

**FACTORY BUILT STRUCTURES ADVISORY BOARD
SPECIAL TELECONFERENCE/
VIDEOCONFERENCE MEETING**

Wednesday – October 2, 2019 – 11:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

MINUTES OF THE OCTOBER 2, 2019 SPECIAL MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, rather to record the significant features of those discussions.

Chairman Markus Alley called the special meeting to order at 11:32 a.m. (MDT)

Board Members Present:

Markus Alley, Chairman
Kenna Draper
Mike Jensen
Jeff Chrisman
Ken Roche
Michael Hampton
Brian Mattson
Spencer McLean

DBS Staff Members Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Spencer Holm, Deputy Attorney General
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Adam Bowcutt, Regional Manager, Region 3
Jeff Egan, Building Program Manager
Lisa Stover, Building Program Supervisor
Renee Bryant, Administrative Assistant 2

◆ **Vote to Authorize Notice of Omnibus Rulemaking – Adoption of Pending Rule and Notice of Omnibus Fee Rulemaking – Adoption of Pending Fee Rule with regard to IDAPA 07.03.03 and 07.03.11 in Docket Numbers 07-0000-1900 and 07-0000-1900F**

Regional Manager Patrick J. Grace explained the background behind the Board adopting proposed rules on all manufactured, mobile, and modular codes. The next stage of the rulemaking process is to adopt them as a “pending” status. Since the adoption of the proposed rules, the Division of Financial Management has asked for additional red tape reductions. Besides the removal of outdated or unnecessary rules, and/or repeated verbiage, definitions were removed from IDAPA 07.03.03.010 *Rules for Modular Buildings – Definitions* as they are already in the statute. The reductions are non-substantive and do not affect the ability of the Board/DBS to enforce the rules.

MOTION: Ken Roche made a motion to vote on the acceptance of the rules. Michael Hampton seconded. All in favor, motion carried.

◆ **Adjournment**

MOTION: Ken Roche made a motion to adjourn the meeting. Michael Hampton seconded. All in favor, motion carried.

The meeting adjourned at 11:43 a.m. (MDT)

MARKUS ALLEY, CHAIRMAN
FACTORY BUILT STRUCTURES
ADVISORY BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

11/29/2019rb

DATE