

**IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING**

Tuesday – July 19, 2019 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

MINUTES OF THE JULY 19, 2019 HVAC BOARD MEETING

NOTE: The following report is not a verbatim transcript of the discussions at the meeting; however, is intended to record the significant features of those discussions.

Chairman Ted Sermon called the meeting to order at 9:30 a.m. (MDT)

Board Members Present:

Ted Sermon, Chairman
Bill Carter, Vice-Chairman
Mark Ferm
Bill Hatch
Garret Christoffersen
Randy Hart
Judy Van Cleave – Teleconference

DBS Staff Members Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
John Nielsen, HVAC Program Manager
Larry Jeffres, Regional Manager, Region 1
Adam Bowcutt, Regional Manager, Region 3
Amy Kohler, Compliance Program Specialist
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

There were no new issues to address under open forum.

◆ **Approval of the July 19, 2019 Agenda, May 21, 2019 Meeting Minutes and March 12, 2019 Meeting Minutes**

MOTION: Bill Carter made a motion to approve the agenda and minutes as presented. Judy Van Cleave seconded. All in favor, motion carried.

◆ **Conduct Negotiated Rulemaking and Vote on Proposed Amendments**

Apprentice Registration Renewals – Provided were two options for apprentices to renew their registration; show proof of enrollment in a board-approved training course or complete eight hours of board-approved continuing education units (CEU). A lengthy discussion ensued with union and school representatives either opposing the CEUs or expressing more than eight hours should be required. One suggestion was to require eight hours of state approved CEUs on a quarterly basis. For clarification, CEUs do not replace the 144 hours of schooling, but rather provides a path for “lifetime” apprentices who want to stay in the trade but do not want to become journeymen.

MOTION: Mark Ferm made a motion to approve the eight hours of continuing education. Randy Hart seconded. All in favor, motion carried.

Permit Fees – This topic has been discussed at previous meetings. In the packet is the proposed fee schedule as it will appear before the 2020 legislature. Based on HVAC permits, July 1, 2018 through May 15, 2019, for new/existing residential jobs, a handout was provided comparing revenue from the current fee schedule to the proposed fee schedule. The proposed schedule does not affect the commercial side; however, it does help with questions brought to the Board by the wood stove and fireplace industry.

MOTION: Bill Carter made a motion to move forward with the revised fee schedule. Garret Christoffersen seconded. All in favor, motion carried.

◆ **Approval of Pending Rules as Part of Reauthorization Process**

The 2019 legislature neglected to reauthorize all the rules in the state of Idaho. At the request of Governor Brad Little, a special meeting was held in May 2019 whereas the Board authorized DBS to move forward with the Notice of Omnibus Rulemaking and Notice of Omnibus Fee Rulemaking for IDAPA 07.07.01; reinstating the rules on a temporary basis. Upon the completion of a 21-day public notice, the Governor again asked boards with rulemaking authority to approve their rules as a “pending” status. The rules will then go to the 2020 legislature for full authorization.

MOTION: Bill Carter made a motion to keep the rules in place. Bill Hatch seconded. All in favor, motion carried.

◆ **HVAC Concerns**

Fred Dodge, F & T Construction, notified DBS he would not be able to attend the meeting.

◆ **HVAC License and Testing**

Rocky Yoneda, HVAC Foreman for Boise State University, stated that there is an HVAC journeyman who has gone to school, met the hour requirement, and passed the journeyman exam; however, he has no electrical experience or refrigerant knowledge. The Board was asked to consider adding a practical exam to the HVAC journeyman requirements.

As explained by Chairman Sermon, the topic of a practical exam has been addressed at previous meetings; however, there has not been a lot of support. Once the minutes are released, if the industry shows more interest the Board will consider a practical exam.

◆ **Military Licensing**

At the 2019 legislature, a statute passed regarding the granting of licenses to those having experience from the military. DBS will run a rule during the 2020 legislative session to expedite applications/licenses for recently discharged military members, veterans, and spouses.

◆ **Program Manager Report**

The Program Manager’s report was discussed under the topic *Permit Fees*.

◆ **Compliance Program Report**

Outreach – Earlier in July, Compliance Program Specialist Amy Kohler traveled to north Idaho; introducing herself, as well as reconnecting with city and county representatives.

Compliance Officer – In early fall, Region 2 will have a new compliance officer that will perform license checks, as well as outreach.

Permits/NOV – There are HVAC contractors that have failed to call in for final inspections, resulting in open permits. As an incentive to finalize the permits, DBS is now enforcing Notice of Violations (NOV) to the contractors.

◆ **Administrator Report**

Financial Report – Financially, the program is holding its own. HVAC Program Manager John Nielsen and HVAC Regional Supervisor Mike Hyde were recognized for improving the HVAC program.

Construction – There is no sign of construction slowing down. DBS receives an average of 300 permits per day, plan reviews are busy statewide, and the basketball arena at the University of Idaho is being built with almost all Idaho wood products.

◆ **Adjournment**

MOTION: Bill Hatch made a motion to adjourn. Bill Carter seconded.

The meeting adjourned at 11:28 a.m. (MDT).

TED SERMON, CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

09/11/2019rb

DATE