

**IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING**

Tuesday – May 21, 2019 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

MINUTES OF THE MAY 21, 2019 HVAC BOARD MEETING

NOTE: The following report is not a verbatim transcript of the discussions at the meeting; however, is intended to record the significant features of those discussions.

Chairman Ted Sermon called the meeting to order at 9:30 a.m. (MDT)

Board Members Present:

Ted Sermon, Chairman
Bill Carter, Vice-Chairman
Judy Van Cleave
Bill Hatch
Garret Christoffersen
Randy Hart
Mark Ferm – Teleconference

DBS Staff Members Present:

Chris L. Jensen, Administrator
Spencer Holm, Deputy Attorney General
John Nielsen, HVAC Program Manager
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Adam Bowcutt, Regional Manager, Region 3
Amy Kohler, Compliance Program Specialist
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

There were no new issues to address under Open Forum.

◆ **Approval of the May 21, 2019 Agenda and March 12, 2019 Draft Meeting Minutes**

MOTION: Bill Carter made a motion to approve the agenda and minutes as presented. Judy Van Cleave seconded. All in favor, motion carried.

◆ **Conduct Negotiated Rulemaking and Vote on Proposed Amendments to IDAPA 07.07.01**

Out-of-State Contractor Applications – In lieu of four years of schooling, the proposed rule change allows an out-of-state individual to show eight years as a journeyman. To become an HVAC contractor, the journeyman exam must be taken first. The blue strike throughs in the proposal meets the governor’s Red Tape Reduction Act by removing unnecessary verbiage.

MOTION: Bill Carter made a motion to approve the proposed changes/additions to IDAPA 07.07.01 as it pertains to recognized jurisdiction, out-of-state contractor/journeyman applications and civil penalties. Randy Hart seconded. All in favor, motion carried.

Code Updates – The proposal adopts the 2018 codes and removes the redundancy of language already in rule.

MOTION: Bill Carter made a motion to approve the proposed changes to IDAPA 07.07.01 as it relates to updating the code edition, as well as recognizing the availability of codes. Randy Hart seconded. All in favor, motion carried.

◆ **Apprenticeship--2000 Hour Requirement**

At the 2019 Legislature, language in rule passed to allow students who have successfully completed a full-time one-year academic HVAC training program to receive 2000 hours of on-the-job work experience. Following are the qualified schools: College of Southern Idaho, Lewis-Clark State College, North Idaho College (nine-month certificate program), and Northwest HVAC/R.

MOTION: Judy Van Cleave made a motion to adopt the list of HVAC apprenticeship schools. Bill Carter seconded. All in favor, motion carried.

Prior to addressing agenda item 04 *Vote to Approve Amendment to Idaho Code 54-5012(4) Regarding One-Year Apprentice Registration*, HVAC Program Manager John Nielsen requested the Board discuss agenda item 05b *Apprentice Registration Renewals* first as the two topics relate to each other.

◆ **Apprentice Registration Renewals**

Provided were two options for apprentices to maintain registration: 1) Show proof of enrollment in a board-approved training course or eight hours of board-approved continuing education units (CEU), and 2) Have no registration requirements. The Board agreed to move forward with the first option; however, expressed eight hours of CEU was too low. The HVAC Program Manager offered to bring to the July meeting a draft rule change.

ACTION: For the July meeting, the HVAC Program Manager will provide a draft rule on the requirements for apprentices to renew their registration.

ACTION: The topic *Apprentice Registration Renewals* will be placed as an informational item on the July Board meeting agenda.

◆ **Vote to Approve Amendment to Idaho Code 54-5012(4) Regarding One-Year Apprentice Registration**

The statute change will require apprentices to register on a yearly basis rather than every five years, and the renewal fee will be \$10 per year. A specialty apprentice registration and fee will remain the same; valid for two years and cost \$20. The statute will go before the 2020 Legislature with the rule being presented at the 2021 legislative session.

MOTION: Judy Van Cleave made a motion to approve the amendment to Idaho Code 54-5012(4) regarding the one-year apprentice registration. Randy Hart seconded. All in favor, motion carried.

◆ **Program Manager Report**

Permit Fees – HVAC Program Manager John Nielsen explained a proposed revised permit fee schedule, as well as other costs related to the mechanical trade. To reduce word count, the fee schedule has been formatted into a table. There was a lengthy discussion on whether the new fee schedule is enough for the Division to maintain the HVAC program, and whether the cost for wood stoves and gas fireplaces be a line item under “Miscellaneous”. Several city officials provided their fee schedules; however, it was explained the state must charge more as they travel extensively throughout the state of Idaho. Board Member Judy Van Cleave requested, by percentage, the increase for an average sized home and decrease for a larger home based on the proposed fee schedule.

ACTION: The HVAC Program Manager will provide the statistics on the increase of an average home versus the decrease of a larger home.

Board Member Garret Christoffersen requested, and HVAC Program Manager Nielsen offered, to provide the actual numbers from the current fee schedule from the last two months; comparing the proposed numbers to determine whether the new fee schedule will work. HVAC Program Manager also offered to provide a report of the inspectors and their areas. It was noted there are three issues with the topic *Permit Fees*: 1) Ease for office, 2) Create fairness between HVAC and HVAC Specialty, and 3) Cover DBS costs for travel.

ACTION: The HVAC Program Manager will provide statistics on the current versus proposed fee schedule, as well as provide a report of inspectors and their inspection areas.

ACTION: The topic *Permit Fees* will be placed as an action item on the July Board meeting agenda.

Valley County Ordinance – Based on a house explosion in the winter of 2018 in McCall, due to a snow shear on the LP gas regulator outside, Valley County is writing an ordinance to require gas lines come in on the gabled end of the building or are properly secured from snow shearing. The state does not have jurisdiction over LP gas; only the stub out to the regulator outside the building.

HVAC Inspectors – Two new HVAC inspectors have been hired for the Wood River and Treasure Valley locales.

◆ **Compliance Program Report**

Compliance Program – There has been a small increase in the reporting of violations. In June, Compliance Program Specialist Amy Kohler will travel throughout the state of Idaho; bringing awareness to local jurisdictions of the Division’s Compliance Program.

◆ **Administrator Report**

Inspections – Avista provides electric and natural gas service to customers in eastern Washington, northern Idaho, and parts of southern and eastern Oregon. The Administrator met with representatives of Avista. It was determined DBS inspectors will continue to

inspect homes in northern Idaho; however, no final inspection will be completed until all appliances have been installed and made operational.

Construction – Construction continues to be busy with no slowdown in sight.

◆ **Adjournment**

MOTION: Judy Van Cleave made a motion to adjourn. All in favor, motion carried.

The meeting adjourned at 11:18 a.m. (MDT).

TED SERMON, CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

06/24/2019rb

DATE