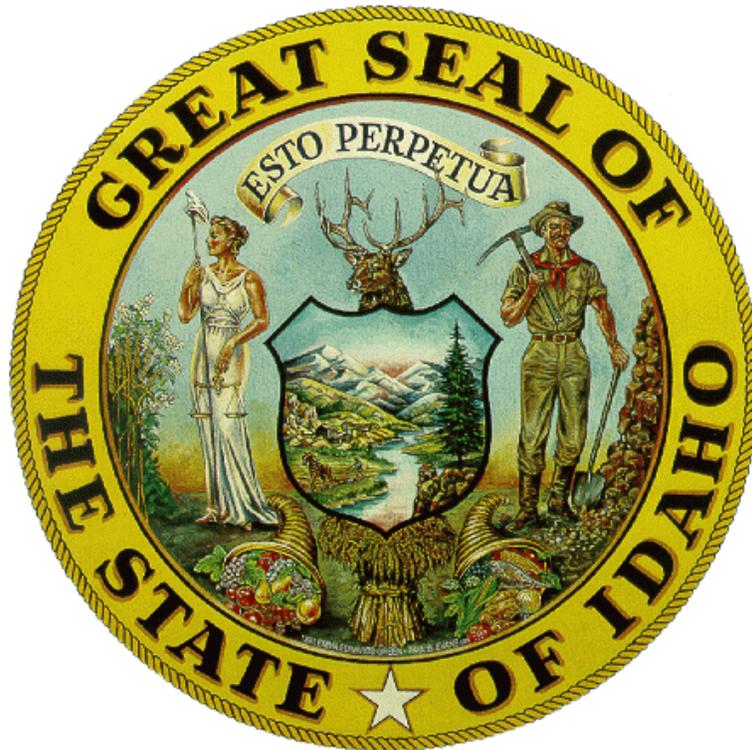


DIVISION OF BUILDING SAFETY

IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING

FEBRUARY 19, 2013



IDAHO BUILDING CODE BOARD

Agenda Item No. 01

Agenda

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approve agenda for the February 19, 2013 Idaho Building Code Board Videoconference meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: February 19, 2013 Idaho Building Code Board meeting tentative agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

IDAHO BUILDING CODE BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho
dbs.idaho.gov – (208) 332-7137**

***Tuesday, February 19, 2013
9:30 a.m. – 12:30 p.m. (MT)***

(Note: Meeting Time is 8:30 a.m. PT)

- 9:30 a.m.** **CALL TO ORDER** – Andrew Bick, Chairman
- Roll Call & Introductions
 - Open Forum

CONSENT AGENDA

1. Approval of the February 19, 2013 Agenda
2. Approval of the October 9, 2012 Board Meeting Minutes

INFORMATIONAL AGENDA

3. Energy Code/IRC Requirements – Collaborative Group
4. Program Manager Report – Arlan Smith
5. Operational Report – Steve Keys
6. Administrator Report
 - a. Financial Report – C. Kelly Pearce and Kathleen Watkins
 - b. Administrator – C. Kelly Pearce

- 12:30 p.m.** **ADJOURN**

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference. 12/18/12r

IDAHO BUILDING CODE BOARD

Agenda Item No. 02

Minutes

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approve minutes from the October 9, 2012 Idaho Building Code Board Videoconference meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: October 9, 2012 Idaho Building Code Board draft minutes



**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday – October 9, 2012 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.

Chairman Andrew Bick called the meeting to order at 9:31 a.m. (MT).

Board Members Present:

Andrew Bick, Chairman
Carol Alexander, Vice-Chairman
Chuck Bleth
Scott Buck
Dennis Schaffner
Jeff Garro
Michael Arrington
Dan Hunter
Jan Welch
Mike Tracy

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Arlan Smith, Program Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Renee Bryant, Administrative Assistant 2/Board Secretary

Kathleen Watkins introduced herself as the Division's new financial manager.

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of the October 9, 2012 Agenda**

MOTION: Mike Tracy made a motion to accept the agenda as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Approval of the June 12, 2012 Board Meeting Minutes**

MOTION: Chuck Bleth made a motion to approve the minutes as written. Carol Alexander seconded. All in favor, motion carried.

◆ **Approval of the June 18, 2012 Special Board Meeting Minutes**

MOTION: Dan Hunter made a motion to approve the minutes as written. Mike Tracy seconded. All in favor, motion carried.

◆ **Approval of the August 20, 2012 Special Board Meeting Minutes**

MOTION: Mike Tracy made a motion to approve the minutes as written. Dennis Schaffner seconded. All in favor, motion carried.

◆ **Schedule 2013 Meeting Dates**

The 2013 Idaho Building Code Board meeting dates are as follows: February 19th, April 16th, June 18th, and October 15th. The meetings will commence at 9:30 a.m. (MT)/8:30 a.m. (PT).

MOTION: Mike Tracy made a motion to accept the 2013 Idaho Building Code Board meeting dates as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Energy Code/IRC Requirements**

The International Energy Conservation Code (IECC) requires heat load calculations in compliance with the Air Conditioning Contractors of America (ACCA) Manual J, and the International Residential Code (IRC) requires duct sizing via ACCA Manual D. The problem is how to get local jurisdictions that have adopted the Energy Code, but do not do their own HVAC inspections, to be able to access ACCA Manual D.

Carol Alexander discussed the issue with Dave Freelove, Energy Code Circuit Rider working through IDABO and ACCA for the state of Idaho; coming up with the following recommendation: Lift Chapter 16 out of the IRC and append it to the IECC and adopt it as an amendment to the IECC. This would create a complete model in one code for use of the ACCA manuals as one unified method for compliance with the Energy Code/IRC requirements.

The Division's HVAC Residential Energy Code Program Manager Jerry Peterson provided a handout, as a resource; explaining the complexity of what an inspector or plans examiner has to do to ensure heat load calculations are in compliance with Manuals J and D.

In order to not overstep boundaries, Andrew Bick asked, and Kelly Pearce offered, to arrange a meeting with the Building Code Board and HVAC Board either as a joint meeting or through a collaborate group.

ACTION: The DBS will coordinate a meeting between the Building Code Board and HVAC Board to discuss the topic "Energy Code/IRC Requirements".

◆ **Deputy Administrator Report**

Building Program – With regard to inspections of state buildings; DBS has added resources in the north and diverted resources to the east.

Building Permits/Fees – Last quarter, the Division received \$69,000 in building permit fees for state buildings. Projects over \$1 million are: Fish and Game hatchery, Springfield; modernization project, Lewis and Clark State College; wading pool addition, Lava Hot Springs Foundation; and warehouse addition, Idaho Correctional Industries.

IPIA Inspections - The Division is in the process of hiring an inspector to perform manufactured housing and IPIA inspections.

◆ **Administrator Report**

Financial Report – Kathleen Watkins reviewed the Idaho Building Code fund FY 2012 financial statement as of June 30, 2012 and FY 2013 financial statement as of August 31, 2012.

Changes in Workforce – Kelly Pearce made a PowerPoint presentation titled *Changes in Workforce*. The presentation consisted of charts comparing the average number of individuals working in residential and commercial construction, as registered with the Idaho Department of Labor (2007-2012); DBS budget-personnel reduction (2007-2012); and expenditures to appropriations (2005-2012).

◆ **Adjournment**

MOTION: Mike Tracy made a motion to adjourn the meeting. Jan Welch seconded. All in favor, motion carried. The meeting adjourned at 11:10 a.m. (MT).

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

10/24/12rb

DATE

IDAHO BUILDING CODE BOARD

Agenda Item No. 03

Energy Code/IRC Requirements

PRESENTER: Collaborative Group

OBJECTIVE: Seek information and comments from the industry with regard to the energy code/IRC requirements.

ACTION: Informational

BACKGROUND: The International Energy Conservation Code (IECC) requires heat load calculations in compliance with the Air Conditioning Contractors of America (ACCA) Manual J, and the International Residential Code (IRC) requires duct sizing via ACCA Manual D. The problem is how to get local jurisdictions that have adopted the Energy Code, but do not do their own HVAC inspections, to be able to access ACCA Manual D.

Carol Alexander recommended the following: Lift Chapter 16 out of the IRC and append it to the IECC and adopt it as an amendment to the IECC. This creates a complete model in one code for use of the ACCA manuals as one unified method for compliance with the Energy Code/IRC requirements.

In order to not overstep boundaries, Andrew Bick asked, and Kelly Pearce offered, to arrange a meeting with the Building Code Board and HVAC Board either as a joint meeting or through a collaborate group.

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 04

Program Manager Report

PRESENTER: Arlan Smith, Building Safety Program Manager

OBJECTIVE: Update the Board on the Building program's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 05

Deputy Administrator Report

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Update the Board on the operations of the Building program and Division.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 06a

Financial Report

PRESENTER: C. Kelly Pearce, Administrator and Kathleen Watkins, Financial Manager

OBJECTIVE: Review the Idaho Building Code Board's financial report

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: Financial report





Division of Building Safety
 IDAHO BUILDING CODE FUND 0229-02
 Fiscal Year 2013 Financial Statements
 As of 12/31/2012

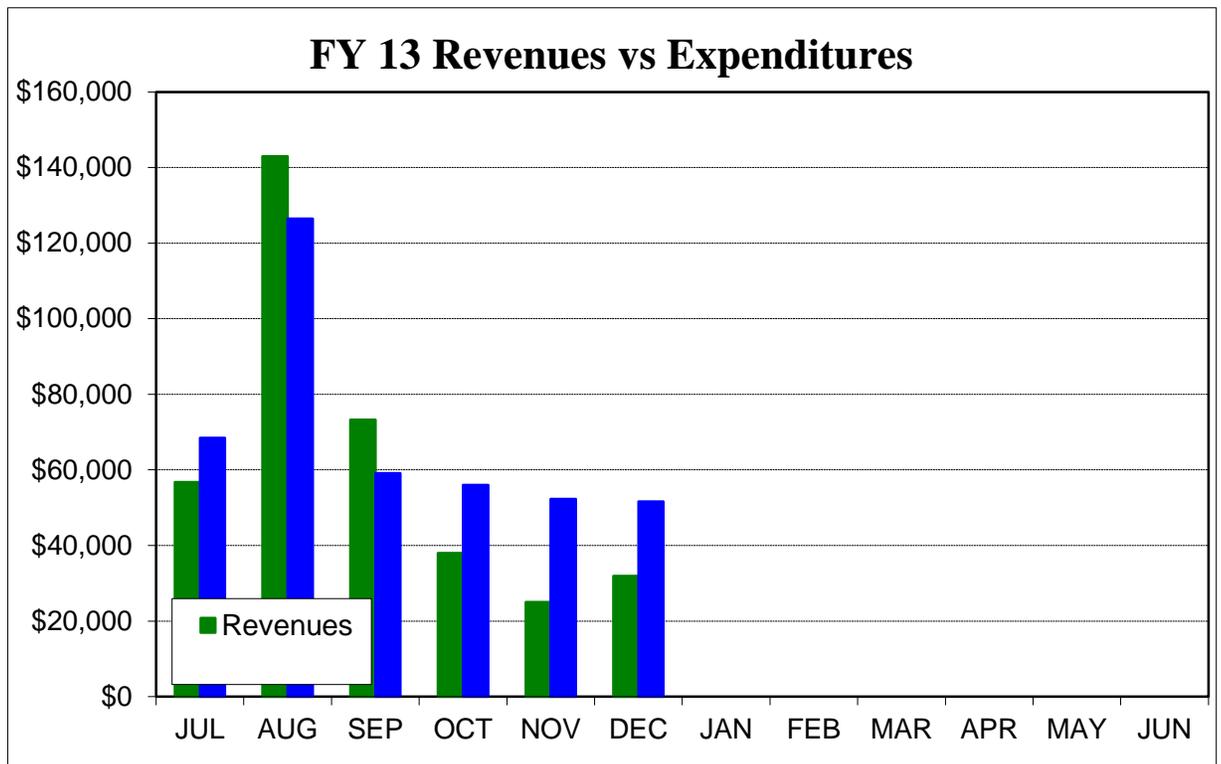
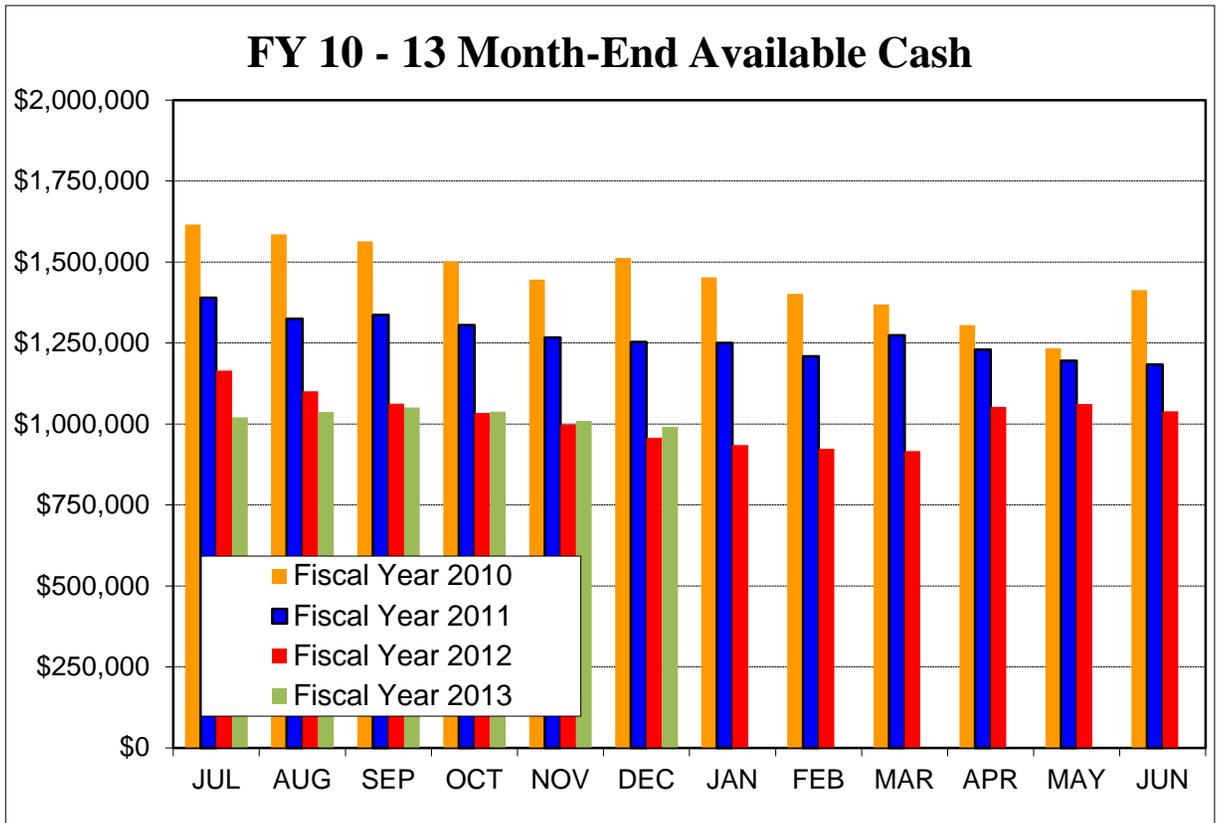
Statement of Revenues and Expenditures

Class	Budget	Fiscal Year To Date	YTD as a % of Budget	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	775,000	367,926	47.5%	407,074	496,273	864,199	111.5%
Expenditures							
Personnel:	598,000	306,030	51.2%	291,970	300,676	606,707	101.5%
Operating:	235,000	78,918	33.6%	156,082	88,206	167,124	71.1%
Capital:	44,000	29,056	66.0%	14,944	14,944	44,000	100.0%
Total Expenditures	877,000	414,004	47.2%	462,996	403,826	817,831	93.3%
Net for FY 2013	(102,000)	(46,078)			92,447	46,368	

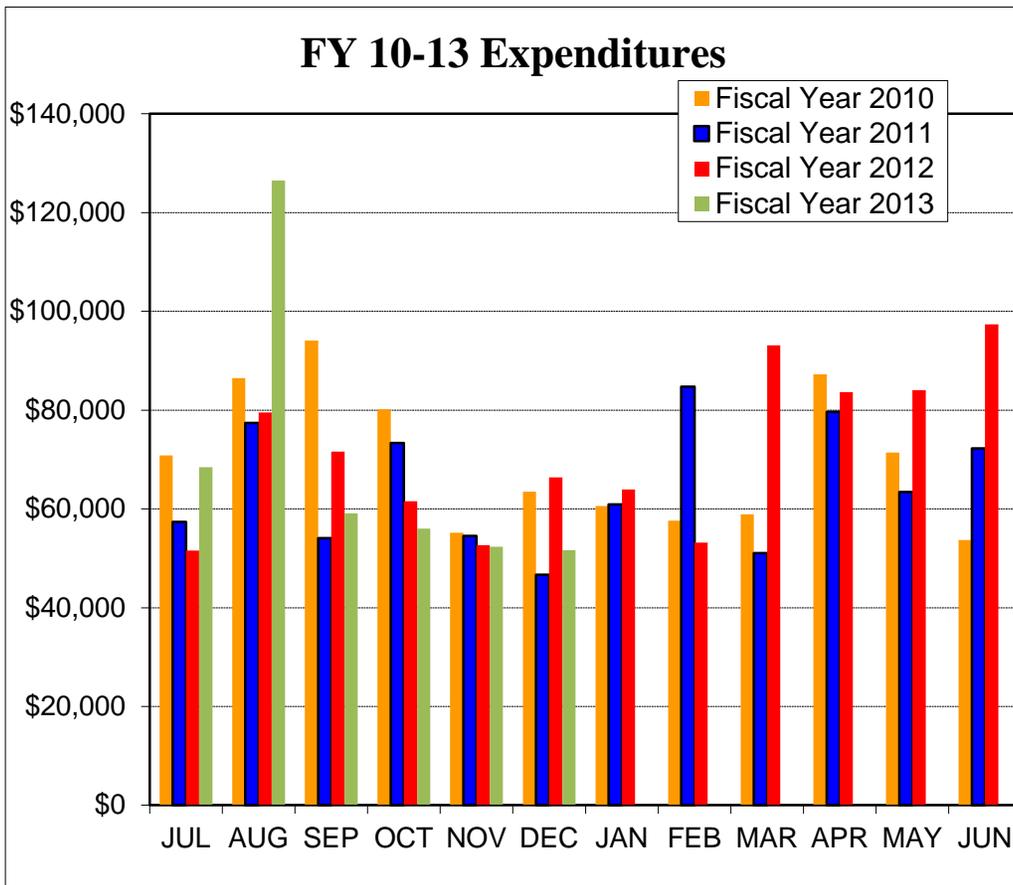
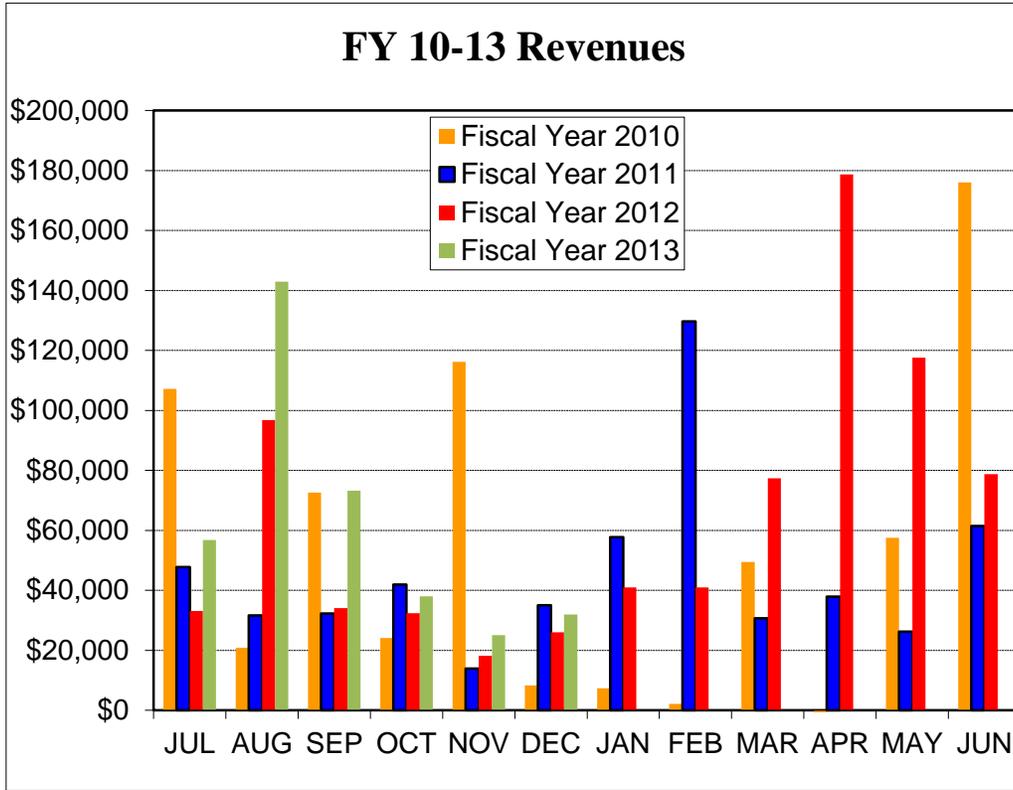
Statement of Cash Balance

July 1, 2012 Beginning Cash Available	Fiscal Year to Date Revenues	Fiscal Year to Date Expenditures and Encumbrances	Other Changes in Cash	Available Cash as of December 31, 2012	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
1,038,789	367,926	(414,004)	(1,765)	990,945	92,447	1,083,392

IDAHO BUILDING CODE FUND 0229-02



IDAHO BUILDING CODE FUND 0229-02



IDAHO BUILDING CODE BOARD

Agenda Item No. 06b

Administrator Report

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Provide the Board with an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation

