

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
SPECIAL TELECONFERENCE MEETING**

Thursday – December 28, 2017 – 9:30 a.m. (MST)

**Division of Building Safety
2055 Garrett Way, Building 1, Suite 4, Pocatello**

MINUTES OF THE DECEMBER 28, 2017 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

The meeting began at 9:30 a.m. (MST)

Board Members Present:

Jim Roletto, Chairman
Garry Tolley
Robbie Austin
Evan Goodwin
Brian Bailey

DBS Staff Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Kay Christensen, Division Chief, Contracts &
Administrative Law Division, Office of the
Attorney General
Patrick Grace, Regional Manager, Region 2
Jeff Egan, Regional Manager, Region 3
Kayla Harris, Administrative Assistant 1

◆ **Granite Excavation, Inc.’s Petitions and Notices of Appeal under Idaho Code 67-2805(2)(b)(iv)**

Pursuant to Idaho Code § 67-2805, the Division received an appeal on December 14, 2017. Granite Excavation, Inc. based its appeal on the denial of pre-qualification by Payette Lakes Recreational Water and Sewer District on two phases of its public works project.

Kay Christensen, Division Chief with the Office of the Attorney General, reminded the Board that under statute it only has 35 days to resolve the appeal.

With a short time-frame, the Board decided to appoint a hearing officer to schedule, hear, and bring a recommendation to the Board. The Board will then schedule a special teleconference meeting to discuss and make a decision on the case.

MOTION: Garry Tolley made a motion to appoint a hearing officer to review the case and provide a recommendation to the Board for a final decision no later than January 15, 2018. Brian Bailey seconded. Roll call vote: Evan Goodwin, yes; Brian Bailey, yes; Robbie Austin, yes; Jim Roletto, yes; and Garry Tolley, yes. All in favor, motion carried.

◆ **Adjournment**

MOTION: Brian Bailey made a motion to adjourn the meeting. Evan Goodwin seconded. All in favor, motion carried.

The meeting adjourned at 9:40 a.m. (MST).

JIM ROLETTO, CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

01/05/2018rb

DATE