



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Heating, Ventilation and Air Conditioning Board

**BRAD LITTLE** 11341 W Chinden Blvd.  
Governor P.O. Box 83720  
**RUSSELL BARRON** Boise, ID 83720-0063  
Administrator (208) 334-3233  
dopl.idaho.gov

**Minutes of 07/19/2022**

<b>Board Members Present:</b>	Ted Sermon Bill Carter Mike LaPray Judy Van Cleave Randy Hart Andrew Havens Garrett Christoffersen	<b>Division Staff:</b>	John Nielsen Yvonne Dunbar Bryan Mulleneaux Jessica Spoja Molly Hamilton Linda Pratzner Carlotta Zito
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The meeting was called to order at 9:00 a.m. by Bill Carter.

Roll Call & Introductions – Roll call was taken and introductions were made.

New Building Information – Board members were welcomed to the new Chinden location.

**Approval of the March 9, 2022 Meeting Minutes**

Motion was made and seconded to approve the March 9, 2022 minutes. Motion carried unanimously

**Board Business**

Zero Based Regulation (ZBR) IDAPA 24.39.70 Rules Governing Installation of Heating, Ventilation and Air Conditioning Systems – The Board reviewed the proposed changes to the IDAPA rules as vetted through the Negotiated Rulemaking process.

A motion was made and seconded to approve the proposed changes to IDAPA 24.39.70 *Rules Governing Installation of Heating, Ventilation and Air Conditioning Systems* as vetted through the negotiated rulemaking process, to include the 576 hours discussed in today's discussion. Motion carried unanimously.

Complete Heating Education Program-Request for Approval – Complete Heating and Sheet Metal, Inc., presented their curriculum to be approved as an internal HVAC apprentice training program. A motion was made and seconded that as the program is presented, it does not qualify at this time. Motion carried unanimously.

**Division Business**

Notice of Violation Report – The Notice of Violation Report was presented.

Journeyman First Exam Report – The Journeyman First Exam Report was presented.



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#### **Public Comment**

Dual Enrolled Apprentices – Bill Kurta, Rocky Mountain Mechanical, asked the process for his dual enrolled apprentices (HVAC and plumbing) to have their hours reviewed, recognized, and approved. The correspondence provided will be presented to the Chairs of both boards to determine if the topic will be on the agendas for discussion at the next board meetings.

#### **Adjournment**

The meeting adjourned at 11:40 a.m.

*09/15/2022cz*