

**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday – October 20, 2020 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
155 North Maple Street, Blackfoot**

MINUTES OF THE OCTOBER 20, 2020 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Andrew Bick called the meeting to order at 9:38 a.m. (MDT)

Board Members Present:

Andrew Bick, Chairman
Jason Blais, Vice-Chairman
Phil Roberts
John Cotner
Jon Laux
Chuck Bleth
Rob Brooks
Nick Guho

DBS Staff Members Present:

Ron Whitney, Administrator
Patrick J. Grace, Deputy Administrator
Spencer Holm, Deputy Attorney General
Jeff Egan, Building Program Manager
Chuck Knapp, Regional Supervisor, Region 1
Jim Lynch, Regional Supervisor, Region 3
Lisa Stover, Building Program Supervisor
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

2018 IECC--C403.8.3 Fan Efficiency (Mandatory) Update – Amanda Hickman, Hickman Group and Representative for Air Movement and Control Association International Inc. (AMCA), spoke to Building Program Supervisor Lisa Stover; informing her the matrix and table in AMCA 205 have changed to AMCA 208. Ms. Hickman would like to present a code amendment to section C403.8.3 *Fan Efficiency (Mandatory)* in the 2018 International Energy Conservation Code (IECC) as the change did not get into that code; however, was changed in the 2021 code. Through an Executive Order (E.O.), state agencies are to put their rules on a five-year cycle for review. The year for the Idaho Building Code Board is 2023. In the E.O. are reasons an agency could run a rule off cycle from their assigned year with one being to remove obsolete, outdated or unnecessary regulations.

The Building Program Supervisor offered to provide Ms. Hickman's contact information to the Board. Chairman Bick would like Ms. Hickman to provide the changes to Administrative Assistant Renee Bryant and for her to email it to the Board for review and possible discussion at the next Board meeting.

ACTION: The Division will provide Ms. Hickman's contact information to the Board.

◆ **Approval of the October 20, 2020 Agenda**

MOTION: Jon Laux made a motion to approve the agenda as written. Phil Roberts seconded. All in favor, motion carried.

◆ **Approval of the February 18, 2020 Meeting Minutes and August 13, 2020 Special Meeting Minutes**

MOTION: John Cotner made a motion to approve the minutes as presented. Jon Laux seconded. All in favor, motion carried.

◆ **Vote to Authorize Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 24.39.30 (Formerly 07.03.01) in Docket Number 24-0000-2000F**

Deputy Administrator Patrick Grace addressed the history, as well as the rulemaking processes required to ensure the pending fee rules stay in effect until possible approval at the 2021 legislature. In September 2020, the proposed rules were published in the Administrative Bulletin; requiring a 21-day public comment period. The Division has not received any comments. The text of the rules has not changed since it was submitted to the 2020 legislature; however, with the recent structural move of DBS into the Idaho Department of Occupational and Professional Licenses (IDOPL), IDAPA 07.03.01 has been changed to 24.39.30.

MOTION: Chuck Bleth made a motion to authorize Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 24.39.30 (formerly 07.03.01) in Docket Number 24-0000-2000F. Jon Laux and Rob Brooks seconded. All in favor, motion carried.

◆ **Approval to Proceed with Contract with the International Code Council (ICC) to Blend and Publish the Adopted 2018 Idaho Residential Codes and IDAPA Rules**

Administrator Ron Whitney stated in statute the Board adopts the International Building Code, including the Idaho Residential Code, Parts I, II, III and IX; and Idaho Energy Conservation Code. The statute further specifies the version of the International Residential Code, except for parts IV, V, VI, VII and VIII, shall be named the Idaho Residential Code, and the International Energy Conservation Code shall be named the Idaho Energy Conservation Code. After 2015, the Division, at the authorization of the Board, signed a three-year contract with ICC to blend the IDAPA rules into the Idaho Residential Code. That contract has expired, and the codes they currently have are obsolete because in 2019 the Board adopted the 2018 codes. Again, ICC was asked to review the 2018 code with amendments and provide a price to blend and host the Idaho Residential Code and Idaho Energy Conservation Code on its website. Prices were provided, and the Board was asked if it would like to enter into another three-year contract.

MOTION: Jon Laux made a motion to proceed with a new contract with ICC to blend and publish the adopted 2018 Idaho Residential Codes and IDAPA rules. Additionally, to take into account the discussion of further annual renewals after the expiration of the three-year contract, as well as include a counter to the webpage. John Cotner seconded. All in favor, motion carried.

Upon further discussion, the Board agreed to three optional one-year renewals.

◆ **Schedule 2021 Board Meetings**

The proposed meeting dates for 2021 are: February 16th, April 13th, June 15th, August 17th (tentative), and October 19th. With the February 16th meeting scheduled the day after a federal holiday, the Chairman asked that meeting be changed to February 23, 2020.

MOTION: Phil Roberts made a motion to accept February 23rd, April 13th, June 15th, August 17th (tentative) and October 19th as the 2021 board meeting dates. Nick Guho seconded. All in favor, motion carried.

◆ **Program Manager Report**

IRC 2018 Changes – It has been brought to the Division’s attention changes have already been implemented to the IRC 2018 edition; specifically, Table 403, which is now 403.4. Corrections are noted on ICC’s website. A link to ICC’s website will be placed on the DBS web page.

ACTION: The Division will provide a link on its web page to ICC’s website.

Residential Home – Under construction in Ketchum, and estimated to cost \$9.1 million-dollars, is a 17,834 square foot single family residential home with additional buildings on the property.

Idaho CAFE Research Dairy – CAFE stands for *Idaho Center for Agriculture, Food and the Environment* and is a University of Idaho project. Once completed, this \$19 million-dollar state-of-the-art venture, located north of Rupert, will house 2,000 cows, have a discovery center and offices near Jerome, and expanded food processing research and education with the College of South Idaho in Twin Falls.

Nuclear Seed Potato Germplasm and Storage Building – Under construction on the University of Idaho campus in Moscow is a \$5,551 million-dollar facility that will maintain and distribute disease free germplasm and mini-tubers for domestic and international seed potato growers and researchers.

Amendments to Idaho Residential Code – The ICC will incorporate amendments into the Board’s code books on an annual basis; charging an hourly rate. The Idaho Residential Code is on ICC’s website, as well as available as a printed version.

◆ **Administrator Report**

Administrative Changes – As of August 1, 2020, Ron Whitney is the new Administrator of DBS, with Patrick J. Grace as the Deputy Administrator.

Board Meetings – Earlier in the year, regularly scheduled board meetings were cancelled due to the Covid pandemic. DBS looked into several meeting formats; however, none were compatible with its tele/videoconferencing system. Until the epidemic begins to diminish, Administrator Whitney encouraged everyone to attend the meetings from one of the Division’s satellite offices or by teleconference.

Financial Report – The Board’s financials are in good shape with the projected reserves at the end of FY2020 just shy of three million dollars.

DBS Activity – When Covid-19 began, the Governor determined construction an essential industry, and asked DBS to track its permit and inspection activities on a daily basis. From January 1, 2020 through September 30, 2020, the permit and inspection activities are up ten percent. The average daily inspections performed by DBS (mechanical, electrical, plumbing and building) in October 2020 is 657, compared to 603 in October 2019. The Division’s permit activity has been averaging 290 permits issued per day, relative to 263 in 2019.

Inspections – There has been talk of FaceTime becoming a method for inspections. As of today, no video has been taken; however, the Division has allowed pictures to be downloaded as an attachment to an inspection with an explanation of what was inspected. Board Member Nick Guho suggested Procore, a construction site inspection software system currently used by the City of Boise to record inspections.

Financial Report (Cont'd) – On the first page of the report under “Statement of Cash Balance”, the Chairman questioned the \$6,385 charge under “Other Changes in Cash”. Unfamiliar, the Administrator will have the Financial Advisor explain that charge to the Board via email.

ACTION: The Financial Advisor will provide, via email, an explanation to the Board on the outstanding charge under “Other Charges in Cash”.

DBS Employee – Brenda Arteaga, Administrative Assistant 1, was welcomed as the newest member of the Building program. Currently, she is working on the Manufactured Home program.

Finalized Org Chart of Boards – Administrator Whitney explained the manner in which the Division and its boards are now under IDOPL. The chart in the packet is purely to align the licensing boards within IDOPL and does not reference all of DBS’s programs and 146 employees. It is estimated the Division will move to the Idaho Chinden Campus, Boise, in the fall of 2021.

◆ **Adjournment**

MOTION: Chuck Bleth made a motion to adjourn the meeting. Jon Laux seconded. All in favor, motion carried.

The meeting adjourned at 11:12 a.m. (MDT)

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

RON WHITNEY, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

11/17/2020rb

DATE