

**FACTORY BUILT STRUCTURES ADVISORY BOARD
TELECONFERENCE/VIDEOCONFERENCE MEETING**

Tuesday – February 9, 2021 – 9:30 a.m. (MST)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
155 North Maple Street, Blackfoot**

MINUTES OF THE FEBRUARY 9, 2021 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, rather to record the significant features of those discussions.

Chairman Markus Alley called the meeting to order at 9:32 a.m. (MST)

Board Members Present:

Markus Alley, Chairman
Kenna Draper-Teleconference
Ken Roche-Teleconference
Mike Jensen-Teleconference
Brian Mattson-Teleconference

DBS Staff Members Present:

Ron Whitney, Administrator
Spencer Holm, Deputy Attorney General-Teleconference
Adam Bowcutt, Regional Manager, Region 3
Gary Sonnen, Regional Supervisor, Region 1
Jeff Egan, Building Program Manager
Lisa Stover, Building Program Supervisor
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

There were no new issues to discuss under open forum.

◆ **Approval of the February 9, 2021 Agenda and Meeting Minutes from February 11, 2020, August 13, 2020 (Special) and October 14, 2020 (Special)**

MOTION: Brian Mattson made a motion to approve the agenda and minutes as presented. Kenna Draper seconded. All in favor, motion carried.

◆ **Modular Buildings Manufacturers and PW Contractor License**

At the January 2021 meeting of the Public Works Contractor License (PWCL) Board a question arose should a manufacturer of a facility building modular units be licensed as a public works contractor if the buildings will be part of a public works project. At the same meeting, the property exemption from 1942 of the Public Works Licensing Act was reviewed; leaving the question open on whether statutory changes are needed if in fact there is a belief modular buildings are components of a public works project and should it be built by a licensed public works contractor.

Board Member Kenna Draper stated, and Board Member Ken Roche agreed, the public works license is required for on-site PWCL construction projects. Therefore, general contractors, dealers, retailers, installers and subcontractors performing work on-site must obtain the license; whereas, a manufacturer does not need the license when building modular units off-site at a facility.

Explained were the qualifications and requirements of third-party inspectors to perform inspections at modular facilities outside the state of Idaho. For clarity, a public works license is not issued for

code compliance, rather to ensure the individual and/or company are qualified, to include financially, to perform their specific profession on the job.

◆ **Administrator Report**

Legislation – On January 21, 2021, the Division’s Omni-Bus rulemaking package was approved by the Senate Commerce & Human Resources Committee.

Three new senate bills changing statute and moving DBS under the Division of Occupational and Professional Licenses (DOPL) went to print and were numbered S1024-Hiring Authority, S1025-Reorganization and S1026-Assignment of Boards. With a very minor modification, S1025 was changed to S1056. Today at 1:30 p.m., the bills will be presented at the Senate Commerce and Human Recourses Committee.

Financial Report – The Board’s financial statement looks good as the construction activity in 2020 was stronger than expected.

Statistics--Permits/Manufactured Tags – In 2020, compared to 2019, permits issued for the Division’s trades, excluding manufactured and modular, were up by ten percent. For January 2021 versus January 2020, the permit activity was up 17 percent. In 2019, there were 137 manufactured tags issued and 234 issued in 2020, for a 41% increase. In-state modular permits issued in 2019 were 1170 with only 1030 issued in 2020, for a decrease of 12 percent.

Continuing Education Units (CEU) Training – Every three years manufactured home installers and inspectors performing inspections on the installations are required to obtain eight hours of CEUs. The primary instructor, Doug Strunk, has retired. Using Mr. Strunk’s material, Mark Ferm, Ada County, and DBS Lead Manufactured Home Inspector Mike Davis, recently held a CEU class. In light of this occurrence, the Building Program staff is working on an enhanced training program for the installers and inspectors.

DOPL Funds – All funds generated by any of the boards being brought into DOPL will be deposited into a DOPL fund; however, through the state’s financial program, board funds cannot be intermingled with other funds.

◆ **Adjournment**

Chairman Alley adjourned the meeting at 10:02 a.m. (MST)

MARKUS ALLEY, CHAIRMAN
FACTORY BUILT STRUCTURES
ADVISORY BOARD

RON WHITNEY, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

02/11/2021rb