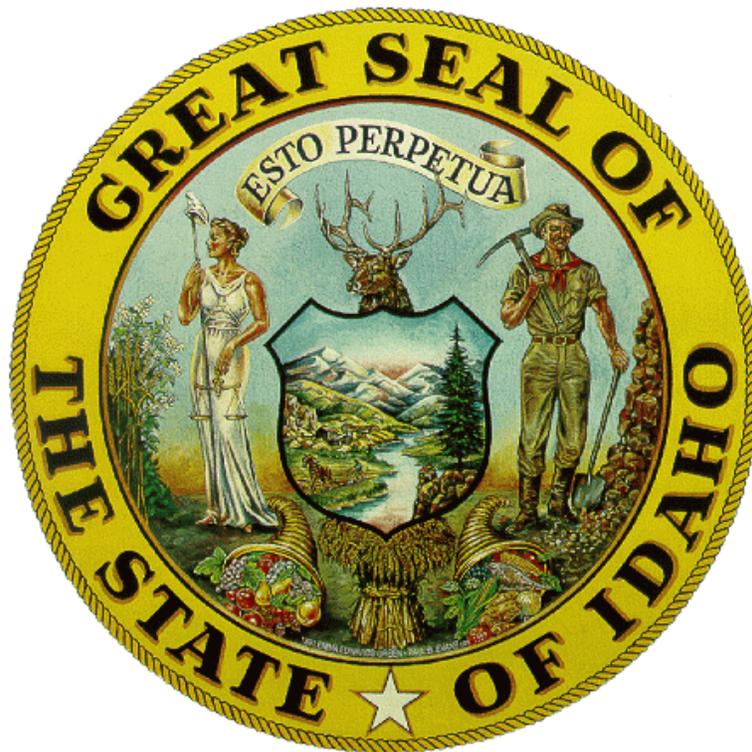


DIVISION OF BUILDING SAFETY

PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING

APRIL 2, 2012



PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 01

Agenda

PRESENTER: Torry McAlvain, Chairman

OBJECTIVE: Approve the agenda for the April 2, 2012 PWCL Board Videoconference meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: April 2, 2012 PWCL Board tentative agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

***PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING***

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho
dbs.idaho.gov – (208) 332-7137**

***Monday, April 2, 2012
9:30 a.m. – 12:30 p.m. (MT)***

(Note: Meeting Time is 8:30 a.m. PT)

- 9:30 a.m. CALL TO ORDER** – Torry McAlvain, Chairman
- Roll Call & Introductions
 - Board Service Recognition – Lisa Hatch and Steffani Lippert
 - Welcome New Board Member – Brian Bailey
 - Open Forum

CONSENT AGENDA

1. Approval of the April 2, 2012 Agenda
2. Approval of the January 9, 2012 Board Meeting Minutes

ACTION AGENDA

3. Administrative Hearing--Monsey Construction Consulting Services – Steve Keys
4. Clarification on Specialty Licenses – Steve Keys

INFORMATIONAL AGENDA

5. Financial Statement Dates – Steve Keys
6. Deputy Administrator Report – Steve Keys
7. Administrator Report
 - a. Financial Report – C. Kelly Pearce and Dave Decker
 - b. Administrator – C. Kelly Pearce

OLD/NEW BUSINESS

EXECUTIVE SESSION

12:30 p.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on the PWCL Board preference. 03/13/2012

PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 02

Minutes

PRESENTER: Torry McAlvain, Chairman

OBJECTIVE: Approve the minutes from the January 9, 2012 PWCL Board Videoconference meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: January 9, 2012 PWCL Board Meeting draft minutes



**PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING**

Monday – January 9, 2012 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 2, Suite 7, Pocatello, Idaho**

***DRAFT MINUTES OF THE JANUARY 9, 2012 MEETING**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Due to a delayed arrival by Chairman Torry McAlvain, Vice-Chairman John Sheldon called the meeting to order at 9:46 a.m. (MT).

Board Members Present:

Torry McAlvain, Chairman
John Sheldon, Vice-Chairman
Jerry A. Peterson
Ken Worst
Garry Tolley

DBS Staff Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Janice Foster, Deputy Administrator, Administration
Patrick Grace, Deputy Attorney General
Kirk Weiskircher, Financial Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Renee Bryant, Administrative Assistant 2/Board Secretary

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of the January 9, 2012 Agenda**

MOTION: Garry Tolley made a motion to approve the Agenda as presented. Jerry Peterson seconded. All in favor, motion carried.

◆ **Approval of the October 3, 2011 Board Meeting Minutes**

MOTION: Garry Tolley made a motion to approve the Minutes as written. Jerry Peterson seconded. All in favor, motion carried.

◆ **Possible Administrative Hearing--Monsey Construction Consulting Services**

In December 2011, Kevin Monsey, Monsey Construction Consulting Services, received and replied to correspondence from DBS with regard to a notice of complaint and request for administrative fine.

To settle the complaint, Mr. Monsey offered to pay a reduced fine of \$500, requested a one-year temporary license based on his qualifications, and committed to complete the necessary paperwork and tests in order to obtain a construction manager (CM) license.

MOTION: Torry McAlvain made a motion to deny Kevin Monsey's request to reduce the fine from \$2,000 to \$500 and conduct a hearing at the April 2, 2012 PWCL Board meeting. Jerry Peterson seconded. All in favor, motion carried.

ACTION: An Administrative Hearing for Monsey Construction Consulting Services will be held at the April 2012 PWCL Board meeting.

◆ **Exam Status**

Due to issues with the current testing provider, the Division has chosen to create its own testing program. A brief explanation on the development of the new exams was provided by Program Specialist Caria Nakano-Jensen. The estimated implementation date of the PWCL and plumbing exams is April 1, 2012.

◆ **Licenses and Bankruptcies**

This topic was originally addressed at the October 2011 Board meeting. It has been determined any time DBS takes action against a public works contractor; the action needs to be predicated on whether the contractor has suffered any downgrade in his financial position, not whether he has been through a bankruptcy.

Steve Keys brought the Board up-to-date on the status of a Notice and Order of Suspension issued to Portneuf Electric, Inc.

◆ **Financial Statement Dates**

Currently, the law states an annual financial statement must be issued no more than 12 months prior to the date of submission of the application. Many times the review statement on the actual balance sheet or financial statement may be six to eight months after the time covered by the financial statement. The Board was asked to consider the period of time covered by the financial statement be changed to no more than 12 months from the current date rather than the date on the financial statement.

The Board agreed, and the Division offered to provide a draft proposal of the recommended changes at the April 2012 Board meeting.

ACTION: A draft proposal of the recommended changes with regard to financial statement dates will be brought to the April 2, 2012 PWCL Board meeting.

◆ **Deputy Administrator Report**

Quarterly PWCL Board Report – As of December 31, 2011, there are 3180 active public works contractors. The Division has seen an increase in the number of downgrades. However, there have been upgrades since 2010 to indicate some firms are slowly recovering from the recent economic situation.

DBS collected approximately \$36,300 in assessments for FY 2011. This fiscal year, as of December 31, 2011, the amount collected is \$23,805.

2012 Pending Legislation – The Public Works Contractor License classifications contains a wide disparity between the “B” and “C” license classes in terms of the work experience and financial abilities necessary to qualify for each license. The creation of a new class “CC” license would allow an applicant with the requisite work experience and financial ability - to include a subsequent administrative rule requirement of a minimum net worth of seventy five thousand dollars (\$75,000) with twenty five thousand dollars (\$25,000) in working capital - to execute public works contracts of not more than four hundred thousand dollars (\$400,000).

2012 Pending Rule – Docket 07-0501-1101 -- The proposed rule would provide for an additional fee for those public works contractor license applicants who request an extension of time in which to submit an application, as well as a provision to expedite a public works contractor license application along with a commensurate fee for providing such service.

◆ **Administrator Report**

Financial Report – Kirk Weiskircher reviewed the Public Works Contractors Licensing fund FY 2012 financial statements as of November 30, 2011.

Docushare – Janice Foster and Steve Keys provided an overview of the Division’s recently purchased software “Docushare”. This automated system will allow DBS staff to manage PWCL files/records; moving away from paper files.

Deputy Attorney General – Office Relocation – Deputy Attorney General Patrick Grace has physically relocated back to the Attorney General’s office. He will be available in the Division’s Meridian office one half day per week.

Governor’s Budget Presentation – The Governor held a meeting with cabinet members to brief them on his State of the State and Budget Address. It is his intent to begin to replenish the rainy day fund, which has been severely drained over the last four years.

Lakeside Elementary School – The grand opening of the newly built school in the Plummer-Worley School District will be Friday, January 20, 2012.

Tribal Contracts – DBS has contracted with the Shoshone-Bannock, Coeur d’Alene, and Nez Perce tribes to provide plan review, building, electrical, HVAC, and plumbing inspections on their facilities.

City of Meridian Contract – Under contract, DBS has assumed responsibility for electrical inspections and electrical plan reviews for the city of Meridian.

◆ **Old/New Business**

There was no old/new business to discuss.

◆ **Executive Session**

An Executive Session was not required.

MOTION: Jerry Peterson made a motion to adjourn the meeting. Garry Tolley seconded. All in favor, motion carried. The meeting adjourned at 10:50 a.m.

JOHN SHELDON, VICE-CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

***These DRAFT minutes are subject to possible correction and final approval by the Public Works Contractors License Board.
01/30/12rb**

DRAFT

PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 03 Administrative Hearing--Monsey Const. Consulting Services

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Administer a ruling on the Monsey Construction Consulting Services hearing.

ACTION: Affirm or reject penalties as described in Idaho Code § 54-4508 (1).

BACKGROUND: Bonner County entered into an agreement with Monsey Construction Consulting Services to provide CM services. Monsey is not licensed and the county neglected to require the performance bond. The statutory provision for handling a CM complaint lies solely with the Board.

At the July meeting, the situation was explained and legal procedures for a hearing clarified. DBS conducted an investigation and at the October 2011 meeting stated Monsey Consulting Services was in violation of Idaho Code § 54-4508 (1) (c) "Disciplinary proceedings". The Board consented to an administrative hearing.

Idaho Code § 54-4508 (1) (c) "Disciplinary proceedings" states, "The board shall have the authority to deny or refuse to renew a license or certificate of authority, defer or precondition licensure, suspend or revoke a license, impose an administrative fine not to exceed twenty thousand dollars (\$20,000) per violation, impose the administrative costs of bringing the action before the board including, but not limited to, hearing officer fees, expert witness fees, attorney's fees, cost of hearing transcripts and copies, or impose probationary conditions on the holder of a license or certificate of authority, upon the following grounds: (c) Holding oneself or one's firm out as a construction manager by engaging in any act meeting the definition or character of a construction manager as defined herein without a legally required license."

ATTACHMENTS: Supporting documentation from Monsey Construction Consulting Services and DBS.



PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 04

Clarification on Specialty Licenses

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Clarify which PWCL license(s) can legally install concrete for a bridge structure in the public right-of-way.

ACTION: Informational

BACKGROUND: Randell Hodgkinson, Randell Concrete Inc., approached DBS with the following question: *“Is it legal for a specialty contractor that does not have a bridge license (02850 or 02855) to place the concrete for a bridge structure in the public right-of-way?”*

ATTACHMENTS: Correspondence from Randell Hodgkinson and IDAPA 07.05.01



From: Randell Hodgkinson [randellconcreteinc@cableone.net]
Sent: Monday, January 23, 2012 5:06 PM
To: Heather Carr
Subject: RE: PWCL Board Link

Follow Up Flag: Follow up
Flag Status: Red

Hello Heather.

Here is the question I would like answered:

Is it legal for a Specialty Contractor that does not have a bridge license (**02850 or 02855**) to place the concrete for a bridge structure in the public right-of-way? If so, please direct me to the statutes.

We contend that the discipline of building bridges is a specialty that requires special education and experience. That is why the specialty categories that I have listed exist. There is a huge difference in the skill that it takes to place the concrete for bridge abutments and concrete bridge decks when compared to pouring sidewalks or curbs and gutters.

These are different kinds of work and should not be viewed as the same.

If you pose this question to any of the inspectors in the field, they will agree with me.

Pass this on to Steve if you like.

Have a nice day.

Randell Hodgkinson, V.P.

Randell Concrete Inc.
7033 W. Diamond St.
Boise, Idaho 83709

Office 208-362-4024
Fax 208-362-4055
Cell 208-890-0755

www.randellconcreteinc.com

From: Heather Carr [mailto:Heather.Carr@dbs.idaho.gov]
Sent: Monday, January 23, 2012 1:28 PM
To: randellconcreteinc@cableone.net
Subject: PWCL Board Link

Here's the link we discussed.

<http://gov.idaho.gov/boards/boards.cfm>

Heather Carr

PWCL Outreach Advisor
Public Works Contractor Licensing
Division of Building Safety
heather.carr@dbs.idaho.gov
(208) 332-7148
(208) 855-9666 fax

(4-6-05)

27. 02520 Well Drilling. A specialty contractor whose primary business includes the practical elementary knowledge of geology, hydrology, the occurrence of water in the ground, water levels in wells, the prevention of surface and sub-surface contamination and pollution of the ground water supply; and the art, ability, experience, knowledge, science, and expertise to bore, drill, excavate, case, screen, cement, clean and repair water wells; or to do any or any combination of any or all such boring, drilling, excavating, casing, cementing, cleaning and repairing with hand or power tools or rigs, including the installation and repair of pumps. (4-6-05)

28. 02580 Installation of Communication Towers. A specialty contractor whose primary business and expertise is the installation of communication towers. (4-6-05)

29. 02660 Membrane Liners for Ponds and Reservoirs. A specialty contractor whose primary business includes the installation of liners for the purpose of containment of liquids. (4-6-05)

30. 02720 Crushing. A specialty contractor whose primary business includes the ability and expertise to reduce rocks and aggregates to a smaller and uniform size and gradation to meet an agreed specification. (4-6-05)

31. 02740 Asphalt Paving. A specialty contractor whose primary business includes the installation of aggregate base course, cement treated base, bitumen treated base, asphalt concrete and the application of asphalt surfacing and surface repairs of streets, intersections, driveways, parking lots, tennis courts, running tracks, play areas; including the application or installation of primer coat, asphalt binder course, tack coating, seal coating and chips, slurry seal and chips, flush or flog coats, asphalt curbs, concrete bumper curbs, redwood headers, asphalt surface binder emulsion, asbestos and sand and acrylic color systems. (Synthetic and athletic surfacing are category 02790 Athletic and Recreational Surfaces.) Also includes crack sealing, asphalt maintenance repair and soil pulverization. (4-6-05)

32. 02761 Traffic Marking and Striping. A specialty contractor whose primary business includes the art, ability and expertise to apply markings to streets, roadways, or parking surfaces pre-designed for the use of parking or passage of vehicles by the application of directional lines, buttons, markers, and signs made of but not limited to plastic, paint, epoxies and rubber, in such manner as to provide for the channeling and controlling of the traffic flow. Also includes temporary striping. (4-6-05)

33. 02785 Asphalt Maintenance and Repair, Seal Coating, Crack Sealing and Chip Sealing. A specialty contractor whose primary business is asphalt maintenance and repair, seal coating, crack sealing and chip sealing. (4-6-05)

34. 02790 Athletic and Recreational Surfaces. A specialty contractor whose primary business is the installation of specialty surfaces including but not limited to non-wood athletic floors, tennis courts, running tracks and artificial turf. This would include any subsurface preparation such as leveling, excavation, fill and compaction or grading. The application of surfacing, mixing, spreading or placing of emulsions, binders, sand and acrylic color systems is also included along with the installation of modular, plastic athletic floors such as "Sport Court" type floors. This category does not include any type of structure required for the installation of these surfaces. (4-6-05)

35. 02810 Sprinkler and Irrigation Systems. A specialty contractor whose primary business includes the installation of types and kinds of water distribution systems for complete artificial water or irrigation of gardens, lawns, shrubs, vines, bushes, trees and other vegetation, including the trenching, excavating and backfilling in connection therewith. (Low voltage only.) (4-6-05)

36. 02820 Fencing. A specialty contractor whose primary business includes the installation and repair of any type of fencing. (4-6-05)

37. 02840 Guardrails and Safety Barriers. A specialty contractor whose primary business includes the installation of guardrails and safety barriers (including cattle guards). (4-6-05)

38. 02850 Bridges and Structures. A specialty contractor whose primary business includes the installation, alteration and repair of bridges and related structures, including culverts. (4-6-05)

- 39. 02855 Bridge Crossings and Box Culverts.** A specialty contractor whose primary business is the installation or construction, or both, of any bridge or crossing structure shorter than twenty (20) feet measured on the centerline of the roadway or trail. (4-6-05)
- 40. 02880 Installation of School Playground Equipment.** A specialty contractor whose primary business is the installation of school playground equipment. (4-6-05)
- 41. 02890 Traffic Signs and Signals.** A specialty contractor whose primary business includes the art, ability, knowledge, experience, science and expertise to fabricate, install and erect signs, including electrical signs and including the wiring of such signs. A licensed electrician must perform all the electrical work. (4-6-05)
- 42. 02900 Landscaping, Seeding and Mulching.** A specialty contractor whose primary business includes the preparation of plots of land for architectural, horticulture and provisions of decorative treatment and arrangement of gardens, lawns, shrubs, vines, bushes, trees and other decorative vegetation; construction of conservatories, hot and green houses, drainage and sprinkler systems, and ornamental pools, tanks, fountains, walls, fences and walks, arrange, fabricate and place garden furniture, statuary and monuments in connection therewith. (4-6-05)
- 43. 02910 Slope Stabilization, Hydroseeding, Hydromulching, Native Plant Revegetation for Erosion Control.** A specialty contractor whose primary business is slope stabilization, including necessary tillage and plant bed preparation using hydroseeding, hydromulching and native plant revegetation for erosion control. (4-6-05)
- 44. 02935 Landscape Maintenance.** A specialty contractor whose primary business and expertise includes the maintenance of existing lawns, gardens, and sprinkler systems. This would include mowing, weeding, fertilization, pest control and minor repair or relocation of sprinkler systems. (4-6-05)
- 45. 02937 Pest Control, Sterilization and Herbicide Applications.** A specialty contractor whose primary business includes the mixing, transportation and application of fertilizers, pesticides, herbicides, and sterilization chemicals for the control of insects, pests and weeds. (4-6-05)
- 46. 02955 Pipeline Cleaning, Sealing, Lining and Bursting.** A specialty contractor whose primary business and expertise includes cleaning, sealing, lining and bursting pipelines. (4-6-05)
- 47. 02965 Cold Milling, Rumble Strip Milling, Asphalt Reclaiming and Pavement Surface Grinding.** A specialty contractor whose primary business includes cold milling, rumble strip milling, asphalt reclaiming and pavement surface grinding. (4-6-05)
- 48. 02990 Structural Moving.** A specialty contractor whose primary business includes but is not limited to raising, lowering, cribbing, underpinning and moving of buildings or structures. This does not include the alterations, additions, repairs or rehabilitation of the retained portion of the structure. (4-6-05)
- 49. 03200 Concrete Reinforcing Rebar Installation.** A specialty contractor whose primary business includes the ability and expertise to fabricate, place and tie steel mesh or steel reinforcing bars or rods of any profile, perimeter or cross-section that are or may be used to reinforce concrete. (4-6-05)
- 50. 03300 Concrete.** A specialty contractor whose primary business includes the ability and expertise to process, proportion, batch and mix aggregates consisting of sand, gravel, crushed rock or other inert materials having clean uncoated grains of strong and durable minerals, cement and water or to do any part or any combination of any thereof, in such a manner that acceptable mass, pavement, flat and other cement and concrete work can be poured, placed, finished and installed, including the placing, forming and setting of screeds for pavement or flat work. Also includes concrete sidewalks, driveways, curbs and gutters. (4-6-05)
- 51. 03370 Specially Placed Concrete, Concrete Pumping and Shotcreting.** A specialty contractor whose primary business includes the ability and equipment necessary to deliver and install concrete, and similar materials to their final destination in buildings and structures. (4-6-05)

- 52. 03380 Post-Tensioned Concrete Structures or Structural Members.** A specialty contractor whose primary business is the post-tensioning of structural elements using sleeved tendons of high-strength prestressing steel. (4-6-05)
- 53. 03500 Gypcrete.** A specialty contractor whose primary business includes the ability and expertise to mix and apply gypsum concrete. (4-6-05)
- 54. 03600 Concrete Grouting.** A specialty contractor whose primary business includes the ability and the equipment necessary to place concrete grouts. Concrete grouts are thin, fluid, shrink resistant, mortar-like materials used for filling joints and cavities and setting and anchoring items in masonry and concrete. (4-6-05)
- 55. 03650 Pressure Grouting and Slab Jacking.** A specialty contractor whose primary business includes pressure foundation grouting and jacking and the injection of concrete or mortar into foundations for stabilization. (4-6-05)
- 56. 03900 Concrete Demolition, Concrete Sawing and Cutting, Core Drilling, Joint Sealing and Hydrocutting.** A specialty contractor whose primary business includes concrete cutting, drilling, sawing, cracking, breaking, chipping or removal of concrete. This category also includes the caulking or sealing of joints or cracks caused by such operations. (4-6-05)
- 57. 04000 Masonry.** A specialty contractor whose primary business includes the installation with or without the use of mortar or adhesives of brick, concrete block, adobe units, gypsum partition tile, pumice block or other lightweight and facsimile units and products common to the masonry industry. (4-6-05)
- 58. 04900 Chemical Cleaning and Masonry Restoration.** A specialty contractor whose primary business includes the cleaning or restoration of masonry through the use of chemicals, pressure washing, sand blasting or other methods. (4-6-05)
- 59. 05090 Welding.** A specialty contractor whose primary business causes metal to become permanently attached, joined and fabricated by the use of gases or electrical energy, developing sufficient heat to create molten metal, fusing the elements together. (4-6-05)
- 60. 05100 Steel Fabrication, Erection and Installation.** A specialty contractor whose primary business includes the ability and expertise to fabricate, place and tie steel reinforcing bars, erect structural steel shapes and plates, of any profile, perimeter or cross-section, that are or may be used to reinforce concrete or as structural members for buildings and structures, including riveting, welding and rigging only in connection therewith, in such a manner that steel reinforcing and structural work can be fabricated and erected. (4-6-05)
- 61. 05700 Ornamental Metals.** A specialty contractor whose primary business includes the art, ability, experience, knowledge, science and expertise to assemble, case, cut, shape, stamp, forage, fabricate and install sheet, rolled and cast, brass, bronze, copper, cast iron, wrought iron, monel metal, stainless steel, and any other metal or any combination thereof, as have been or are now used in the building and construction industry for the architectural treatment and ornamental decoration of buildings and structures, in such a manner that, under an agreed specification, acceptable ornamental metal work can be executed, fabricated and installed; but shall not include the work of a sheet metal contractor. (4-6-05)
- 62. 05830 Bridge Expansion Joints and Repair.** A specialty contractor whose primary business and expertise is the repair of bridge expansion joints. (4-6-05)
- 63. 06100 Carpentry, Framing and Remodeling.** A specialty contractor whose primary business includes the placing and erection of floor systems, walls, sheeting, siding, trusses, roof decking of either wood or light gauge metal framing. This contractor also installs finish items such as running trim, sashes, doors, casing, cabinets, cases and other pre-manufactured finished items. (4-6-05)
- 64. 06130 Log and Heavy Timber Construction.** A specialty contractor whose primary business includes the ability and expertise to build and erect log or heavy timber structures. (4-6-05)

PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 05

Financial Statement Dates

PRESENTER: Steve Key, Deputy Administrator-Operations

OBJECTIVE: Assure the financial data required for licensure is timely and reflects the current status of the applicant.

ACTION: Informational

BACKGROUND: Currently, the law states an annual financial statement must be issued no more than 12 months prior to the date of submission of the application. In some cases, a contractor's license is out 18 months or more from the actual date reflected in the statement.

At the January 2012 meeting, the Board agreed to consider the period of time covered by the financial statement be changed to no more than 12 months from the current date rather than the date on the financial statement. The Division will provide a draft proposal of the recommended changes to the April 2012 meeting.

PROCEDURAL HISTORY:

ATTACHMENTS: Proposed Rule Change – IDAPA 07.05.01.110.01.d



IDAPA 07.05.01.110.01.d.

Suggested Language:

An annual financial statement, as herein defined, that ~~was issued~~ ***covers a period of time ending*** no more than twelve (12) months prior to the date of submission of the application, indicating compliance with such financial requirements as the Board may prescribe by rule. The applicant's financial statement may be supplemented with:

PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 06

Deputy Administrator Report

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Report the recent activities within the PWCL program.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled PWCL Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 07a

Financial Report

PRESENTER: C. Kelly Pearce, Administrator and Dave Decker, Financial Specialist

OBJECTIVE: Review the financial report for the PWCL fund.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled PWCL Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: PWCL Board Financial Report





Division of Building Safety
 PUBLIC WORKS CONTRACTORS LICENSING FUND 0229-07
 Fiscal Year 2012 Financial Statements
 As of 02/29/2012

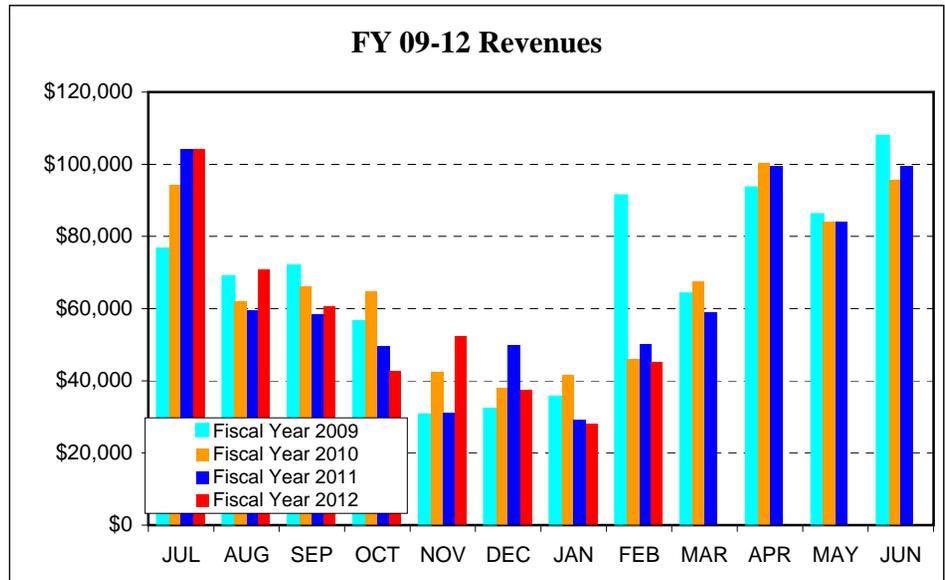
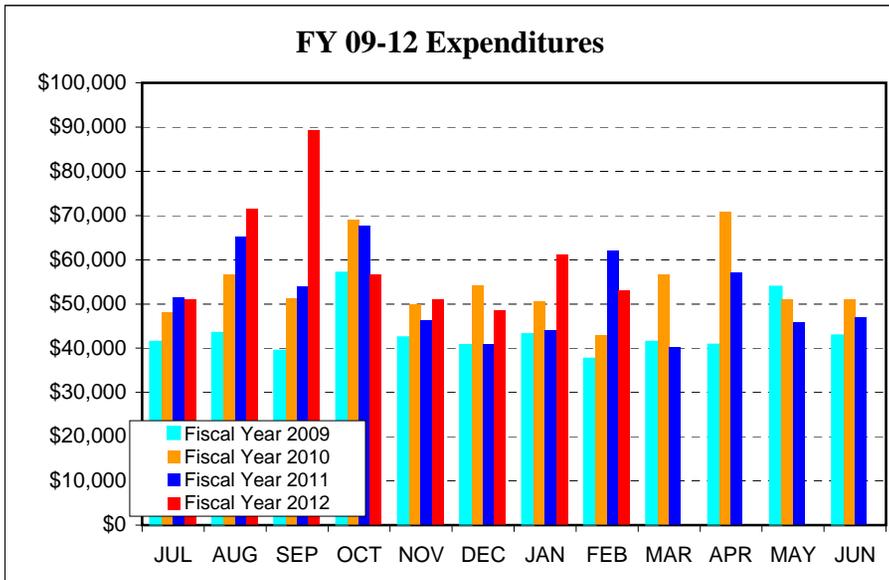
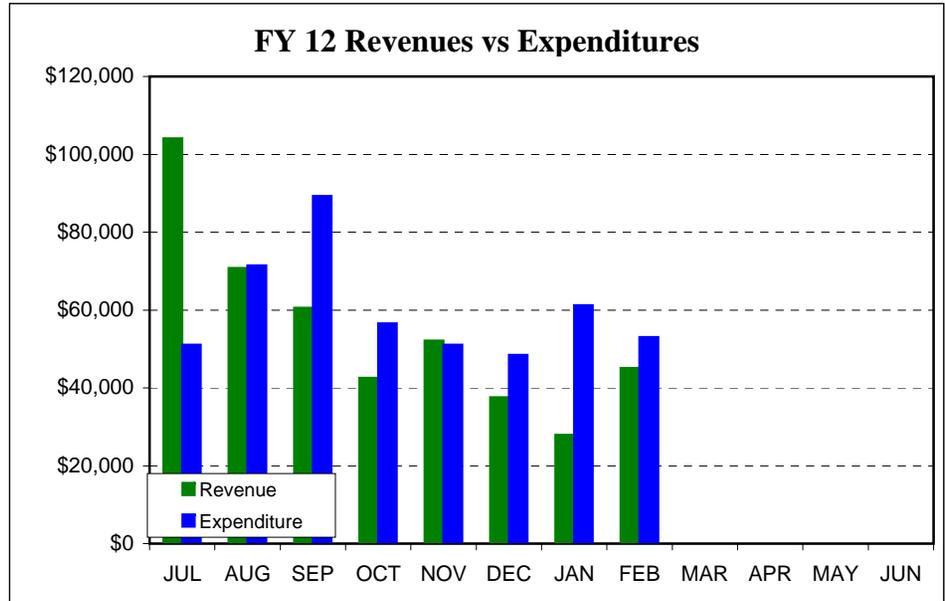
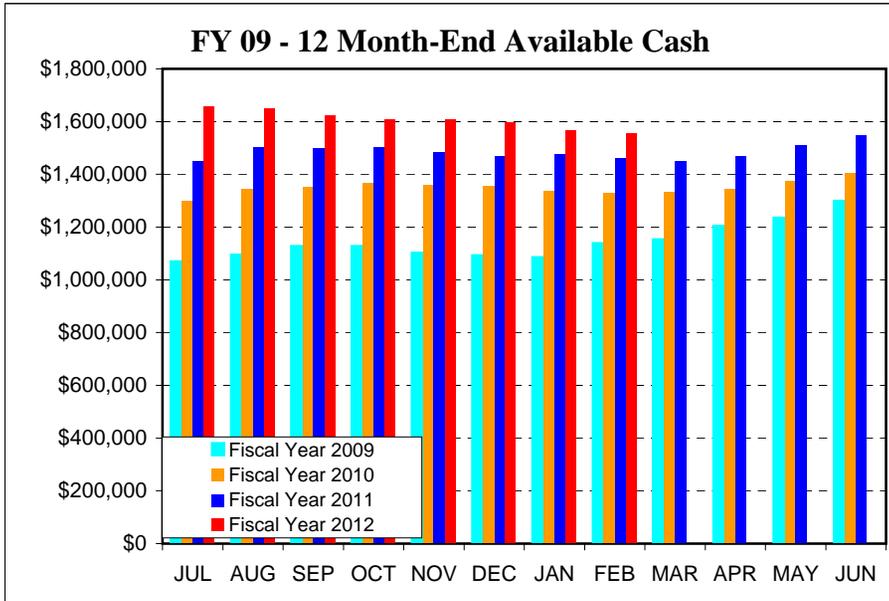
Statement of Revenues and Expenditures

Class	Budget	Fiscal Year To Date	YTD as a % of Budget *	Remaining Budet	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	738,000	440,422	59.7%	297,578	290,000	730,422	99.0%
Expenditures							
Personnel:	600,000	383,453	63.9%	216,547	215,000	598,453	99.7%
Operating:	157,400	97,710	62.1%	59,690	48,000	145,710	92.6%
Capital:	26,400	803	3.0%	25,597	25,000	25,803	97.7%
Total Expenditures	783,800	481,966	61.5%	301,834	288,000	769,966	98.2%
Net for FY 2012	(45,800)	(41,544)			2,000	(39,544)	

Statement of Cash Balance

Beginning Cash Available	Revenues	Expenditures and Encumbrances	Other Changes in Cash	Available Cash	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
1,602,133	440,422	(481,966)	-2,849	1,557,740	2,000	1,559,740

PUBLIC WORKS CONTRACTORS LICENSING FUND



PUBLIC WORKS CONTRACTORS LICENSE BOARD

Agenda Item No. 07b

Administrator Report

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Provide an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled PWCL Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation

