

**PUBLIC WORKS CONTRACTORS LICENSE BOARD  
VIDEOCONFERENCE MEETING**

**Monday – January 6, 2014 – 9:30 a.m. (MT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian, Idaho  
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho  
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

**NOTE:** The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Torry McAlvain called the meeting to order at 9:31 a.m. (MT).

**Board Members Present:**

Torry McAlvain, Chairman  
John Sheldon, Vice-Chairman  
Jim Roletto  
Robbie Austin  
Brian Bailey  
Ken Worst

**DBS Staff Present:**

C. Kelly Pearce, Administrator  
Steve Keys, Deputy Administrator-Operations  
Ron Whitney, Deputy Administrator-Administration  
Patrick Grace, Deputy Attorney General  
Kathleen Watkins, Financial Manager  
Chris Jensen, Regional Manager, Region 3  
Terry Blessing, Regional Supervisor, Region 1  
Bill Hatch, Public Information Officer  
Renee Bryant, Administrative Assistant 2/Board Secretary

**Board Members Absent:**

Garry Tolley

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of January 6, 2014 Agenda**

**MOTION:** John Sheldon made a motion to approve the agenda as presented. Jim Roletto seconded. All in favor, motion carried.

◆ **Approval of October 7, 2013 Board Meeting Minutes**

**MOTION:** Jim Roletto made a motion to approve the minutes as written. John Sheldon seconded. All in favor, motion carried.

◆ **Specialty Categories**

To reiterate, a handout on the definitions of public works construction branches on various specialties; i.e., i-Heavy construction, ii-Highway construction, and iii-Building construction, was distributed to the Board for review. The issue was whether to consolidate the categories or revert back to previous standards.

Chairman McAlvain proposed a task force committee be formed; including the following entities: Associated General Contractors, schools, local entities, contractors, local regulatory boards, and highway districts. Board members and DBS staff would also participate in the discussions.

The deputy administrator-operations offered to provide the chairman with members of a task force created several years ago for this specific issue.

◆ **ACTION:** The deputy administrator-operations will provide information on a previous task force to the chairman.

◆ **License Holder and Multi-Licenses**

A tallied list of the number of licensees and various categories was provided to the Board prior to today’s meeting. It was agreed the topic *License Holder and Multi-Licenses* corresponds with the *Specialty Categories* topic and should be discussed simultaneously with the task force.

**ACTION:** The topic *License Holder and Multi-Licenses* will be addressed at future task force meetings with the *Specialty Categories* topic.

◆ **Operational Report**

Quarterly PWCL Board Report – The numbers for original licenses, renewals, upgrades and downgrades for calendar year 2013, as well as previous years’ numbers, were reported.

Legislative Update – DBS has submitted nine rule dockets to the 2014 legislature. One of the proposed changes would streamline the PWCL application process for renewals and allow the use of digital submissions.

◆ **Administrator Report**

Financial Report – The Public Works Contractors Licensing Fund, FY 2014 financial statement as of November 30, 2013, was reviewed.

State Code – In 2013, a collaborative committee was created to review proposed rule changes to the building codes. The Idaho Building Contractors Association (IBCA) was part of the collaborative effort; fully embracing all of the proposed rule changes and adoption of the 2012 International Residential Code (IRC) and the 2012 International Energy Conservation Code (IECC).

In October 2013, the IBCA informed the Idaho Building Code Board of potential legislative action for the 2014 legislative session. The intent would be to adopt the 2012 IRC and 2012 IECC; renaming them “state” codes rather than “international” codes. This would allow the proper authorities to amend the codes on an annual basis; however, not necessarily adopt codes on a regular cycle every three years, as is currently done.

◆ **Adjournment**

**MOTION:** John Sheldon made a motion to adjourn the meeting. Jim Roletto seconded. All in favor, motion carried.

The meeting adjourned at 10:00 a.m. (MT).

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TORY MCALVAIN, CHAIRMAN  
PUBLIC WORKS CONTRACTORS  
LICENSE BOARD

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C. KELLY PEARCE, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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