

IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING

Wednesday – November 9, 2016 – 9:30 a.m. (MST)

Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello

NOTE: The following report is not a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Acting Chairman Ted Sermon called the meeting to order at 9:30 a.m. (MST)

Board Members Present:

Ted Sermon, Acting Chairman
Bill Carter
John Smith
Bill Vandegrift
Tim LaMott
Bruce Graham

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Bill Hatch, Public Information Officer
John Nielsen, HVAC Program Manager
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Chuck Knapp, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Terry Blessing, Compliance Program Supervisor
Renee Bryant, Administrative Assistant 2/Board Support

In the absence of Chairman Brizee, Vice-Chairman Sermon served as acting chairman at this meeting.

◆ **Open Forum**

Contractor Complaint – Homeowner Martin Fry informed the Board of an issue he has been dealing with for over a year. The dispute is with a mechanical contractor in Emmett and the installation of a new HVAC unit. The Division is working with Mr. Fry and has issued the company in question a Notice of Violation.

At a previous meeting, the Board approved the re-write of the mechanical law in the state of Idaho. Incumbent in that law, the board/agency will have the ability to impose penalty fees to contractors and others for violations of the consumer protection act.

◆ **Approval of the November 9, 2016 Agenda**

MOTION: Tim LaMott made a motion to approve the agenda as presented. Bill Carter seconded. Vote called. All in favor, motion carried.

◆ **Approval of the July 6, 2016 Meeting Minutes**

MOTION: Bill Carter made a motion to approve the minutes as written. Tim LaMott seconded. Vote called. All in favor, motion carried.

◆ **Schedule 2017 Board Meetings**

The 2017 Idaho HVAC Board meeting dates are as follows: February 8th, May 10th, July 12th, and November 8th.

MOTION: Tim LaMott made a motion to approve the 2017 Idaho HVAC Board meeting dates as presented. Bill Carter seconded. Vote called. All in favor, motion carried.

ACTION: The 2017 HVAC Board meeting dates will be placed on the Division’s board calendar and website.

◆ **Idaho Code Title 54 Chapter 50**

No changes have been made to the draft proposal since it was presented at the July 2016 Board meeting. The proposal has been approved by the Division of Financial Management and will be introduced at the 2017 legislature.

At the July meeting, Kraig Stevenson, International Code Council (ICC) Representative, asked the Board to consider changing the new verbiage in Idaho Code § 54-5023(2) to read, “ICC certification and criteria as set in rule by the Board”. The Board already has the authority in rule; therefore, does not need to be in statute. It was recommended this issue be addressed at a later date.

◆ **Compliance Program Report**

Supervisors and inspectors were acknowledged for assisting with complaints. Compliance Program Supervisor Blessing continues to search social media for non-compliant individuals and check licenses at job sites.

◆ **HVAC Program Manager Report**

HVAC Inspector Certifications – Currently, inspector certifications are offered through the International Association of Plumbing and Mechanical Officials and ICC. As a third option, and as a proposed rule change, the HVAC Program Manager would like the State to be able to have its own inspector certification program.

Permit Fees – There are two different permit fee schedules; one for residential and one for commercial/industrial jobs. This has caused confusion among the Division, inspectors and industry. In rule, the HVAC Program Manager would like to clarify the permit fees.

◆ **Operational Report**

Training Apprentices in Idaho – The Department of Labor and Idaho Career and Technical Education (ICTE) are putting a renewed emphasis on apprenticeship programs in the state of Idaho. ICTE is also working with the Boise School District to create a school-to-work program, which will educate high school students on career opportunities in the HVAC, electrical and plumbing trades.

Building Codes and Collaborative – The question was asked which codes the Idaho Building Code Board recently approved to be presented at the 2017 legislature. They are: 2015 International Building Code, 2015 International Existing Building Code, 2015 International Energy Conservation Code (IECC) – commercial and IECC Economizers.

At the Idaho Building Code Board's October meeting, the Division received the responsibility to begin collaborative efforts toward the adoption of the International Residential Code and IECC – residential. The Administrator stated he suggested the collaborative consider the 2018 codes.

◆ **Administrator Report**

Financial Report – The Idaho HVAC Board Fund, FY 2017 financial statement as of September 30, 2016, was reviewed.

City of Meridian – The contract with Meridian continues to function very well. The City has expressed appreciation for the efforts the DBS inspection staff has put forth and the smoothness in which the program runs; including manual J and D submittals in compliance with the energy code.

The Division reviews approximately 10-15 plans and provides 40-45 inspections on a daily basis.

A Tale of Two Cities – A comparison of the FY 2008 and FY 2018 budgets was provided. The approved budget in FY 2008, and the requested budget for FY 2018, was/is a little over \$14 million dollars. Compared to 2008 the Division is doing more with less employees.

Solar Projects – There are several major solar facilities being, or have been, built in Idaho. They are located in or near Grandview, Kuna, Blackfoot and American Falls.

Budget – The following items have been included in the FY 2018 budget: 1) Electronic license renewal program, 2) Videoconference system replacement, 3) 21 vehicles and 4) Nine full-time employees (3 electrical inspectors, 2 building plan reviewers, 2 customer resource team members, 1 administrative assistant and 1 compliance officer).

◆ **Adjournment**

The Acting Chairman asked for a motion to adjourn the meeting.

MOTION: John Smith made a motion to adjourn. Bill Carter seconded. Vote called. All in favor, motion carried.

The meeting adjourned at 11:08 a.m. (MST).

TED SERMON, ACTING CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

CHRIS JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

01/24/2017rb