

**IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING**

Wednesday – July 10, 2013 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.

Acting Chairman Ted Sermon called the meeting to order at 9:30 a.m. (MT).

Board Members Present:

Ted Sermon, Vice-Chairman
Bruce Graham
Tim LaMott
Russ Goyen
Bill Carter
Arlyn Tietz

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Jerry Peterson, HVAC Program Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Dan Brizee, Chairman

In the absence of Chairman Dan Brizee, Vice-Chairman Ted Sermon served as the acting chairman at this meeting.

◆ **Acknowledgement**

Arlyn Tietz, County Official Representative, was welcomed to the Board.

◆ **Open Forum**

Annual Conference – Pete Crow, International Association of Plumbing and Mechanical Officials announced IAPMO's 84th Annual Education and Business Conference will be held September 29 - October 3, 2013 in Kansas City, Missouri.

◆ **Approval of the July 10, 2013 Agenda**

It was requested agenda item 4c *Continuing Education* be moved from the "Public Hearing/Action Agenda" to the "Action Agenda".

MOTION: Tim LaMott made a motion to approve the agenda with the change. Bruce Graham seconded. All in favor, motion carried.

◆ **Approval of the May 22, 2013 Board Meeting Minutes**

MOTION: Russ Goyen made a motion to approve the minutes as written. Bruce Graham seconded. All in favor, motion carried.

◆ **HVAC Contractor & Journeyman Licensing & Testing**

The Idaho HVAC journeyman exam is based on trade and the Idaho HVAC contractor exam is based on business and law.

Idaho residents must maintain a journeyman license before testing for a contractor license. However, individuals from other states have been allowed to come into Idaho and test for a contractor license prior to receiving their journeyman license.

The Board unanimously agreed out-of-state contractors must obtain an Idaho HVAC journeyman license prior to taking the Idaho HVAC contractor exam.

MOTION: Bruce Graham made a motion to approve the interpretation DBS is currently using for licensure. Tim LaMott seconded. All in favor, motion carried.

◆ **Continuing Education**

All proposed statutory/rule changes must go through the process of negotiated rulemaking prior to being presented to the legislature. The topic *Continuing Education* has been discussed at collaborative committee meetings; however, has not been through the proper procedure. Unable to present a draft proposal on continuing education to the 2014 legislature, the Division requested the Board consent to move forward with the negotiated rulemaking process.

MOTION: Tim LaMott made a motion to move forward with the negotiated rulemaking process. Russ Goyen seconded. All in favor, motion carried.

◆ **Public Testimony**

Adoption of the 2012 Codes – Upon approval, the following changes will be submitted to the 2014 legislature:

● Adopt Amendments to the 2012 International Mechanical Code (IMC)

It was recommended to adopt amendments on dryer duct and gauge table, 504.6.1 and Table 603.4, to the 2012 IMC.

MOTION: Tim LaMott made a motion to adopt the exceptions to amendment 504.6.1 and 603.4, duct gauges for fire ducts and round ducts, in the 2012 IMC. Russ Goyen seconded. All in favor, motion carried.

● Adoption of the 2012 International Mechanical Code (IMC)

The code version will need to be changed from 2009 to 2012 in IDAPA 07.07.01.004.

MOTION: Tim LaMott made a motion to adopt the 2012 IMC. Bruce Graham seconded. All in favor, motion carried.

- Adoption of the 2012 International Fuel Gas Code (IFGC)
It was recommended to adopt the 2012 IFGC with no amendments. The code version will need to be changed from 2009 to 2012 in IDAPA 07.07.01.005.

MOTION: Russ Goyen made a motion to adopt the 2012 IFGC. Tim LaMott seconded. All in favor, motion carried.

- Adopt Amendments to Part V (Mechanical) and Part VI (Fuel Gas) of the 2012 International Residential Code (IRC)
It was recommended to adopt Parts V and VI of the 2012 IRC with amendments to dryer duct and gauge table; M1502.4.1, Table M1601.1.1 (2), and M1502.4.2.

MOTION: Bruce Graham made a motion to approve the amendments to the 2012 IRC. Tim LaMott seconded. All in favor, motion carried.

- Adoption of the 2012 International Residential Code (IRC)
The code version will need to be changed from 2009 to 2012 in IDAPA 07.07.01.006.

MOTION: Tim LaMott made a motion to adopt and move to the 2012 IRC with subsequent adjustments or exceptions as noted previously. Bruce Graham seconded. All in favor, motion carried.

- Adopt Amendment to Part V (Mechanical Ventilation/Makeup Air) of the 2012 IRC
It was recommended to adopt an amendment to M1507.3.1 (mechanical ventilation/ makeup air) in Part V of the 2012 IRC.

MOTION: Tim LaMott made a motion to adopt the additional language in the amendment to Part V of the 2012 IRC. Bruce Graham seconded. All in favor, motion carried.

- IDAPA 07.07.01.006.01(i) “Section M1401.3”
In section M1401.3, size requirements shall be established by the authority having jurisdiction. This has caused confusion in the industry. The existing code provides sufficient flexibility; allowing for the use of other methodologies. It was recommended IDAPA 07.07.01.006.01(i) should be removed in its entirety.

MOTION: Russ Goyen made a motion to adopt the deletion. Tim LaMott seconded. All in favor, motion carried.

◆ **HVAC Program Manager Report**

Water Heater Venting – The issue of proper draw of air for venting water heaters inside homes has not been resolved. The HVAC program manager continues to work on this matter.

◆ **Operational Report**

Limited Work Schedule – Due to an accident, the HVAC program manager is on a limited work schedule.

On-the-Job Training – On-the-job training continues to be provided to inspectors.

◆ **Administrator Report**

Financial Report – The Idaho HVAC Board fund, FY 2013 financial statement as of May 31, 2013, was reviewed.

Vehicles – Agency-wide, 19 new vehicles were purchased; replacing one-third of the Division’s fleet. Three of the vehicles were purchased from the HVAC Board fund for HVAC inspectors hired to work solely in Meridian, Idaho.

Meridian Program – DBS has four full-time employees dedicated to providing inspections, plan reviews, and Manual J and D reviews for the city of Meridian. Statistical information was provided for the first six months of 2013.

Personnel – In 2007, the Division had 152 full-time employees. As of July 1, 2013, its authorized strength is 121.

◆ **Adjournment**

MOTION: Tim LaMott made a motion to adjourn the meeting. Russ Goyen seconded. All in favor, motion carried.

The meeting adjourned at 11:00 a.m. (MT).

TED SERMON, ACTING, CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

08/01/13rb