

**FACTORY BUILT STRUCTURES ADVISORY BOARD  
SPECIAL TELE/VIDEOCONFERENCE MEETING**

**Wednesday – October 14, 2020 – 10:00 a.m. (MDT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian  
1250 Ironwood Drive, Suite 220, Coeur d'Alene  
155 North Maple Street, Blackfoot**

**MINUTES OF THE OCTOBER 14, 2020 MEETING**

**NOTE:** The following report is not intended to be a verbatim transcript of the discussions at the meeting, rather to record the significant features of those discussions.

Chairman Markus Alley called the meeting to order at 10:03 a.m. (MDT)

**Board Members Present:**

Markus Alley, Chairman  
Jeff Chrisman, Vice-Chairman  
Mike Jensen  
Ken Roche  
Spencer McLean  
Kenna Draper  
Michael Hampton  
Brian Mattson

**DBS Staff Members Present:**

Ron Whitney, Administrator  
Patrick J. Grace, Deputy Administrator  
Spencer Holm, Deputy Attorney General  
Larry Jeffres, Regional Manager, Region 1  
Shelly Farris, Regional Supervisor, Region 3  
Jeff Egan, Building Program Manager  
Lisa Stover, Building Program Supervisor  
Renee Bryant, Administrative Assistant 2

◆ **Vote to Authorize Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 24.39.31, IDAPA 24.39.33, and IDAPA 24.39.34 in Docket Number 24-0000-2000F**

Deputy Administrator Patrick J. Grace addressed the history, as well as the rulemaking processes required to ensure the pending fee rule stays in effect until the possible approval at the 2021 legislature. In September 2020, the proposed rules were published in the Administrative Bulletin; requiring a public comment period of 21-days. The Division did not receive any comments. There were three minor changes made to the text of the rules since submitted to the 2020 legislative session: 1) Removed the reference “RME” from the last page of the rules, 2) Added a comma, and 3) Added the word “be” for clarity of a sentence. With the structural change of DBS merging into the Idaho Department of Occupational and Professional Licenses, IDAPA 07.03.03, 07.03.11 and 07.03.12 have been recodified to 24.39.31, 24.39.33 and 24.39.34.

**MOTION:** Ken Roche made a motion to vote to authorize Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 24.39.31, IDAPA 24.39.33, and IDAPA 24.39.34 in Docket Number 24-0000-2000F. Spencer McLean seconded. All in favor, motion carried.

◆ **Schedule 2021 Board Meetings**

The Board agreed to the following 2021 meeting dates with the condition a meeting can be cancelled if/or when necessary: February 9<sup>th</sup>, March 11<sup>th</sup>, and July 13<sup>th</sup>.

**MOTION:** Ken Roche made a motion to approve the proposed 2021 board meetings as presented. Mike Jensen seconded. All in favor, motion carried.

◆ **Universal Licensure**

In the past there has been a push to eliminate barriers to entry into professions, not just in Idaho but nationally. At the 2020 legislature, Senate Bill 1351 *Occupational Licensing* passed and became effective July 1, 2020. The two main points of the bill that affects the Division’s boards, which are more applicable to the Electrical, HVAC and Plumbing Boards since the installer license is primarily a function of federal regulation, are Idaho Codes (I.C.) §§ 67-9408 *Occupational and Professional Licensure Review Committee* and 67-9409 *Universal Licensure*. The subcommittee is set-up statutorily in I.C. 67-9408 and comprised of legislators that will review all new proposed regulation/licensure; making a non-binding recommendation to the House and Senate. I.C. 67-9409 establishes a universal licensure process to facilitate the efficient transfer of licenses between states to help fill needed positions in Idaho.

◆ **Adjournment**

**MOTION:** Spencer McLean made a motion to adjourn the meeting. Ken Roche seconded.

The meeting adjourned at 10:25 a.m. (MDT)

\_\_\_\_\_  
MARKUS ALLEY, CHAIRMAN  
FACTORY BUILT STRUCTURES  
ADVISORY BOARD

\_\_\_\_\_  
RON WHITNEY, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

\_\_\_\_\_  
DATE

01/07/2021rb

\_\_\_\_\_  
DATE