

**IDAHO PLUMBING BOARD  
SPECIAL TELECONFERENCE/  
VIDEOCONFERENCE MEETING**

**Wednesday – October 2, 2019 – 12:00 p.m. (MDT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian  
1250 Ironwood Drive, Suite 220, Coeur d’Alene  
2055 Garrett Way, Building 1, Suite 4, Pocatello**

**MINUTES OF THE OCTOBER 2, 2019 SPECIAL MEETING**

*NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.*

Chairman Matt Gardner called the special meeting to order at 12:07 p.m. (MDT)

**Board Members Present:**

Matt Gardner, Chairman  
Rick Garrett  
Shaun Urwin

**DBS Staff Members Present:**

Chris L. Jensen, Administrator  
Ron Whitney, Deputy Administrator  
Spencer Holm, Deputy Attorney General  
Larry Jeffres, Regional Manager, Region 1  
Patrick J. Grace, Regional Manager, Region 2  
Adam Bowcutt, Regional Manager, Region 3  
Chuck Knapp, Regional Supervisor, Region 1  
Renee Bryant, Administrative Assistant 2

◆ **Vote to Authorize Notice of Omnibus Rulemaking – Adoption of Pending Rule and Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 07.02.02, 07.02.03, 07.02.04, 07.02.05, 07.02.06, and 07.02.07 in Docket Numbers 07-0000-2900 and 07-0000-1900F**

Regional Manager Patrick J. Grace explained the background behind the Board adopting proposed rules on the six chapters of the plumbing code at its May 2, 2019 meeting. The next stage of the rulemaking process is to adopt the rules as a “pending” status. Since the May meeting, the Division of Financial Management has asked for additional red tape reduction, to include the consolidation of the five chapters into one single chapter. The reductions are non-substantive and do not affect the ability of the Board/DBS to enforce the rules. One-way DBS was able to decrease word count was to incorporate the fee schedule into the form of a table.

Questioned were the following changes:

- 101.04 “Permits – Commercial, Industrial, and Others” – Removal of the sentence “Persons, companies, firms, associations, or corporations making plumbing installations, other than on their own property, must be licensed as a contractor by the state of Idaho as provided by Section 54-2610, Idaho Code.” It was decided to leave the sentence in as it clarifies who can pull a permit.

- 101.07 “Refunds of Permits” – The verbiage “The administrator may authorize a refund for any permit fee paid on the following bases:” was removed as similar language is in subsection 07a.
- 206.02 “Frequency of Conducting of Examinations” – Removal of the language “One (1) to be in northern Idaho, one (1) to be in central Idaho, and one (1) to be in southern Idaho.” as it pertains to the Division’s three office locations. The sentence does not seem to be binding the Division to keep their offices in any location; therefore, it was agreed to leave the language in the subsection.
- 401 “Civil Penalties” and 401.01 “Plumbing Contractor” – Adding the verbiage “...within one (1) year of an earlier violation.” Unable to locate in statute where it limits the period in which you can be deemed to have a second offence in one year, it was determined to remove the verbiage from the end of the sentence.
- 07.02.04.012.01 “Jurisdiction/Septic Systems” and “.02 Waste Disposal” – The section was removed in its entirety as the septic systems/waste disposals are no longer part of the plumbing system and is now under the jurisdiction of the Idaho Health Department.

**MOTION:** Rick Garrett made a motion to authorize Notice of Omnibus Rulemaking – Adoption of Pending Rule and Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 07.02.02, 07.02.03, 07.02.04, 07.02.05, 07.02.06, and 07.02.07 in Docket Numbers 07-0000-2900 and 07-0000-1900F with the exceptions of the noted instructions given to DBS concerning 101.04 “Permits – Commercial, Industrial, and Others”, 401 “Civil Penalties” and 401.01 “Plumbing Contractor”. Shaun Urwin seconded. All in favor, motion carried.

◆ **Adjournment**

**MOTION:** Rick Garrett made a motion to adjourn the meeting. Shaun Urwin seconded. All in favor, motion carried.

Meeting adjourned at 12:42 p.m. (MDT).

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MATT GARDNER, CHAIRMAN  
IDAHO PLUMBING BOARD

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CHRIS L. JENSEN, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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