

**IDAHO ELECTRICAL BOARD  
VIDEOCONFERENCE MEETING**

**Thursday – July 24, 2014 – 9:00 a.m. (MT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian, Idaho  
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho  
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

**NOTE: The following report is not a verbatim transcript of the discussions at the meeting;  
however, is intended to record the significant features of those discussions.**

Chairman Bob Scott called the meeting to order at 9:00 a.m. (MT).

**Board Members Present:**

Bob Scott, Chairman  
Jeff Wheeler, Vice-Chairman  
Dale Pippitt  
Denis Duman  
Mark LaBolle  
Allan Perman  
Tim Phillips  
Al Frieze

**DBS Staff Members Present:**

C. Kelly Pearce, Administrator  
Steve Keys, Deputy Administrator-Operations  
Ron Whitney, Deputy Administrator-Administration  
Patrick Grace, Deputy Attorney General  
Kathleen Watkins, Financial Manager  
Bill Hatch, Public Information Officer  
Mick Williams, Electrical Program Manager  
Terry Blessing, Regional Manager, Region 1  
Aaron Reynolds, Regional Supervisor, Region 1  
Adam Bowcutt, Regional Supervisor, Region 3  
Renee Bryant, Administrative Assistant 2/Board Secretary

**DBS Staff Members Absent:**

Chris Jensen, Regional Manager, Region 3

◆ **Introduction**

Aaron Reynolds was introduced as the Division’s newly appointed Regional Supervisor for Region 1.

◆ **Open Forum**

Recognition – Kreg Davis was recognized for his years of service on the Board with a commemorative plaque.

City and County Concerns – Bret Stoddard, IDABO Representative, did not have any items or concerns to bring before the Board.

Electrical Masters License – With the change of his business status on his electrical contractor license from “Individual” to “LLC”, Lonnie Sorchta requested he not be required to test for a master electrician license.

The Deputy Administrator of Operations explained the history behind IDAPA 07.01.03.015.01 *Qualifications for Electrical Contractor*; stating when you change your business you become a new entity and at that point a master electrician license is required.

The Board's recommendation was: 1) Keep the status of his contractor license as an "individual"; OR, 2) Study and take the master electrician exam.

◆ **Approval of the July 24, 2014 Agenda**

**MOTION:** Allan Perman made a motion to approve the agenda as presented. Jeff Wheeler seconded. All in favor, motion carried.

◆ **Approval of the April 24, 2014 Board Meeting Minutes**

**MOTION:** Tim Phillips made a motion to approve the minutes as written. Dale Pippitt seconded. All in favor, motion carried.

◆ **Administrative Appeals Hearing**

John Cook – NOV ELE1403-0110 – This case was resolved prior to the meeting.

◆ **CEU Requirements**

The following changes to CEU requirements were brought forth in a proposal: 1) Continuing education to be completed within the electrician's three (3) year licensing cycle, and 2) the 24 hours of instruction would consist of eight (8) hours code update, eight (8) hours code-related, and eight (8) hours industry-related training.

**MOTION:** Mark LaBolle made a motion to instruct DBS to move forward with the language presented in the board packet. Al Frieze seconded. All in favor, motion carried.

◆ **Temporary Journeyman License**

To prevent out-of-state journeyman electricians from registering and working in Idaho as electrical apprentices, a proposed rule change was presented to the Board. The proposal would require an applicant to disclose their licensure history and provide sufficient proof. Should false information be provided, the registration would be invalid and the applicant would be subject to civil penalties.

**MOTION:** Al Frieze made a motion for DBS to proceed with the submission of the proposal; providing the language in rule format at the October 2014 Board meeting. Allan Perman seconded. All in favor, motion carried.

**ACTION:** The topic *Temporary Journeyman License* will be placed on the October 23, 2014 Board meeting agenda as an informational item.

◆ **Plant Electrician License**

The U.S. Department of Labor representative was unable to attend the meeting; therefore, the topic *Plant Electrician License* will be addressed at the October 2014 meeting.

**ACTION:** The topic *Plant Electrician License* will be placed on the October 23, 2014 Board meeting agenda as an informational item.

◆ **CEU Hours on Renewal/Website**

To ensure a licensee meets the CEU requirements to renew a license, it was suggested the Division post the licensee's CEU courses taken and remaining hours needed on its website and renewal forms.

The Administrator offered for DBS to provide a proposal on the cost to modify its software as well as the cost savings specific to labor. There was concern about what is/is not public information and the protocols to allow access to the data.

**ACTION:** The topic *CEU Hours on Renewal/Website* will be placed on the October 23, 2014 Board meeting agenda as an informational item.

◆ **Outreach/Compliance Official**

A report on the number of verification permits issued in May by electrical inspectors was included in the board packet.

◆ **NFPA 70E**

NFPA 70E is recognized by OSHA as the minimum standard for electrical safety. The Electrical Program Manager explained the measures DBS has taken to be in compliance with NFPA 70E; safeguarding their inspectors when performing electrical inspections.

◆ **Traveling Meetings**

A PowerPoint presentation on the cost comparison of videoconference versus traveling meetings was provided by the Administrator. Aside from the cost, videoconferencing allows for an abundance of opinions throughout the state of Idaho all at the same time.

Videoconferencing is currently available in Coeur d'Alene, Meridian, and Pocatello. The Administrator suggested expanding the video capability to Lewiston, Twin Falls, and Idaho Falls.

**ACTION:** The Division will provide a proposal at the October 2014 Board meeting to expand videoconferencing to Lewiston, Twin Falls, and Idaho Falls.

◆ **Program Manager Report**

Training – The Program Manager will travel around the state of Idaho; providing training on the 2014 National Electrical Code.

Notice of Violations (NOV) Report – An NOV report by region, January through July 2014, was included in the board packet. It was suggested violator names be included in future reports.

**ACTION:** Beginning with the October 2014 Board meeting, the names of the violators will be included in the NOV report.

Journeyman First Exam Attempts Report – The Journeyman First Exam Attempts report, November 2013 through June 2014, was included in the board packet.

The Administrator stated additional statistical information with regard to testing will be included in the October 2014 Board meeting packet.

**ACTION:** For the October 2014 Board meeting, additional statistical information on the Division's new licensing exams will be included in the board packet.

◆ **Operational Report**

Idaho Statute 54-1009 Revocation or Suspension of Licenses -- Hearings -- Taking Testimony – As an example, the HVAC Board's draft proposed statute change was distributed. The proposal would change the Board's authority to allow the setting of license requirements, disciplinary issues, civil penalties, and the establishment of other requirements for permits, inspections, etc.

DBS would like to file a legislative idea this year with the premise of presenting a full draft to the Board at the October 2014 meeting. If receptive, the Division would submit the proposed statute changes for the Plumbing, Electrical and HVAC Boards at the same time.

**MOTION:** Al Frieze made a motion for DBS to draft language for review at the October 23, 2014 Board meeting. Tim Phillips seconded. All in favor, motion carried.

**ACTION:** The Division will provide a draft proposal to the Board prior to the October meeting.

**ACTION:** The topic *Idaho Statute 54-1009 Revocation or Suspension of Licenses -- Hearings -- Taking Testimony* will be placed on the October 23rd agenda as an informational item.

◆ **Administrator Report**

Financial Report – The Electrical Board Fund, FY 2014 financial statement as of May 31, 2014, was reviewed.

Legislative Audit – The Division received a clean report on a recent audit of its business practices.

Revenue – A PowerPoint presentation by the Administrator addressed the projection of revenues for both the electrical and plumbing programs from 2008 through 2014.

Accelerate Idaho – Accelerate Idaho is the Governor's new strategic plan to grow the state's economy and expand career opportunities for Idaho citizens.

Rapid Response Team – As part of the Accelerate Idaho program, the Governor has named an interagency rapid response team responsible for collaborating quickly and efficiently when businesses are interested in launching, growing or relocating in Idaho.

◆ **Adjournment**

**MOTION:** Mark LaBolle made a motion to adjourn the meeting. Tim Phillips seconded. All in favor, motion carried.

The meeting adjourned at 11:30 a.m. (MT).

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BOB SCOTT, CHAIRMAN  
IDAHO ELECTRICAL BOARD

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C. KELLY PEARCE, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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DATE

10/02/2014rb

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DATE