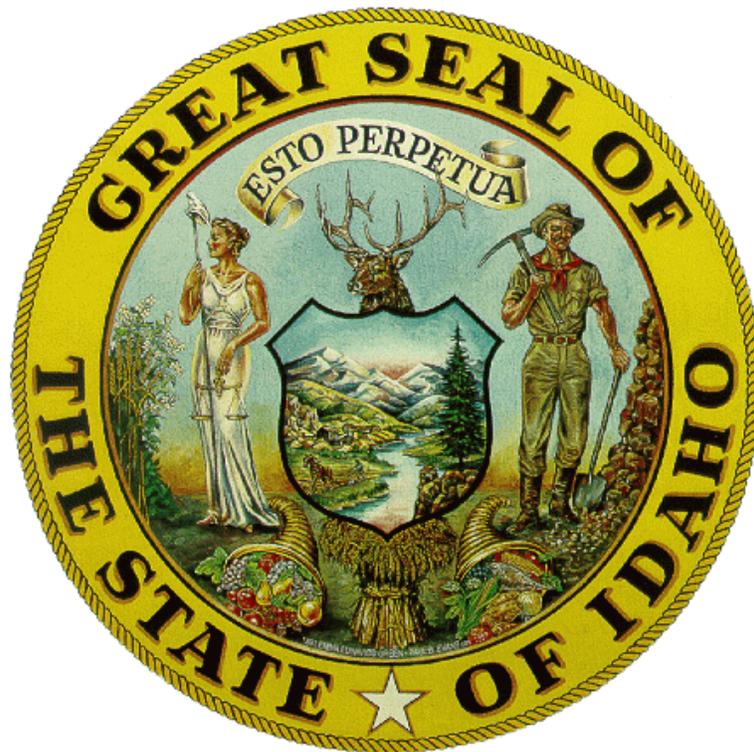


DIVISION OF BUILDING SAFETY

IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING

FEBRUARY 18, 2014



IDAHO BUILDING CODE BOARD

Agenda Item No. 01

Agenda

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approve agenda for the February 18, 2014 Idaho Building Code Board meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Tentative agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

IDAHO BUILDING CODE BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho
dbs.idaho.gov – (208) 332-7137**

***Tuesday, February 18, 2014
9:30 a.m.–12:30 p.m. (MT)***

(Note: North Idaho - Meeting Commences @ 8:30 a.m. PT)

-
- 9:30 a.m. CALL TO ORDER** – Andrew Bick, Chairman
- Roll Call & Introductions
 - Open Forum

CONSENT AGENDA

1. Approval of the February 18, 2014 Agenda
2. Approval of the October 15, 2013 Board Meeting Minutes

ACTION AGENDA

3. **Election of Officers – Andrew Bick**

INFORMATIONAL AGENDA

4. Idaho Residential Building Code – Steve Martinez, Building Contractors Association
5. Legislative Update – Steve Keys
6. Program Manager Report – Arlan Smith
7. Operational Report – Steve Keys
8. Administrator Report
 - a. Financial Report – C. Kelly Pearce and Kathleen Watkins
 - b. Administrator – C. Kelly Pearce

12:30 p.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference. 02/05/14r

IDAHO BUILDING CODE BOARD

Agenda Item No. 02

Minutes

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Approve minutes from the October 15, 2013 Idaho Building Code Board meeting.

ACTION: Consent

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: Draft minutes



**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday – October 15, 2013 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

***DRAFT MINUTES OF THE OCTOBER 15, 2013 MEETING**

**NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.**

Chairman Andrew Bick called the meeting to order at 9:32 a.m. (MT).

Board Members Present:

Andrew Bick, Chairman
Chuck Bleth
Scott Buck
Dennis Schaffner
Michael Arrington
Dan Hunter
Jan Welch, P.E.
Jason Blais
Travis Beck

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Arlan Smith, Program Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Regional Supervisor, Region 1
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Mike Tracy

◆ **Recognition**

Jason Blais, City Building Official, and Travis Beck, Disabled Representative, were welcomed as the newest members of the Board.

◆ **Remembrance**

Board Member Jeff Garro was fondly remembered.

◆ **Open Forum**

State Building Code – Dave Yorgason, Idaho Building Contractors Association (IBCA) Representative, read a letter from IBCA President Steve Martinez with regard to potential legislation of a “state” building code for the 2014 legislative session.

IBCA continues to endorse the proposed amendments to the 2012 International Residential Code and 2012 International Energy Conservation Code as agreed upon by the Collaborative Committee.

◆ **Approval of the October 15, 2013 Agenda**

MOTION: Dan Hunter made a motion to approve the agenda as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Approval of the June 18, 2013 Board Meeting Minutes**

MOTION: Scott Buck made a motion to approve the minutes as written. Dennis Schaffner seconded. All in favor, motion carried.

◆ **Schedule 2014 Meetings**

The 2014 Idaho Building Code Board meeting dates are as follows: February 18th, April 15th, June 17th, and October 21st.

MOTION: Dan Hunter made a motion to accept the 2014 Idaho Building Code Board meeting dates as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Passive House Designs**

Rod Stucker, RM Enterprises, is in the process of building a Passive House Model home using the Building Energy Optimization program. The program's software has the capabilities to evaluate residential building designs and identify cost-optimal efficiency packages at various levels of whole-house energy savings along the path to zero-net energy.

Mr. Stucker briefly addressed the efficiency of the 2012 International Energy Conservation Code (IECC) versus the 2009 IECC; asking the Board to not revert back to the 2009 IECC.

◆ **Legislative Update**

There is no new legislation, only administrative rule dockets for submission to the 2014 legislature. The revisions consist primarily of building, electrical, and mechanical code updates. There are a few minor changes to the public works licensing requirements as well.

◆ **Program Manager Report**

Permits – DBS has issued approximately 80 building permits on state-owned buildings. The majority of projects are small remodels.

Plan Reviews – The University of Idaho is designing a \$15,000,000± lab building. DBS anticipates it will provide plan review services in the summer of 2014.

Project DOX – The Division's electronic plans submittal program, Project DOX, is in the process of being updated. The biggest complaint with the current system has been the inability to interact with other operating systems.

◆ **Operational Report**

No further information was provided as the current activities of the building program and agency were provided by the administrator and program manager under their respective reports.

◆ **Administrator Report**

Financial Report – The Idaho Building Code fund, FY 2014 financial statement as of August 30, 2013, was reviewed.

Statewide Projects – The Division has been intricately involved in the following major projects: The Village at Meridian; Shoshone-Bannock Hotel and Event Center, Fort Hall; and Melaleuca headquarters, Idaho Falls.

Revenue – DBS closed FY 2013 with a 22% increase over the previous year.

Proposed Budget – A new proposed budget, with a slight increase of over 2% from last year, has been submitted to the governor’s office.

Employees – DBS has an authorized strength of 121 full-time personnel. As of today, there are 108 employees.

◆ **Adjournment**

MOTION: Chuck Bleth made a motion to adjourn the meeting. Jan Welch seconded. All in favor, motion carried.

The meeting adjourned at 10:55 a.m. (MT).

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the Idaho Building Code Board. 11/15/13rb

IDAHO BUILDING CODE BOARD

Agenda Item No. 03

Election of Officers

PRESENTER: Andrew Bick, Chairman

OBJECTIVE: Appoint a chairman and vice-chairman to the Idaho Building Code Board from the active board members.

ACTION: Consent

BACKGROUND: Idaho Code 39-4106 (2) states in part, "...elect by majority vote of the members of the board, a chairman shall preside at meetings of the board."

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 04

Idaho Residential Building Code

PRESENTER: Steve Martinez, Idaho Building Contractors Association (IBCA)

OBJECTIVE: Update the Board on the current status of the “Idaho Residential Building Code” proposal.

ACTION: Informational

BACKGROUND: At the October 15, 2013 meeting, it was stated IBCA would more than likely present proposed legislation on a “state” building code at the 2014 legislative session.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 05

Legislative Update

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Inform the Board on the status of pending legislation.

ACTION: Informational

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 06

Program Manager Report

PRESENTER: Arlan Smith, Building Safety Program Manager

OBJECTIVE: Update the Board on the Building program's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 07

Operational Report

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Update the Board on the operations of the Building program and Division.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO BUILDING CODE BOARD

Agenda Item No. 08a

Financial Report

PRESENTER: C. Kelly Pearce, Administrator and Kathleen Watkins, Financial Manager

OBJECTIVE: Review the Idaho Building Code Board's financial report

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: Financial Report





Division of Building Safety
 IDAHO BUILDING CODE FUND 0229-02
 Fiscal Year 2014 Financial Statements
 As of 1/31/2014

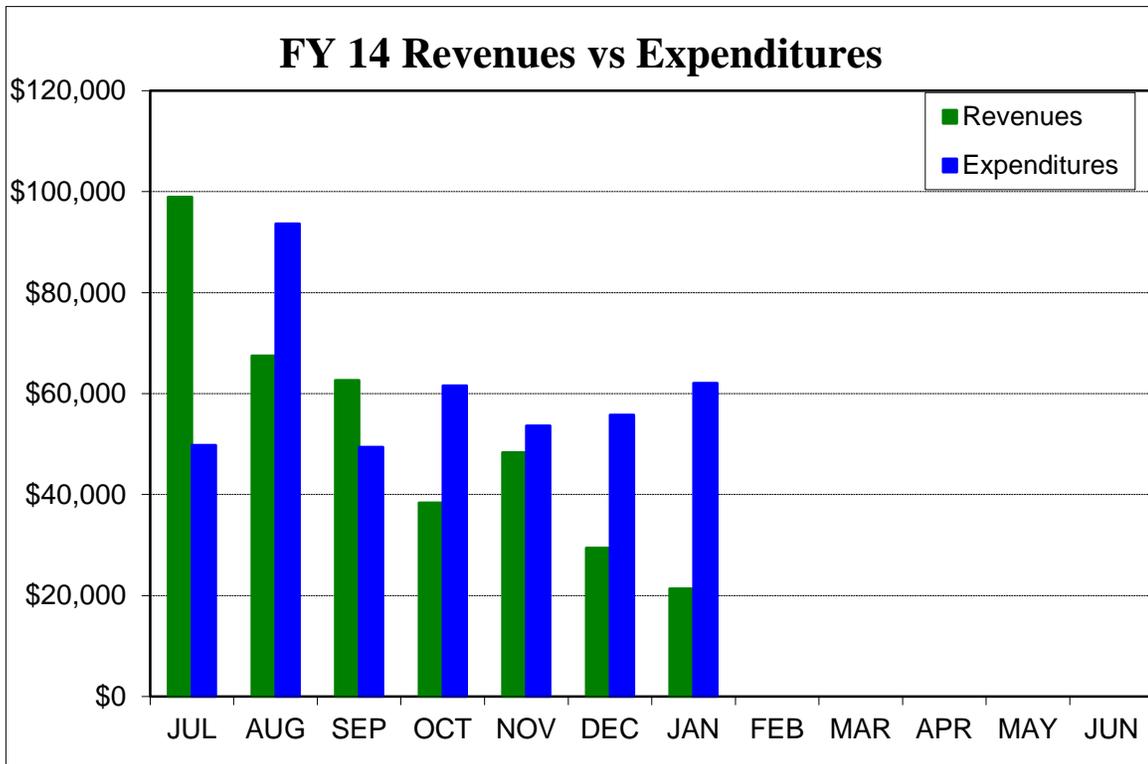
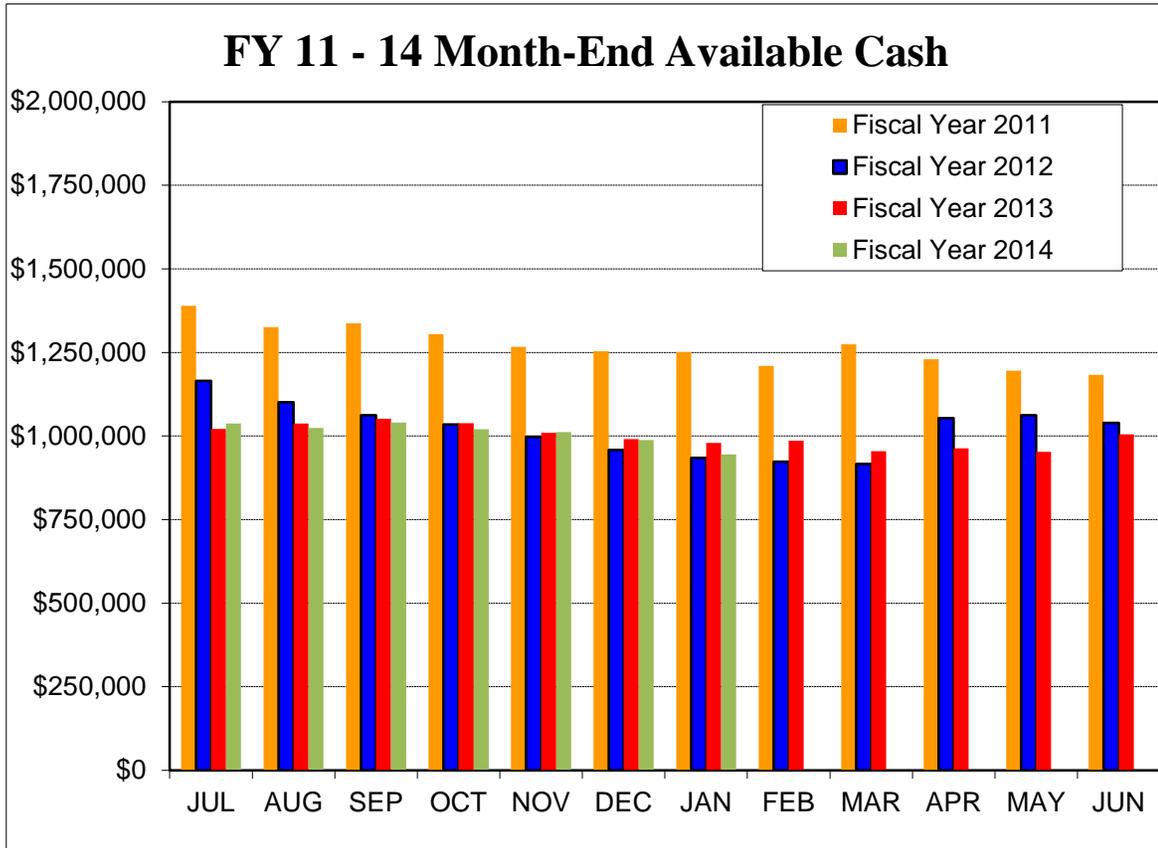
Statement of Revenues and Expenditures

Class	Budget	Fiscal Year To Date	YTD as a % of Budget	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	759,000	366,615	48.3%	392,385	417,041	783,656	103.2%
Expenditures							
Personnel:	526,000	306,758	58.3%	219,242	191,723	498,481	94.8%
Operating:	139,000	106,686	76.8%	32,314	84,234	190,920	137.4%
Capital:	30,000	12,638	42.1%	17,362	17,362	30,000	100.0%
Total Expenditures	695,000	426,081	61.3%	268,919	293,320	719,401	103.5%
Net for FY 2014	64,000	(59,466)			123,721	64,255	

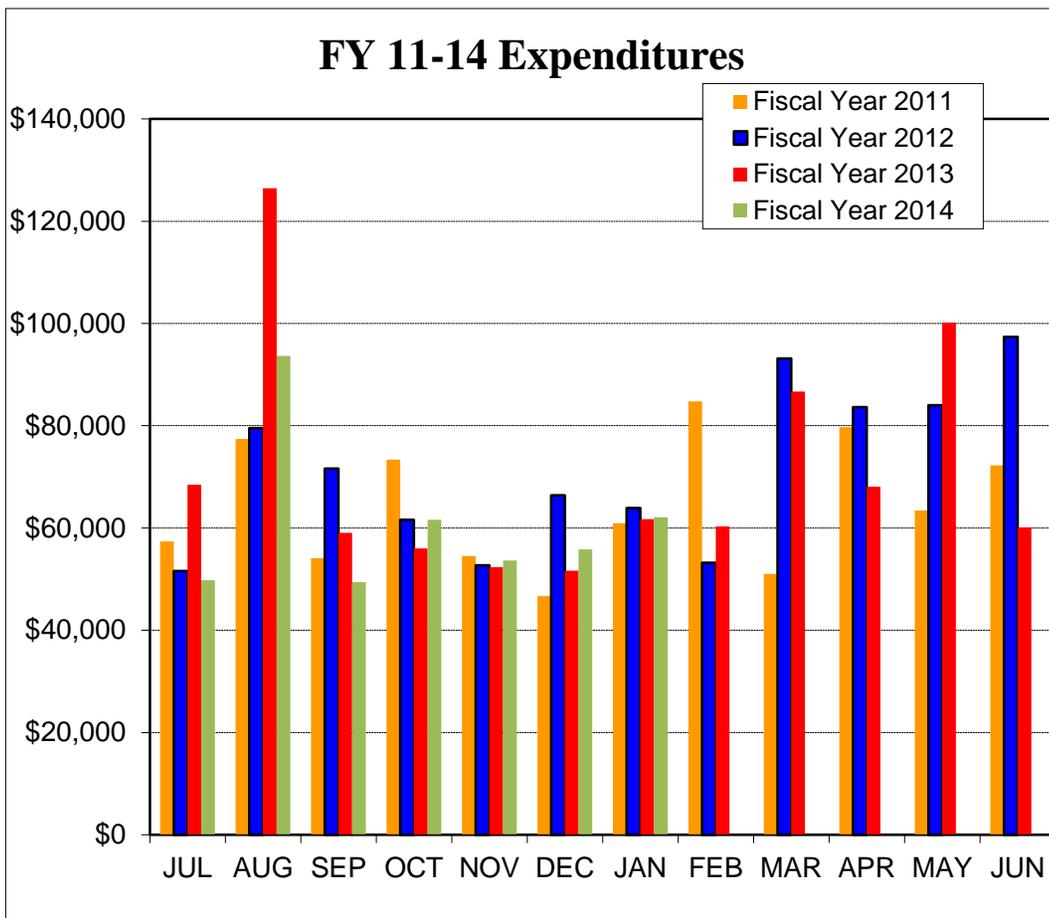
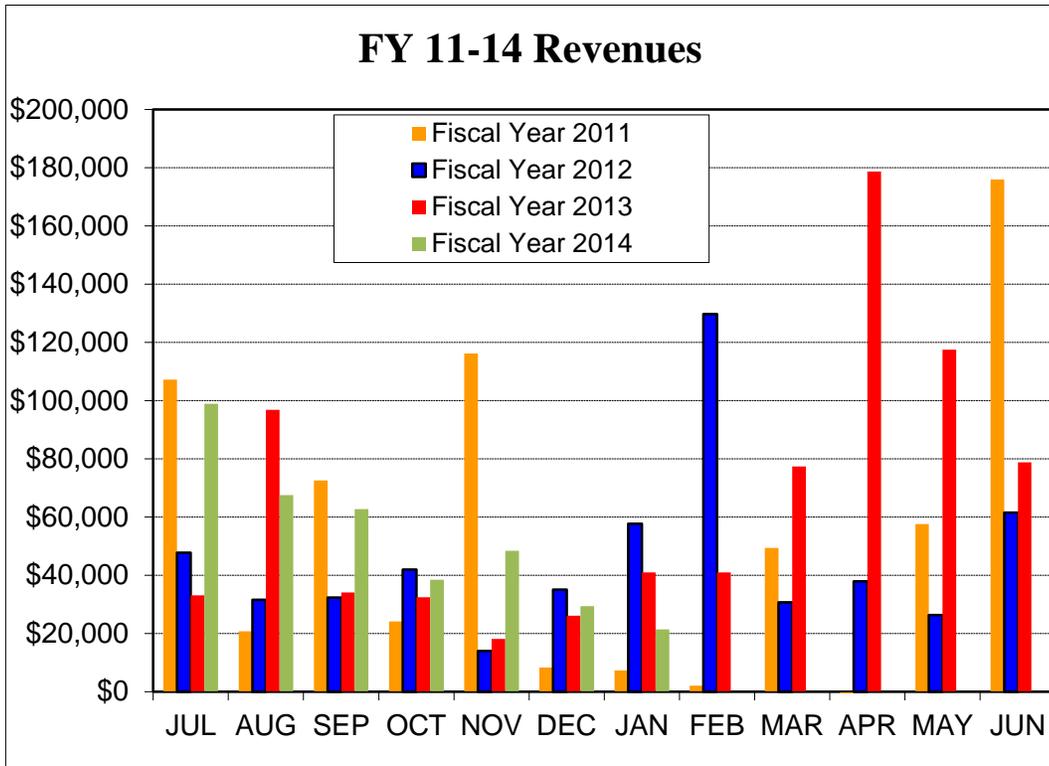
Statement of Cash Balance

July 1, 2013 Beginning Cash Available	Fiscal Year to Date Revenues	Fiscal Year to Date Expenditures and Encumbrances	Other Changes in Cash	Available Cash as of January 31, 2014	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
1,005,440	366,615	(426,081)	(725)	945,249	123,721	1,068,970

IDAHO BUILDING CODE FUND 0229-02



IDAHO BUILDING CODE FUND 0229-02



IDAHO BUILDING CODE BOARD

Agenda Item No. 08b

Administrator Report

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Provide the Board with an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Building Code Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation

