

**TENTATIVE AGENDA**

**NOTICE OF PUBLIC MEETING**

**IDAHO HEATING, VENTILATION AND  
AIR CONDITIONING BOARD  
VIDEOCONFERENCE MEETING**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian, Idaho  
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho  
2055 Garrett Way, Building 2, Suite 7, Pocatello, Idaho  
dbs.idaho.gov – (208) 332-7137**

**Wednesday, February 15, 2012  
9:30 a.m. – 3:30 p.m. (MT)**

*(Note: Meeting Time is 8:30 a.m. PT)*

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**9:30 a.m. CALL TO ORDER – Dan Brizee, Chairman**

- Roll Call & Introductions
- Open Forum

**CONSENT AGENDA**

1. Approval of the February 15, 2012 Agenda
2. Approval of the October 19, 2011 Board Meeting Minutes

**INFORMATIONAL AGENDA**

3. Square Footage Fee Structure/Woodstove-Fireplace Installation – John Rupert, Specialty Hearth Contractor
4. Continuing Education – Jerry Peterson
5. Code Adoption Process – Jerry Peterson
6. Pressure Testing for ABS/PVC Venting – Jerry Peterson

**Noon - LUNCH BREAK (If needed)**

**1:00 p.m.**

7. HVAC Program Manager Report – Jerry Peterson
8. Operational Report – Steve Keys

9. Administrator Report
  - a. Financial Report – C. Kelly Pearce and Dave Decker
  - b. Administrator – C. Kelly Pearce

**NEW/OLD BUSINESS**

**EXECUTIVE SESSION** *(If needed)*

**3:30 p.m. ADJOURN**

*All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference. 01/19/12r*