

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING**

Monday – October 7, 2013 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Torry McAlvain called the meeting to order at 9:35 a.m. (MT).

Board Members Present:

Torry McAlvain, Chairman
Jim Roletto
Robbie Austin
Brian Bailey
Ken Worst

DBS Staff Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Regional Supervisor, Region 1
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

John Sheldon, Vice-Chairman
Garry Tolley

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of October 7, 2013 Agenda**

MOTION: Jim Roletto made a motion to approve the agenda as presented. Robbie Austin seconded. All in favor, motion carried.

◆ **Approval of July 8, 2013 Board Meeting Minutes**

MOTION: Jim Roletto made a motion to approve the minutes as written. Robbie Austin seconded. All in favor, motion carried.

◆ **Schedule 2014 Meeting Dates**

The 2014 PWCL Board meeting dates are as follows: January 6th, April 7th, July 10th, and October 6th. The meetings will commence at 9:30 a.m. (MT)/8:30 a.m. (PT).

◆ *MOTION:* Jim Roletto made a motion to accept the 2014 PWCL Board meeting dates. Ken Worst seconded. All in favor, motion carried.

◆ **Legislative Update**

There is no new legislation, only proposed rule changes for submission to the 2014 legislature. The revisions consist primarily of building, electrical, and mechanical code updates. All proposals have been reviewed in collaborative settings.

With regard to public works licensing, a rule docket will be submitted for clarification of the receipt date for applications and electronic submission of applications.

Chairman McAlvain stated a construction manager/general contractor draft proposal will be presented at the 2014 legislature. A copy of the bill will be forwarded to DBS.

ACTION: Chairman McAlvain will provide DBS with a copy of the construction manager/general contractor draft proposal.

◆ **Operational Report**

Quarterly PWCL Board Report – There have been 890 public works licenses, originals and renewals, processed from July through September 2013. Of the licenses issued, 33 are upgrades and 40 are downgrades. Currently, there are 3,101 active public works contractors and 80 active construction managers. Assessments are up from last year; primarily individuals working out of class or with expired licenses.

Specialty Categories – A handout on the definitions of type i, Heavy Construction; type ii, Highway Construction; and type iii, Building Construction, as defined in Idaho Code § 54-1901, was distributed. Included in the handout were highlighted categories associated with each definition.

In previous years, a contractor with a type i, ii or iii could perform work within the specialties because they were associated with this type.

The Board was asked to review the various specialties and their association with types i, ii, and iii prior to the January 6, 2014 meeting. Suggestions were: 1) Consolidate categories and/or 2) Revert back to previous standards.

ACTION: The topic *Specialty Categories* will be placed on the agenda for the January 6, 2014 Board meeting as an informational item.

License Holder and Multi-Licenses – This issue coincides with the topic *Specialty Categories*. If individual companies are allowed to work under multiple categories, it was suggested the license holder should be allowed to maintain more than one classification of license.

The chairman requested the Board review this subject matter; providing the Division with feedback prior to the January 2014 meeting.

ACTION: Board members will provide their opinions to the deputy administrator-operations on the topic *License Holder and Multi-Licenses*.

Board Member Worst requested the Division provide a tallied list by the number of contractors per specialty classification category.

ACTION: The Division will furnish to the Board a specialty categories list with the number of licensees that hold that particular specialty.

ACTION: The topic *License Holder and Multi-Licenses* will be placed as an informational item on the January 6, 2014 PWCL Board meeting agenda.

◆ **Administrator Report**

Financial Report – The Public Works Contractors Licensing Fund, FY 2014 financial statement as of August 30, 2013, was reviewed.

Proposed Budget – A new proposed budget, with a slight increase of over 2% from last year, has been submitted to the governor’s office.

Employees – DBS has an authorized strength of 121 full-time personnel. As of today, there are 108 employees.

Revenue – The Division closed FY 2013 with a 22% increase over the previous year.

◆ **Adjournment**

MOTION: Jim Roletto made a motion to adjourn the meeting. Robbie Austin seconded. All in favor, motion carried.

The meeting adjourned at 10:10 a.m. (MT).

TORRY MCALVAIN, CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

11/07/13rb

DATE