

**IDAHO ELECTRICAL BOARD
VIDEOCONFERENCE MEETING**

Thursday – January 24, 2013 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

**NOTE: The following report is not a verbatim transcript of the discussions at the meeting;
however, is intended to record the significant features of those discussions.**

Chairman Bob Scott called the meeting to order at 9:30 a.m. (MT).

Board Members Present:

Bob Scott, Chairman
Jeff Wheeler
Mark LaBolle
Tim Phillips
Allan Perman
Kreg Davis
Al Frieze

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Rob Foster, Electrical Program Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Denis Duman
Dale Pippitt

◆ **Open Forum**

Recognition – Renee Bryant was presented with a certificate in commemoration of 25 years of state government service.

Limited Signatories on Permits – The allowable number of individuals to sign for a permit is three; the contractor and two employees. This policy was instituted to prevent an individual from using a contractor's license unbeknownst to the contractor. When taking out permits online, a contractor can share his password with anyone.

Challenge Test--Fourth Year Apprentice Program – Out-of-state electricians can challenge the apprenticeship program. DBS approves the year in which to test. The test can only be taken once. If not passed, the applicant must enroll in that school year and any succession year(s).

Michael Meyers, Nephi's Electric, asked permission of the Board to retake the fourth year exam. His request was denied.

Scheduling Online Inspections – The online permit/inspection system automatically schedules an inspection the day after a permit has been taken out. The Division realizes this is unrealistic and is in the process of refining the system.

ACTION: Ron Whitney will research the topic *Scheduling Online Inspections*; returning with ways to modify the Division’s online inspection program.

◆ **Approval of the January 24, 2013 Agenda**

MOTION: Kreg Davis made a motion to approve the agenda as presented. Tim Phillips seconded. All in favor, motion carried.

◆ **Approval of the October 18, 2012 Board Meeting Minutes**

MOTION: Jeff Wheeler made a motion to approve the minutes as written. Tim Phillips seconded. All in favor, motion carried.

◆ **Administrative Appeals Hearing**

Alpine Electric – NOV ELE1207-0054 – John Crane represented Alpha Electric, Electrical Program Manager Rob Foster represented DBS, and Deputy Attorney General Patrick Grace was the facilitator. All parties provided testimony and argument on NOV ELE1207-0054, violation of IDAPA 07.01.11.011.07 “Fees and Permits”. The Board upheld the \$100.00 penalty fee and Mr. Crane was advised of his rights.

MOTION: Mark LaBolle made a motion to uphold the \$100.00 fine for failure to take out a permit. Al Frieze seconded. All in favor, motion carried.

ACTION: Patrick Grace will create a Final Order for Chairman Scott’s signature and provide a signed copy to John Crane.

The topic *Open Forum* was explained. Mr. Crane requested an agenda for the April 2013 Electrical Board meeting be sent to him through the U.S. mail.

ACTION: Prior to the April 25, 2013 Board meeting, DBS will send, via U.S. mail, an agenda to John Crane.

Conrad Brothers of Idaho – NOV ELE1209-0068 – Due to extreme weather conditions, a witness was unable to attend the hearing. The case has been rescheduled for April 25, 2013.

ACTION: The appeal hearing for Conrad Brothers of Idaho will be addressed at the April 25, 2013 Board meeting.

George Katsilometes – NOV ELE1209-0070 and ELE1209-0071 – Neither George Katsilometes nor a representative for Mr. Katsilometes was present at the hearing. The Board voted to take default in the matter of NOV ELE1209-0070 and ELE1209-0071.

MOTION: Mark LaBolle made a motion to follow the advice of Counsel and take default on NOV ELE1209-0070 and ELE1209-0071. Tim Phillips seconded. All in favor, motion carried.

ACTION: Patrick Grace will create a Notice of Intent to Take Default for Chairman Scott's signature and provide a signed copy to George Katsilometes.

◆ **Negotiated Rulemaking – Amendment and Adoption of the 2014 NEC**

The Idaho Building Code Board has a collaborative committee working on the development of amendments to and the adoption of the building codes. Ron Whitney will discuss with the committee its role in possibly reviewing the 2014 NEC for future adoption.

ACTION: Ron Whitney will address with the collaborative committee the possibility of expanding its role in an endeavor to adopt the 2014 NEC.

To be added to the committee's contact list, provide e-mails to Renee Bryant. The Electrical collaborative committee, created at the October 2012 Electrical Board meeting, will automatically be included in the list.

ACTION: Renee Bryant will provide Ron Whitney with e-mails of individuals who want to be a part of the collaborative committee.

Tim McClintock, NFPA, offered his assistance. The objective of the NFPA Council is to provide, as early as August 2013, a draft copy of the 2014 NEC to states moving forward with the adoption. The association provides, free of charge, post-adoption training.

Mr. McClintock is developing a summary of all code changes. Upon completion, comparisons of the 2008–2011 and 2011–2014 NEC will be provided to the Board.

ACTION: Tim McClintock will provide comparisons of the 2008–2011 and 2011–2014 NEC to the Board.

Mike Stone, NEMA, asked to be placed on the collaborative list.

ACTION: Tim McClintock and Mike Stone will be added to the committee's e-mail list.

◆ **Labeling and Listing Proposal**

A standard criteria and proposed rule change for the label and listing issue in Idaho was presented. The criteria may be modified to address the inclusion of standards adopted by NFPA relative to the assessment of industrial equipment.

At the request of the Board, the Division will present a final draft proposal at the April 2013 meeting.

ACTION: At the April 25, 2013 Board meeting, DBS will provide a final draft of the label and listing proposal.

Greg Siebert, Idaho Department of Commerce, stated without putting anybody at legal risk or lessening standards, it would be great if able to lessen the cost and time for companies coming into the state OR relocating/expanding their facilities within the state to get inspections on their equipment.

Jeff Fitzloff, UL, highly recommended NFPA 790 and 791 be used as they outline the qualifications of the field evaluator, as well as how a field evaluation is to be done.

Steve Mazur, Chobani, is pleased with the proposal; however, prefers action be taken immediately.

Raub Owens, city of Twin Falls inspector, expressed apprehension with the criteria. As requested, Mr. Owens will provide a list of concerns to the Board and Division.

ACTION: Raub Owens will provide the Board and DBS with a list of concerns pertaining to the criteria for approval of electrical equipment and apparatus installed in Idaho.

◆ **Electrical Program Manager Report**

Electrical Inspector Meetings – The Division continues to host meetings with state and local inspectors.

Training – On February 23, 2013, a class titled *Photovoltaic 1* was taught by Jeff Fitzloff at DBS.

◆ **Operational Report**

Legislation – A subcommittee of freshman legislators from the House Business Committee visited DBS to discuss proposed rules and legislation. The following day, with no presentation from DBS, the committee voted and approved the proposals.

◆ **Administrator Report**

Financial Report – The Electrical Board Fund, FY 2013 financial statement as of December 31, 2012, was reviewed.

At the request of Kreg Davis, the Division will include in future reports the revenue per head count (average employee), FY 2011 and current, for electrical only. Kelly Pearce agreed to include this request in all DBS financial reports.

ACTION: For future meetings, the Division will include the revenue per head count in all financial reports.

Personnel – As of today, there are a total of 106 full/part-time employees.

Comparative Revenue – There has been a 10% increase in revenue from FY2011 to FY2012.

City of Meridian – DBS has expanded its services, to include mechanical inspections, for the city of Meridian.

City of Twin Falls – The Division provides, as needed, electrical inspections for the city of Twin Falls.

◆ **Adjournment**

MOTION: Kreg Davis made a motion to adjourn. Mark LaBolle seconded. All in favor, motion carried.

The meeting adjourned at 11:55 a.m. (MT).

BOB SCOTT, CHAIRMAN
IDAHO ELECTRICAL BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

02/22/2013rb

DATE