

## NOTICE OF PUBLIC MEETING

**AGENDA**  
**February 8, 2022**

**FACTORY BUILT STRUCTURES ADVISORY  
BOARD MEETING**  
**Division of Occupational and Professional Licenses**  
**1090 East Watertower Street, Suite 150, Meridian**

**Teleconference: (877) 820-7831 -- 529619 (Participant Code)**  
**db.s.idaho.gov – 208-332-7137**

**\*9:30 A.M. (MT)**

### **CALL TO ORDER**

- Roll Call, Introductions – Jeff Chrisman, Chairman
  - DOPL Org Chart Update – MiChell Bird, Bureau Chief
  - Executive Officer Introduction – Michael Hyde, Executive Officer
  - Public Comment
1. Approval of the Minutes from the September 28, 2021 & December 7, 2021 (Special) Board Meetings [**Action**] – Chairman
  2. Division Business – Executive Officer
    - A. Legislative Update on Pending Rule Chapter IDAPA 24.39.31
    - B. Approval Process for Local Jurisdictions to Perform Manufactured Home Installation Inspections on Behalf of DOPL
    - C. Idaho Manufactured Home Installation Standards & Continuing Education Course Update with Idaho Manufactured Housing Association
    - D. Financial Update

### **ADJOURNMENT**

*\*All times, other than beginning, are approximate and scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on the Board's preference. 02/01/2022lp*