

TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho
dbs.idaho.gov – (208) 332-7137**

**Wednesday, February 13, 2013
9:30 a.m. – 3:30 p.m. (MT)**

(Note: Meeting Time is 8:30 a.m. PT)

9:30 a.m. **CALL TO ORDER** – Dan Brizee, Chairman
 ○ Roll Call & Introductions
 ○ Open Forum

CONSENT AGENDA

1. Approval of the February 13, 2013 Agenda
2. Approval of the November 7, 2012 Board Meeting Minutes

ACTION AGENDA

3. Election of Officers – Dan Brizee

INFORMATIONAL AGENDA

4. Contractor Licensing Requirement for “Big Box” Vendors – Patrick Grace
5. Prohibited Locations for Natural Draft Appliances – Jerry Peterson
6. Apprentice Registration and Renewals – Jerry Peterson

**Noon -
1:00 p.m.** **LUNCH BREAK** (*If needed*)

7. HVAC Program Manager Report – Jerry Peterson

8. Operational Report – Steve Keys
9. Administrator Report
 - a. Financial Report – C. Kelly Pearce and Kathleen Watkins
 - b. Administrator – C. Kelly Pearce

3:30 p.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference. 01/15/2013