

Jerry Peterson

From: Hays, Gil <glhays@adt.com>
Sent: Tuesday, May 21, 2013 11:26 AM
To: Jerry Peterson
Subject: Training Outline

Will this suffice, this is the training agenda for the one day class?

- 9:00 Understanding HVAC Basics
- HVAC Systems - How They Work
 - How to Identify HVAC System Types
 - HVAC System Wiring Configurations
 - Thermostats & Controls - How They Work
- 11:00 Pre-Sale System Evaluation & Checklist
- What to Look for and How to Stay out of Trouble
 - Clues to System Types
- 12:00 Lunch / Discussion / War Stories
- 12:30 System Installation
- Removing the Old Thermostat
 - Installing the New Thermostat
 - Thermostat Setup & System Testing
 - Troubleshooting & Documentation
- 2:00 Hands-On Thermostat Installation
- Practice What We've Learned
 - Installation Best Practices
 - Troubleshooting
 - Something New??
- 3:30 Field Documentation Discussion (Playbook)
- What systems types are the installers seeing in the field?
 - What types of diagrams would be helpful in the field?
- 4:30 Wrap Up

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