

**DIVISION OF BUILDING SAFETY
APPLICATION FOR REVIEW OF A PROPOSED AMENDMENT TO
ADOPTED PUBLIC WORKS CONTRACTOR LICENSE RULES**

Log# _____

(Office Use Only)

PLEASE FOLLOW INSTRUCTIONS ON PAGE FIVE

1. Standards to be Amended:

- Public Works Contractor License (PWCL) – IDAP Rule Provisions (07.05.01)
-

Section _____ **Page** _____

2. Applicant Name (Specific local government, organization or individual):

3. Signed:

Proponent	Title	Date
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4. Designated Contact Person:

Name	Title
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Address: _____

Office Phone: _____ **Cell:** _____ **Fax:** _____

E-Mail address: _____

5. Proposed Standards Amendment. Use 'legislative format' including both old and new language. **See instructions on page five for specific details.** Please use a separate sheet for each separate proposal.

IDAPA _____ **Section** _____ **Page** _____

Amend section to read as follows:

Are additional pages attached? Yes No

Please note number of additional pages:

Supporting Data for Statewide Amendment Proposals. This information is required for all statewide amendment proposals. **Attach supporting documentation, as necessary; incomplete proposals will not be accepted.**

The agency requires supporting data on any amendment proposal to show:

1. That it meets basic criteria – See Part I to specify how this proposal meets the criteria for standards amendment.
2. The intended effect—See Part II to describe the purpose of the proposed amendment, including the benefits and the problems addressed.
3. The potential impacts or benefits to business—See Part III, to explain how methods in businesses, industries and services would be affected.
4. The potential impact on enforcement procedures, See Part III/Types of Services Required, to provide some analysis of the impacts on standards enforcement in local jurisdictions.
5. Economic costs and benefits – Use the Table in Part IV of this form to estimate the costs and benefits of the proposal on contracting practices, users and/or the public, the enforcement community, and operation and maintenance.

Part I ♦ Background information on amendment.

Standard References: _____ Title: _____

Related standards: _____ (Does this amendment change other related standards?)

Proponent: _____ Phone: _____ Date: _____

NOTE: Amendments to the state rules should be based on one of the following criteria; please indicate the pertinent rationale for the proposed amendment by selecting from the list below:

- (1) The amendment is needed to address a critical life/safety need.
- (2) The amendment is needed to address a specific state policy or statute.
- (3) The amendment is needed for consistency with state or federal regulations.
- (4) The amendment is needed to address a unique character of the state.
- (5) The amendment corrects errors and omissions.

Part II ♦ Amendment Benefit:

PROBLEM(S) ADDRESSED (Describe the intended effect of the proposed standards amendment):

PRIMARY REASON FOR AMENDMENT: (Describe how the amendment meets one of the criteria listed above)

TYPE OF BENEFITS PROJECTED:

Part III ♦ Amendment Impacts or Benefits:

List businesses/industries affected by amendment:

Manufacturers: _____

Specific Contractors & Trades: _____

Industry (if applicable): _____

Types of Services Required:

Reporting: Brief Description _____

Record Keeping: Brief Description _____

Other: Brief Description _____

Indirect Cost to Industry: Indicate whether there are multiple sources to obtain the equipment, material or service required by this proposal. If not, provide a justification of the benefit versus small business impact.

Part IV ♦ Amendment Costs and Benefits

Business Type		Industry			Enforcement ¹			Operations & Maintenance ²		
	Costs	% impact ³	Benefits ⁴	Costs	% impact	Benefits	Costs	% impact	Benefits	
Contractor										
Mill										

1 Cost per project plan. Attach data. **Enforcement** costs include governmental review of plans, field inspection, and mediated litigation required for enforcement.

2 Cost to stakeholders over the life of the project.

3 Cost differential over a specific size project or range of projects as determined by the proponent. Provide sufficient cost and benefit detail to clarify the impact to the Council. All data should be created and referenced to third party reputable sources for verification.

4 Note sectors with measurable benefit from Part II, including benefits to a) the user, b) the public, c) the industry, and/or d) the economy; use e) for all of the above.

GENERAL INSTRUCTIONS FOR MAKING A STANDARDS CHANGE PROPOSAL:

1. Check the boxes for the standard(s) for which amendments are being proposed.
2. Provide the name of the local government, organization, or individual proposing the standard change.
3. Proponent must sign and date the proposal as noted.
4. Provide contact information for the person designated to work with the staff to supply information on the proposed changes as needed; please include name, address, phone number and e-mail address.
5. The specific section for which an amendment is proposed should be listed. The **entire section** should be reproduced, including the existing and the proposed amendatory language.
6. This must be prepared in legislative style formatting. Specifically, when submitting recommended changes to a particular standard, existing provisions in the standard proposed for deletion must be shown by using ~~striketrough~~. Text proposed to be added must be shown by using underlines. Any separate new sections added should be inserted in the appropriate place in the existing standard language in order to continue the established numbering system of the standard. If more than one section is proposed for amendment or more than one page is needed for reproducing the affected section of the standard, additional pages may be attached.
7. **SUPPORTING DATA REQUIREMENTS FOR ALL STATEWIDE AMENDMENT PROPOSALS:** You must attach background information with all statewide amendment proposals. The attached worksheet provides requirements for supporting data. All information will be forwarded to the staff as part of the amendment's documentation. Findings and projections from the worksheet will be tabulated to summarize projected benefits and impacts and will be included with staff comments and recommendations. DBS staff may request additional information as needed to clarify any potential impacts, and may perform additional research and analysis as needed when requested by the governing boards.
8. Please send an electronic copy of your completed proposal to DBS staff at: neg.rules@dbs.idaho.gov

NOTE: YOU MAY REPRODUCE THIS FORM AND ADD ADDITIONAL PAGES AS NEEDED.