



MANUFACTURED HOME CHECKLIST

1090 East Watertower Street, Suite 150
 Meridian, Idaho 83642
 Ph: 1-800-955-3044
 Fax 1-877-810-2840

HOMEOWNER'S NAME: _____ ADDRESS OF HOME: _____

CITY: _____ ZIP CODE: _____

INSTALLER NAME: _____ ADDRESS OF BUSINESS: _____

CITY: _____ ZIP CODE: _____

INSPECTOR NAME: _____

PERMIT VERIFICATIONS

Permanent Foundation Permit #	AHJ	Date Finaled	
Notes:			N/A
Installation Permit #	AHJ	Date Finaled	
Notes:			
Electrical Permit #	AHJ	Date Finaled	
Notes:			N/A
Mechanical Permit #	AHJ	Date Finaled	
Notes:			N/A
Plumbing Permit #	AHJ	Date Finaled	
Notes:			N/A

BUILDING INSPECTOR VERIFICATIONS

Minimum two separate exits w/ approved landings, steps and rails	PASS		FAIL		N/A	
Exterior lights at both exits	PASS		FAIL		N/A	
Sleeping room windows sized for emergency egress and in working condition	PASS		FAIL		N/A	
Smoke detectors in sleeping rooms and hallways - tested	PASS		FAIL		N/A	
CO detectors in hallways - tested	PASS		FAIL		N/A	
Address posted and clearly visible from street	PASS		FAIL		N/A	
Fire separation from attached garage, if applicable	PASS		FAIL		N/A	
Pier and Footing inspection incl. anchorage	PASS		FAIL		N/A	
Site preparation incl. drainage and grading	PASS		FAIL		N/A	
HUD Label Number(s)						
Owner or agent present during inspection	YES		NO			

INSTALLER VERIFICATIONS

HUD Installation tag obtained from Division of Occupational & Professional Licenses, formerly Building Safety (new home only)	YES		TAG #		
Zoning approval from Local Authority Having Jurisdiction	YES		NO		N/A
Site Conditions - Grading, Drainage, Access and Flood hazard	PASS		FAIL		N/A
Permanent foundation permitted and inspected	YES		NO		N/A
Standard Set / Piers and Footings inspected	YES		NO		N/A
Anchorage and tie-downs - Location, spacing, attachment, embedment	PASS		FAIL		N/A
Longitudinal tie downs installed	PASS		FAIL		N/A
Stabilizer plates installed	PASS		FAIL		N/A
Structural connections - Roof, eaves, endwalls, floors and gasketing	PASS		FAIL		N/A
All shipping blocks and straps removed	PASS		FAIL		N/A
Optional features installed - skirting, stairs, patio covers, etc.	PASS		FAIL		N/A
Completion of operational checks and adjustments - Ductwork, Plumbing, Electrical, Fuel Supply	PASS		FAIL		N/A
Roofing: flashings and roof jacks in place, any damage (if applicable) repaired	PASS		FAIL		N/A

Installer Certification:

I hereby certify, in accordance with Idaho Statute, that the manufactured home identified above has been installed in accordance with an installation design and instructions that have been provided by the manufacturer and approved by DAPIA if a new home, or in accordance with the Idaho Manufactured Home Installation Standard if a used home.

It is a crime to knowingly make false statements and/or certifications in any matter within the jurisdiction of the US such as the certification on this or any similar form.

Installer Signature: _____ Date: _____

Inspector:

I have performed a visual inspection in accordance with Idaho Statute and/or the Idaho Manufactured Home Installation Standards of the manufactured home installation identified above. I have inspected the home for life safety issues to include but not limited to the items listed under "Building Inspector Verifications" above. I hereby certify that the subject home is approved for occupancy on the date of my signature below.

Inspector Signature: _____ Date: _____

Inspector Notes:
