

**DIVISION OF BUILDING SAFETY
APPLICATION FOR REVIEW OF A PROPOSED STATEWIDE
AMENDMENT TO THE 2018 STATE ADOPTED
INTERNATIONAL BUILDING CODE**

Log# _____

(Office Use Only)

PLEASE FOLLOW INSTRUCTIONS ON PAGE FIVE

1. State Building Code to be Amended:

- | | |
|---|---|
| <input type="checkbox"/> International Building Code | <input type="checkbox"/> International Energy Conservation Code |
| <input type="checkbox"/> International Residential Code | <input type="checkbox"/> International Mechanical Code |
| <input type="checkbox"/> International Fuel Gas Code | <input type="checkbox"/> National Electrical Code |
| <input type="checkbox"/> International Existing Building Code | <input type="checkbox"/> |
| <input type="checkbox"/> Idaho State Plumbing Code | <input type="checkbox"/> |

Section _____

Page _____

2. Applicant Name (Specific local government, organization or individual):

3. Signed:

_____	_____	_____
Proponent	Title	Date

4. Designated Contact Person:

_____	_____
Name	Title

Address: _____

Office Phone: _____ **Cell:** _____ **Fax:** _____

E-Mail address: _____

5. Proposed Code Amendment. Use 'legislative format' including both old and new language. **See instructions on page five for specific details.** Please attach a separate sheet for each separate proposal.

Code _____ **Section** _____ **Page** _____

Please note number of additional pages:

Supporting Data for Statewide Amendment Proposals. This information is required for all statewide amendment proposals. **Attach supporting documentation, as necessary; incomplete proposals will not be accepted.**

The governing boards require supporting data on any amendment proposal to show:

1. That it meets basic criteria – See Part I to specify how this proposal meets the criteria for code amendment.
2. The intended effect—See Part II to describe the purpose of the proposed amendment, including the benefits and the problems addressed.
3. The potential impacts or benefits to business—See Part III/Types of Construction, to explain how methods in construction businesses, industries and services would be affected.
4. The potential impact on enforcement procedures, See Part III/Types of Services Required, to provide some analysis of the impacts on code enforcement in local jurisdictions.
5. Economic costs and benefits – Use the Table in Part IV of this form to estimate the costs and benefits of the proposal on construction practices, users and/or the public, the enforcement community, and operation and maintenance.

Part I ♦ Background information on amendment.

Code References: _____ Title: _____

Related codes: _____ (Does this amendment change other related codes?)

Proponent: _____ Phone: _____ Date: _____

NOTE: Amendments to the state building code must be based on one of the following criteria; please indicate the pertinent rationale for the proposed amendment by selecting from the list below:

- (1) The amendment is needed to address a critical life/safety need.
- (2) The amendment is needed to address a specific state policy or statute.
- (3) The amendment is needed for consistency with state or federal regulations.
- (4) The amendment is needed to address a unique character of the state.
- (5) The amendment corrects errors and omissions.

Part II ♦ Amendment Benefit:

PROBLEM(S) ADDRESSED (Describe the intended effect of the proposed code amendment):

PRIMARY REASON FOR AMENDMENT: (Describe how the amendment meets one of the criteria listed above)

TYPE OF BENEFITS PROJECTED:

Part III ♦ Amendment Impacts or Benefits:

TYPES OF CONSTRUCTION: [] New Construction [] Alteration/Tenant Improvement/Repair
 [] Residential-Single Family [] Residential-Multi Family [] Commercial [] Industrial

List businesses/industries affected by amendment:

Manufacturers: _____
 Specific Construction Contractors & Trades: _____
 Construction Supply Industry: _____
 Specialty Trades: _____
 Types of Buildings: _____
 Fire Protection Industry: _____

Types of Services Required:

[] **Reporting:** Brief Description _____
 [] **Record Keeping:** Brief Description _____
 [] **Other:** Brief Description _____
 [] **Indirect Cost to Industry:** Indicate whether there are multiple sources to obtain the equipment, material or service required by this proposal. If not, provide a justification of the benefit versus small business impact.

Part IV ♦ Amendment Costs and Benefits

Building Type		Construction ¹			Enforcement ²			Operations & Maintenance ³	
	Co sts	% impact ⁴	Benefits ⁵	Costs	% impact	Benefits	Costs	% impact	Benefits
Residential									
Single family									
Multi-family									
Commercial/ Retail									
Industrial									
Institutional									

1 \$ / square foot of floor area or other cost. Attach data. **Construction** costs are costs prior to occupancy, and include both design and direct construction costs that impact the total cost of the construction to the owner/consumer.
 2 Cost per project plan. Attach data. **Enforcement** costs include governmental review of plans, field inspection, and mediated litigation required for enforcement.
 3 Cost to building owner/tenants over the life of the project.
 4 Cost differential over a specific size project or range of projects as determined by the proponent. Provide sufficient cost and benefit detail to clarify the impact to the Council. All data should be created and referenced to third party reputable sources for verification.
 5 Note sectors with measurable benefit from Part II, including benefits to a) the user, b) the public, c) the industry, and/or d) the economy; use e) for all of the above.

GENERAL INSTRUCTIONS FOR MAKING A CODE CHANGE PROPOSAL:

1. Check the boxes for the code or codes for which amendments are being proposed.
2. Provide the name of the local government, organization, or individual proposing the code change.
3. Proponent must sign and date the proposal as noted.
4. Provide contact information for the person designated to work with the board(s) and staff to supply information on the proposed changes as needed; please include name, address, phone number and e-mail address.
5. The specific section for which an amendment is proposed should be listed. On a separate sheet of paper the **entire section** should be reproduced, including the existing and the proposed amendatory language.
6. This must be prepared in legislative style formatting. Specifically, when submitting recommended changes to a particular building code, existing provisions in the code proposed for deletion must be shown by using ~~striketrough~~. Text proposed to be added must be shown by using underlines. Any separate new sections added should be inserted in the appropriate place in the existing code language in order to continue the established numbering system of the code. If more than one section is proposed for amendment or more than one page is needed for reproducing the affected section of the code, additional pages must be attached.
7. **SUPPORTING DATA REQUIREMENTS FOR ALL STATEWIDE AMENDMENT PROPOSALS:** You must attach background information with all statewide amendment proposals. The attached worksheet provides requirements for supporting data. All information will be forwarded to the board(s) as part of the amendment's documentation. Findings and projections from the worksheet will be tabulated to summarize projected benefits and impacts and will be included with staff comments and recommendations. DBS staff may request additional information as needed to clarify any potential impacts, and may perform additional research and analysis as needed when requested by the governing boards.
8. Please send an electronic copy of your completed proposal to DBS staff at: neg.rules@dbs.idaho.gov

NOTE: YOU MAY REPRODUCE THIS FORM AND ADD ADDITIONAL PAGES AS NEEDED.