

**IDAHO HEATING, VENTILATION AND  
AIR CONDITIONING BOARD  
SPECIAL MEETING**

**Wednesday – December 8, 2021 – 9:30 a.m. (MST)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian  
1250 Ironwood Drive, Suite 220, Coeur d’Alene**

**MINUTES OF THE DECEMBER 8, 2021 SPECIAL MEETING**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting; however, is intended to record the significant features of those discussions.*

Chairman Ted Sermon called the special meeting to order at 9:30 a.m. (MST)

**Board Members Present:**

Ted Sermon, Chairman  
Bill Carter, Vice-Chairman-Telecon.  
Judy Van Cleave  
Mark Ferm  
Randy Hart  
Garret Christoffersen-Telecon.  
Mike LaPray-Telecon.

**DBS Staff Members Present:**

Ron Whitney, Administration  
Michael Hyde, Operations Manager/Exe. Officer  
John Nielsen, HVAC Executive Officer  
Mike Paschall, Regional Supervisor, Region 1  
Renee Bryant, Board Support Supervisor

◆ **Omnibus Pending Rule Chapter Proposal--IDAPA 24.39.70**

Operations Manager (OM)/Executive Officer (EO) Michael Hyde stated what was before the Board is the omnibus rule chapter that was discussed at a previous HVAC Board meeting. The changes to the rule chapter, and amendments within, are the removal of outdated code language, duplicative code language between statutes and rules, and any unnecessary rule language that doesn't assist the industry or the enforcement of the mechanical code's adopted by the state of Idaho.

◆ **Vote to Adopt Pending Omnibus Rule Chapter--IDAPA 24.39.70**

Hearing no questions, the Chairman asked for a motion.

**MOTION:** Mark Ferm made a motion to approve the pending omnibus rules per IDAPA 24.39.70. Judy Van Cleave seconded. All in favor, motion carried.

◆ **DOPL Organizational Chart**

OM/EO Hyde explained the structure of DOPL, specifically, the Building, Construction, and Real Estate Bureau (BCRE); which is one of three sections comprised primarily of licensing boards. MiChell Bird is the Bureau Chief and an EO, and Mr. Hyde is the new OM and EO that will supervise Program Managers John Nielsen and Warren Wing, now EOs. In addition to their current responsibilities, each EO will manage four of the 16 BCRE boards, to include working with board members to assist with their needs, conducting meetings, creating agendas, working with the board chairs and associations to ensure all

communication is consistent throughout all parties and stakeholders, working on zero-based regulations, and any new changes or amendments to the rules and statutes that are applicable to their industry within Idaho. Following are the EO's and their boards:

- MiChell Bird – Geologists, Real Estate Appraisers, and Real Estate Commission
- Michael Hyde – Architectural Examiners, Building Code, Professional Engineer & Land Surveyors, Factory Built Structures & Advisory, and Land Architects
- John Nielsen – Drinking Water & Wastewater Professionals, HVAC, Liquefied Petroleum Gas Safety, and Plumbing
- Warren Wing – Contractors, Damage Prevention, Electrical, and PWCL

At the request of Board Member Judy Van Cleave, OM/EO Hyde will provide a link to the organizational chart on DOPL's website to the Board.

◆ **Adjournment**

With no further discussion, Chairman Sermon asked for a motion to adjourn.

**MOTION:** Judy Van Cleave made a motion to adjourn the meeting.

The meeting adjourned at 9:40 a.m. (MST).

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TED SERMON, CHAIRMAN  
HEATING, VENTILATION AND  
AIR CONDITIONING BOARD

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MICHAEL HYDE, OPERATIONS MANAGER  
DIVISION OF BUILDING, CONSTRUCTION,  
AND REAL ESTATE

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DATE

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DATE

01/09/2022rb