

**PUBLIC WORKS CONTRACTORS LICENSE BOARD
VIDEOCONFERENCE MEETING**

Monday – January 5, 2015 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman John Sheldon called the meeting to order at 9:32 a.m. (MDT).

Board Members Present:

John Sheldon, Chairman
Jim Roletto, Vice-Chairman
Garry Tolley
Robbie Austin
Ken Worst
Joe Jackson

DBS Staff Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Terry Blessing, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Gary Sonnen, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Admin. Assistant 2/Board Secretary

Board Members Absent:

Brian Bailey

◆ **Open Forum**

Introductions – Joe Jackson, Building Construction Representative, was welcomed to the Board as the newest member.

Gary Sonnen was introduced as the Division’s newly appointed Regional Supervisor for Region 1.

Recognition – Torry McAlvain was recognized for his years of service on the Board with a commemorative plaque.

◆ **Approval of January 5, 2015 Agenda**

MOTION: Garry Tolley made a motion to approve the agenda as presented. Jim Roletto seconded. All in favor, motion carried.

◆ **Approval of October 6, 2014 Board Meeting Minutes**

MOTION: Jim Roletto made a motion to approve the minutes as written. Garry Tolley seconded. All in favor, motion carried.

◆ **Election of Officers**

By statute, the election of officers is to be held at the April meeting. With the departure of Chairman Torry McAlvain, it was suggested elections be held at this meeting.

Chairman – Garry Tolley made a motion to nominate John Sheldon for chairman. Jim Roletto seconded. All in favor, motion carried.

Vice-Chairman – John Sheldon made a motion to nominate Jim Roletto for vice-chairman. Garry Tolley seconded. All in favor, motion carried.

◆ **Operational Report**

Quarterly PWCL Board Report – The number of original licenses, renewals, upgrades, and downgrades, July through September 2014, was addressed.

Administrative Assessment Log – For FY 2015, as of December 31, 2014, the Division has collected over \$30,000 in assessments.

New Board – There is the prospect of DBS acquiring a new board related to dig line/damage to underground facilities. The Division has been working with proponents, basically the utility industry, on proposed legislation.

◆ **Administrator Report**

Financial Manager – Kathleen Watkins, DBS Financial Manager, has taken a position with Idaho Professional-Technical Education.

Financial Report – The Public Works Contractors Licensing Fund, FY 2015 financial statement as of November 30, 2014, was reviewed.

Magnolia Nitrogen Idaho LLC “Magnida” – It is estimated there will be between 1200 to 1500 people employed, to include 800 electricians, to build the fertilizer plant.

McCain Foods – McCain Foods will begin a major capital improvement and renovation project on its Burley potato plant. The company took out a \$5 million valuation electrical permit to the tune of \$26,000 on the electrical permit fees.

Bald Mountain Hotel – A Colorado-based company, Aspen Skiing Company, intends to build a 5-story/5-star hotel facility, in conjunction with an urban renewal project on the part of the city of Ketchum, with a parking facility. The hotel will be built at the base of the Sun Valley ski area. Construction is projected to begin in the spring of 2015.

Fort Hall Gaming Facility – The size of the new Fort Hall gaming facility will be 75,000 square feet. DBS and tribal authorities have discussed the possibility of the Division providing the plan review services and assisting in the building inspection program. If invited, DBS anticipates receiving the plans for review on a weekly basis. Construction is projected to begin in the spring of 2015.

Condominium Complex – There has been discussion of a 14-story condominium complex to be built in downtown Coeur d’Alene; however, no activity has been initiated to this point. If built, the complex would be a mix of 64 luxury apartments/condos with prime views of Lake Coeur d’Alene.

◆ **Adjournment**

MOTION: Garry Tolley made a motion to adjourn the meeting. Joe Jackson seconded. All in favor, motion carried.

The meeting adjourned at 10:00 a.m. (MDT).

JIM ROLETTO, ACTING CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

04/03/2015rb

DATE