

**FACTORY BUILT STRUCTURES ADVISORY (FBSA) BOARD
SPECIAL TELECONFERENCE/VIDEOCONFERENCE MEETING**

Thursday – November 8, 2018 – 9:30 a.m. (MST)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

MINUTES OF THE NOVEMBER 8, 2018 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but rather to record the significant features of those discussions.

Chairman Markus Alley called the meeting to order at 9:30 a.m. (MST)

Board Members Present:

Markus Alley, Chairman
Kenna Draper
Spencer McLean
Ken Roche
Michael Hampton
Brian Mattson (Teleconference)
Jeff Chrisman (Teleconference)

DBS Staff Members Present:

Chris L. Jensen, Administrator (Teleconference)
Ron Whitney, Deputy Administrator
Spencer Holm, Deputy Attorney General
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Jeff Egan, Building Program Manager
Renee Bryant, Administrative Assistant 2

◆ **Approval of the November 8, 2018 Agenda**

The Idaho Open Meeting Law requires the posting of an agenda no later than 24-hours before a special meeting. It was discovered the code of interest, Idaho Code § 39-4303 *Fees*, was not on the agenda. To comply with the law, the Board must pass a motion to amend the original agenda and provide a good faith reason why the new item was not included on the original agenda notice.

MOTION: Ken Roche made a motion to accept the revised agenda. Kenna Draper seconded. All in favor, motion carried.

◆ **Review a Request for a Change to Idaho Code § 39-4303 and/or a Temporary Rule to Reduce the Modular Building Permit Fees**

Deputy Administrator Ron Whitney provided the background behind the consideration to reduce permit fees, which would be approximately 15 percent.

In Idaho Code § 39-4303(1)(a) *Fees*, Table 1-A references the 1997 Uniform Building Code (UBC). Although the 1997 UBC is no longer available, statute still supersedes rule. Therefore, to ask for a temporary rule, a change must first be made to the statute to remove the reference to the table and code.

The Board has two options. 1) Go through the normal process to change the statute with the earliest it would go before the legislature is in 2020. 2) Find a legislator willing to sponsor the statutory change. Chairman Alley offered to find a legislator. Deputy Administrator Whitney proposed taking the UBC reference and table out of statute and replace it with the verbiage "... the fee established in rule". The earliest the change would be in effect would be July 1, 2019. The Board agreed to pursue the statute change through a legislator.

MOTION: Spencer McLean made a motion to move forward with a statutory change to the fee structure table. Ken Roche seconded. All in favor, motion carried.

At the May 2019 meeting, the Division will provide a proposed temporary rule to reduce the modular building permit fees.

ACTION: The Division will provide a temporary rule change at the May 2019 Board meeting to reduce the modular building permit fees.

ACTION: The topic *Temporary Rule to Reduce the Modular Building Permit Fees* will be added to the May 14, 2019 agenda as an action item.

◆ **Adjournment**

MOTION: Ken Roche made a motion to adjourn the meeting. Spencer McLean seconded. All in favor, motion carried.

The meeting adjourned at 9:58 a.m. (MST)

MARKUS ALLEY, CHAIRMAN
FACTORY BUILT STRUCTURES
ADVISORY BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

12/17/2018rb

DATE