

**PUBLIC WORKS CONTRACTORS LICENSE BOARD  
SPECIAL TELE/VIDEOCONFERENCE MEETING**

**Tuesday - March 29, 2016 - 1:30 p.m. (MDT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian  
1250 Ironwood Drive, Suite 220, Coeur d'Alene  
2055 Garrett Way, Building 1, Suite 4, Pocatello**

**NOTE:** The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Roletto called the meeting to order at 1:30 p.m. (MDT)

**Board Members Present:**

Jim Roletto, Chairman  
Joe Jackson, Vice-Chairman  
Evan Goodwin  
Robbie Austin  
Brian Bailey  
Chuck Graves

**Board Members Absent:**

Garry Tolley

**DBS Staff Present:**

Steve Keys, Deputy Administrator-Operations  
Ron Whitney, Deputy Administrator-Administration  
Patrick Grace, Deputy Attorney General  
Bill Hatch, Public Information Officer  
Larry Jeffres, Regional Manager, Region 1  
Chris Jensen, Regional Manager, Region 3  
Chuck Knapp, Regional Supervisor, Region 1  
Gary Sonnen, Regional Supervisor, Region 1  
Renee Bryant, Administrative Assistant 2/Board Recorder

**DBS Staff Present:**

C. Kelly Pearce, Administrator

◆ **Industrial Builders/City of Caldwell**

The Chairman briefly explained the processes taken on the Industrial Builders' appeal. As stated at the March 15, 2016 meeting, all parties have 14 days to file a petition for reconsideration of the Recommended Order. The 14 days have expired; therefore, this special meeting was held for the Board to make a final decision.

**MOTION:** Joe Jackson made a motion to adopt the Hearing Officer's Recommended Order to include the statement of the case, factual findings and conclusions of law. Chuck Graves seconded. All in favor, motion carried.

**ACTION:** The Deputy Attorney General will draft a Final Order for the Chairman's signature.

◆ **Bonneville School District/Hughes General Contractors, Inc.**

There have been concerns expressed with regard to the Open Meeting Law and whether the Board was in violation at its May 15th meeting. The Board does not believe, nor intended, to violate those laws. During the Executive Session the Board discussed the written analysis provided to it by counsel. No final decisions, votes or polls were made during that time. The

Open Meeting statutes permit for a curative action. Therefore, this meeting was scheduled to take care of any actions thought to be in violation.

With possible connections to this licensure disciplinary matter, Board members Jackson, Graves and Goodwin recused themselves from voting on this matter.

Although the Board did not have a quorum, the three remaining board members were in agreement to drop any thoughts of disciplinary action against Hughes General Contractors, Inc.

At the March 15, 2016 meeting, all participating board members were subject to the Open Meeting Law and possible violation. Therefore, it is appropriate for the same members to be involved in the decision to void the previous meeting's actions.

**MOTION:** Joe Jackson made a motion to make null and void any decisions made at the March 15, 2016 Special PWCL Board meeting related to the Hughes General Contractors, Inc. issue. Chuck Graves seconded. All in favor, motion carried.

◆ **Adjournment**

**MOTION:** Chuck Graves made a motion to adjourn the meeting. Brian Bailey seconded. All in favor, motion carried.

The meeting adjourned at 1:50 p.m. (MDT).

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JIM ROLETTO  
CHAIRMAN  
PUBLIC WORKS CONTRACTORS  
LICENSE BOARD

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STEVE KEYS  
DEPUTY ADMINISTRATOR-OPERATIONS  
DIVISION OF BUILDING SAFETY

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DATE

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DATE

04/05/2016rb