service@dopl.idaho.gov

I, _____, authorize The State of Idaho Division of Occupational & Professional Licenses to charge my credit/debit card account in the amount of \$ _____. Please note there is an additional 3% charge for the use of your card through Access Idaho

This payment is for:

- | | |
|---|--|
| <input type="checkbox"/> License/Registration Application Fee | <input type="checkbox"/> New License Fee |
| <input type="checkbox"/> New Permit Fee | <input type="checkbox"/> License Renewal Fee |
| <input type="checkbox"/> Fee Due on Existing Permit | <input type="checkbox"/> Other: _____ |

Credit Card Number:

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Expiration Date:

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CVC:

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Billing Address Zip Code:

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Cardholder Signature

Date

Phone Number

Email Address for Receipt