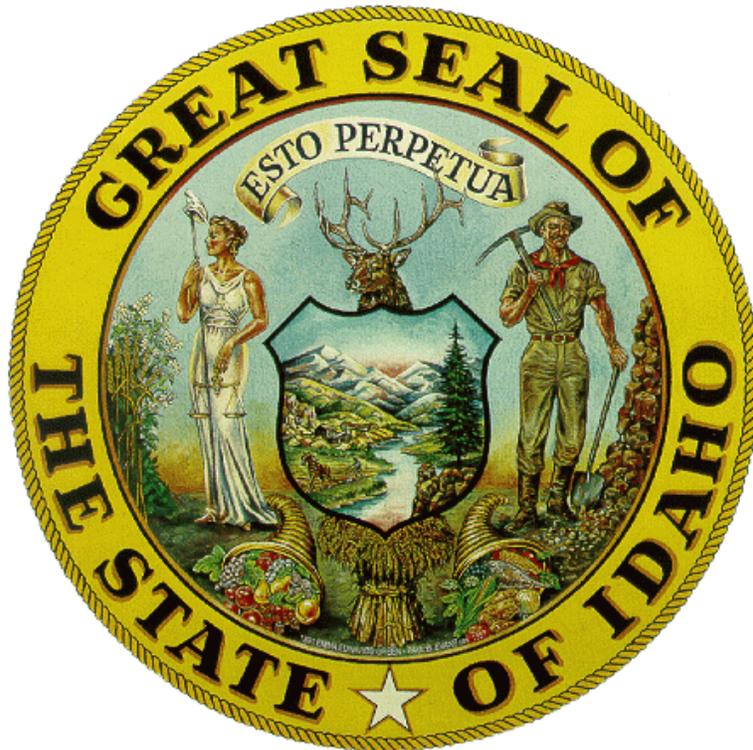


DIVISION OF BUILDING SAFETY

IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING

FEBRUARY 23, 2016



IDAHO BUILDING CODE BOARD

Agenda Item No. 01

Agenda

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approve agenda for the February 23, 2016 Idaho Building Code Board meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Tentative agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

IDAHO BUILDING CODE BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 E. Watertower St., Ste. 150, Meridian
1250 Ironwood Dr., Ste. 220, Coeur d'Alene
2055 Garrett Wy., Bldg. 1, Ste. 4, Pocatello**

db.s.idaho.gov – (208) 332-7137

***Tuesday, February 23, 2016
9:30 a.m.–11:30 a.m. (MT)***

(Note: North Idaho - Meeting Commences @ 8:30 a.m. PT)

-
- 9:30 a.m. CALL TO ORDER** – Andrew Bick, Chairman
- Roll Call & Introductions
 - Open Forum
 - Recognition - Dan Hunter, Board Member

CONSENT AGENDA

1. Approval of the February 23, 2016 Agenda
2. Approval of the October 27, 2015 Board Meeting Minutes

INFORMATIONAL AGENDA

3. Code Collaborative Group Report - Leon Duce, Association of Idaho Cities
4. Negotiated Rulemaking Process - Andrew Bick
5. Program Manager Report – Arlan Smith
6. Operational Report – Steve Keys
7. Administrator Report – C. Kelly Pearce
 - a. Financial Report – Fred Sisneros

11:30 a.m. ADJOURN

*All times, other than beginning, are approximate unless otherwise noted. Agenda items may shift depending on Board preference.
02/11/2016r*

IDAHO BUILDING CODE BOARD

Agenda Item No. 02

Minutes

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approve minutes from the October 27, 2015 Idaho Building Code Board meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Draft minutes



**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday - October 27, 2015 - 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

***DRAFT MINUTES OF THE OCTOBER 27, 2015 MEETING**

NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.

Chairman Andrew Bick called the meeting to order at 9:38 a.m. (MT).

Board Members Present:

Andrew Bick, Chairman
Michael Arrington
Mike Tracy
Travis Beck
Chuck Bleth
Dan Hunter
Dennis Schaffner
Jan Welch, P.E.
Jason Blais

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Arlan Smith, Building Program Manager
Bill Hatch, Public Information Officer
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Gary Sonnen, Regional Supervisor, Region 1
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Scott Buck

◆ **Open Forum**

Code Collaborative Meeting - A meeting of the Code Collaborative has been tentatively scheduled for December 2nd at the Association of Idaho Cities (AIC) Boise office. Leon Duce, AIC Representative, will oversee the meeting; discussing the substantial changes between the 2012 and 2015 code books.

Charlie Allen, IDABO and city of Ammon Representative, requested to be included in the next meeting.

◆ **Approval of the October 27, 2015 Agenda**

MOTION: Mike Tracy made a motion to accept the agenda as presented. Dennis Schaffner seconded. All in favor, motion carried.

◆ **Approval of the June 23, 2015 Board Meeting Minutes**

MOTION: Mike Tracy made a motion to approve the minutes as written. Jan Welch seconded. All in favor, motion carried.

◆ **Schedule 2016 Board Meetings**

The 2016 Idaho Building Code Board meeting dates are as follows: February 23rd, April 26th, June 28th, and October 25th.

There was discussion on the negotiated rulemaking process with regard to notifications, number of required public hearings and deadlines to submit proposed legislation to the Board for review.

The Deputy Attorney General offered, and the Board agreed, to submit the “Notice of Proposed Rulemaking” to Legislative Services for publication in the February and/or March 2016 Administrative Bulletin(s). The deadline to submit proposals to the Division for the Board’s review is April 14, 2016.

ACTION: For publication in the February and/or March Administrative Bulletin(s), the Deputy Attorney General will submit the “Notice of Proposed Rulemaking” to Legislative Services.

MOTION: Mike Tracy made a motion to accept the 2016 meeting dates as presented. Dan Hunter seconded. All in favor, motion carried.

ACTION: The 2016 Building Code Board meeting dates will be placed on the Division’s board calendar and website.

◆ **Program Manager Report**

Cities of Meridian and Garden City - On October 1st, the Division signed a contract with the city of Meridian; expanding its services to include building inspections and plan reviews.

Also on the first of October, the DBS signed a contract with the city of Garden City. The Division will now provide building, electrical, energy, mechanical and plumbing inspections, as well as plan reviews.

◆ **Operational Report**

Administrative Rules - The following two Administrative Rule dockets will be heard before the legislative committees at the 2016 session:

- Modify the fire alarm requirements in Group E of the 2012 International Building Code from 30 to 50 occupants; clarify language by providing exceptions that specify acceptable options and methods to fire resistant walls between townhouses; and exempts heating and/or cooling requirements on buildings housing equipment only from the International Energy Conservation Code.
- Create a single annual permit for state entities using their own staff to perform minor alterations.

◆ **Administrator Report**

Anti-Trust Law - The Deputy Attorney General provided an update on a recent decision made by the U.S. Supreme Court to uphold the Federal Trades Commission’s complaint against a private board.

Financial Report - The Idaho Building Code fund, FY 2016 financial statement as of September 30, 2015, was reviewed.

Commercial Construction - The Administrator addressed the following proposed new and/or existing construction projects throughout the state of Idaho: Shoshone-Bannock hotel and casino, Fort Hall; Magnida fertilizer plant, American Falls; two hotels, Ketchum; Chobani yogurt plant, Twin Falls; and 14-story condominium, Coeur d’Alene.

Compliance Program - The Compliance Program Supervisor continues to investigate complaints in all aspects of construction, as well as provide statewide training to the Division’s field supervisors and inspectors.

Associated General Contractors (AGC) Website - The AGC, in cooperation with the Department of Labor, has created a new website titled webuildidaho.org. The goal is to attract and encourage the younger generation into pursuing careers in the construction industry.

◆ **Adjournment**

MOTION: Dan Hunter made a motion to adjourn the meeting. Dennis Schaffner seconded. All in favor, motion carried.

The meeting adjourned at 10:50 a.m. (MT).

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the Idaho Building Code Board. 12/01/2015rb

IDAHO BUILDING CODE BOARD

Agenda Item No. 03

Code Collaborative Group Report

PRESENTER: Leon Duce, Association of Idaho Cities

OBJECTIVE: Update the Board on the progress the Group has made since the Board's last meeting in October 2015.

ACTION: Informational

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 04

Negotiated Rulemaking Process

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Discuss the time frame to submit any code amendment proposals through the negotiated rulemaking process.

ACTION: Informational

BACKGROUND: This topic will be addressed at the first Building Code Board meeting of each year.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 05

Program Manager Report

PRESENTER: Arlan Smith, Building Safety Program Manager

OBJECTIVE: Update the Board on the Building program's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 06

Operational Report

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Provide an update on the daily operations of the Building program and division.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 07

Administrator Report

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Provide the Board with an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 07a

Financial Report

PRESENTER: Fred Sisneros, Financial Manager

OBJECTIVE: Review the Idaho Building Code Board's financial report.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: Financial report





Division of Building Safety
 IDAHO BUILDING CODE FUND 0229-02
 Fiscal Year 2016 Financial Statements
 As of 01/31/2016

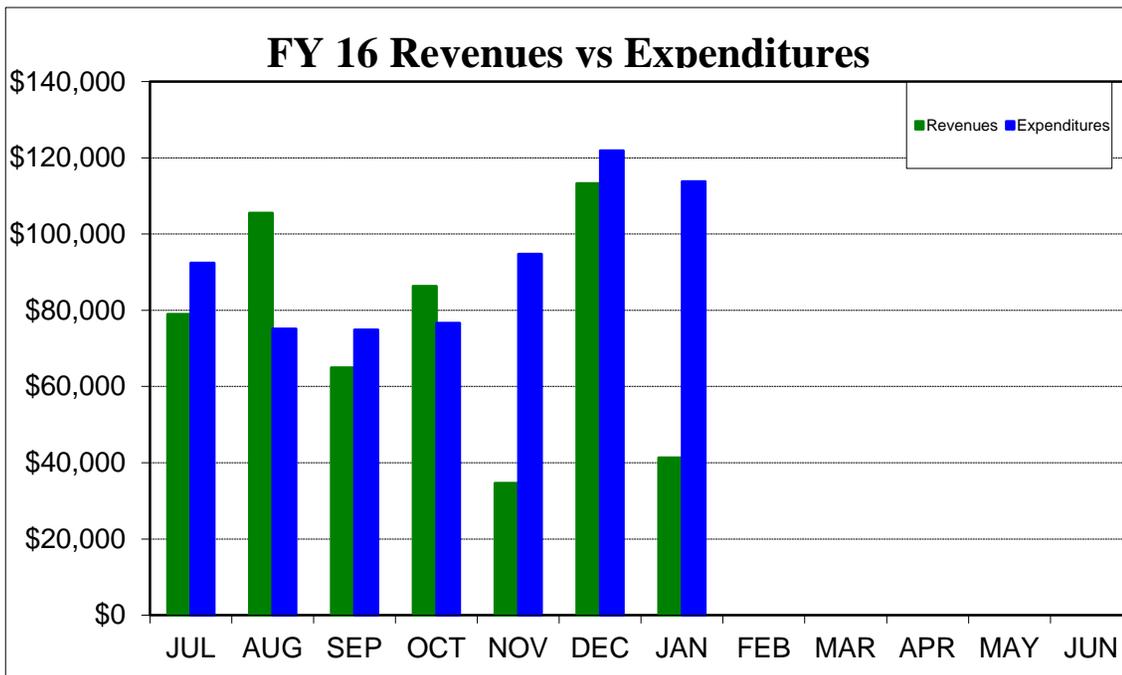
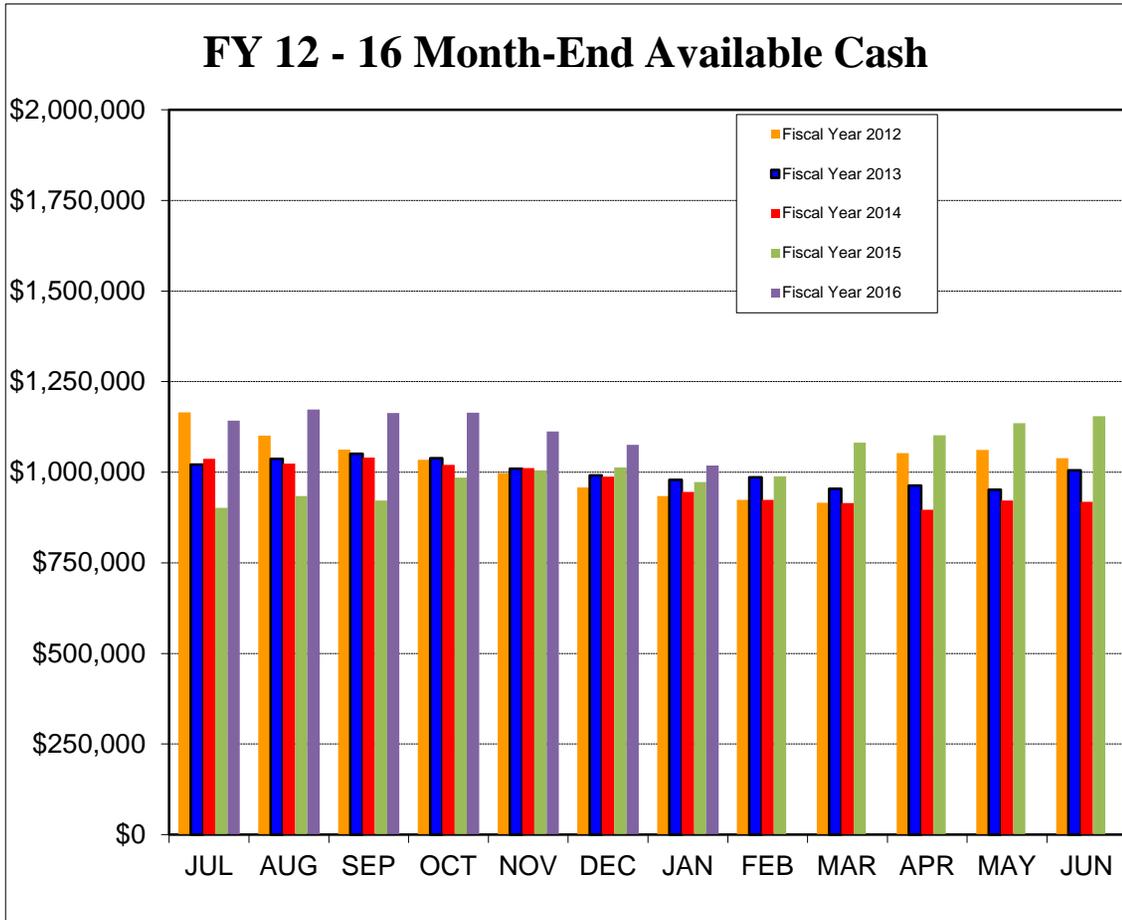
Statement of Revenues and Expenditures

Class	Budget	Fiscal Year To Date	YTD as a % of Budget	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	969,000	525,158	54.2%	443,842	525,210	1,050,368.19	108.4%
Expenditures							
Personnel:	572,000	512,995	89.7%	59,005	352,684	865,679	151.3%
Operating:	143,000	98,452	68.8%	44,548	55,430	153,882	107.6%
Capital:	18,600	38,170	205.2%	(19,570)	(19,570)	18,600	100.0%
Total Expenditures	733,600	649,617	88.6%	83,983	388,544	1,038,161	141.5%
Net for FY 2016	235,400	(124,459)			136,666	12,207	

Statement of Cash Balance

July 1, 2015 Beginning Cash Available	Fiscal Year to Date Revenues	Fiscal Year to Date Expenditures and Encumbrances	Other Changes in Cash	Available Cash as of January 31, 2016	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
1,154,747	525,158	(649,617)	8,818	1,039,106	136,666	1,175,772

IDAHO BUILDING CODE FUND 0229-02



IDAHO BUILDING CODE FUND 0229-02

FY 12-16 Revenues

