



State of Idaho
Division of Building Safety

Building Permit Application

APPROVED PLANS MUST BE ON-SITE

Applicant	Address	Phone	
General Contractor	Address	Phone	
Design Professional	Address	Phone	
Property Owner	Address	Phone	
Project Contact – Name, Phone & Email			
General Contractor's Public Works Contractor License Number			
Building Name and Job Site Address	City	Zip	County
Project Description			
DBS Approved Plan Review Number BLD --		DPW#	The Notice to Proceed (NTP) must accompany this permit application for all DPW projects.
Total Building Construction Value \$		Building Permit Fee \$	
Applicant's Signature:			Date:
Codes currently adopted: https://dbs.idaho.gov/rules-statutes/current-rules-statutes-packets/		Special inspections ARE NOT IN LIEU of building code inspections. Separate permits are required for electrical, plumbing and/or mechanical work.	

Names and email addresses of anyone that is expected to submit documents to DBS during the construction process.		
Name	Organization or Company	Email Address

This application is for construction or alteration of buildings owned by the State of Idaho including any of its departments or agencies. See Idaho Code § 39-4103.

Pursuant to section 39-4103 Idaho code the Division of Building Safety is responsible for the issuance of building permits and building inspections for construction projects owned by the State of Idaho or any of its departments or agencies. The building permit pertains to work regulated by the International Building Code, International Energy Conservation Code, International Residential Code (Parts I, II, III and IX) and the International Existing Building Code. Current Rules and Statutes can be viewed online at <https://dbs.idaho.gov/rules-statutes/current-rules-statutes-packets/>

Please complete the application and submit it with payment of the fee. The fee table is below or a fee calculator is available online at <https://dbs.idaho.gov/building-fees-calculator/>. If the fee is to be paid by way of an interagency billing, please verify that arrangement with your agency before submitting the application.

The plans, specifications, calculations and other documents need to have been submitted and approved prior to the issuance of this building permit. That review and approval has a separate plan number that needs to be supplied on the application. DBS will help you find that number if needed.

Please provide the names and email addresses of anyone that is expected to submit documents to DBS during the construction process. This may include shop drawings, delayed submittals, special inspection reports and structural observations. These documents are submitted electronically and we need this information to enable those people to do so.

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