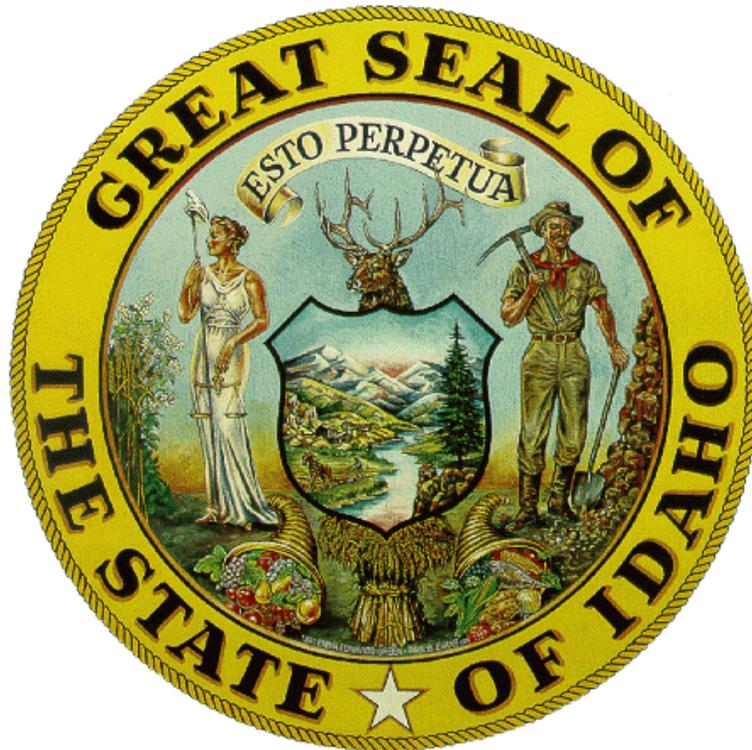


DIVISION OF BUILDING SAFETY

IDAHO PLUMBING BOARD
VIDEOCONFERENCE MEETING

FEBRUARY 10, 2011



IDAHO PLUMBING BOARD

Agenda Item No. 01

Agenda

OBJECTIVE: To approve the February 10, 2011 Idaho Plumbing Board Meeting Agenda.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: February 10, 2011 Idaho Plumbing Board "tentative" Agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

**IDAHO PLUMBING BOARD
VIDEOCONFERENCE MEETING**

**Division of Building Safety
1090 East Watertower Street, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 2, Suite 7, Pocatello, Idaho
dbs.idaho.gov – (208) 332-7137**

***Thursday, February 10, 2011
9:30 a.m. – 3:00 p.m. (MT)***

(Note: Meeting Commences at 8:30 a.m. PT)

- 9:30 a.m.** **CALL TO ORDER** – Milford Terrell, Chairman
- Roll Call & Introductions
 - Open Forum

CONSENT AGENDA

1. Approval of the February 10, 2011 Agenda
2. Approval of the October 7, 2010 Board Meeting Minutes

ACTION AGENDA

3. **Criteria for Continuing Education Providers – John Nielsen**

INFORMATIONAL AGENDA

4. Schooling – Irene Vogel
5. Appliance Specialty License (Water Softener Installers) Subcommittee Report – Matt Gardner
6. Exam Development Subcommittee Report – Gordon Smythe
7. Proposed ISPC Rule – John Nielsen
8. Waterless Urinals (Revisit Installation Standards) – John Nielsen
9. Work Permits – John Nielsen
10. Water Softener Loop – John Nielsen

11. Grease Trap Law – John Nielsen

12:00 p.m. - LUNCH BREAK *(If needed)*

1:00 p.m.

12. Plumbing Program Manager Report – John Nielsen

13. Operational Report – Steve Keys

14. Administrator Report

a. CAS Update – C. Kelly Pearce and Janice Foster

b. Financial Report – C. Kelly Pearce and Kirk Weiskircher

c. Outreach Program – C. Kelly Pearce

d. Administrator – C. Kelly Pearce

OLD/NEW BUSINESS

EXECUTIVE SESSION (If required)

3:00 p.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference. 01/19/11r

IDAHO PLUMBING BOARD

Agenda Item No. 02

Minutes

OBJECTIVE: To approve the minutes from the October 7, 2010 Idaho Plumbing Board Meeting.

ACTION: Consent

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: October 7, 2010 Idaho Plumbing Board Meeting draft Minutes



IDAHO PLUMBING BOARD VIDEOCONFERENCE MEETING

Thursday – October 7, 2010 – 9:00 a.m. (MDT)

Division of Building Safety
1090 East Watertower Street, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 2, Suite 7, Pocatello, Idaho

*DRAFT MINUTES OF THE OCTOBER 7, 2010 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Milford Terrell called the meeting to order at 9:02 a.m. (MDT).

Board Members Present:

Milford Terrell, Chairman
Dan Long
Gordon Smythe
Matt Gardner

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Patrick Grace, Deputy Attorney General
Kirk Weiskircher, Financial Manager
John Nielsen, Plumbing Program Manager
Chris Jensen, Regional Manager, Eastern Idaho
Rod Freligh, Plumbing/HVAC Supervisor, Northern Idaho
Renee Bryant, Administrative Assistant 2/Board Secretary

John Nielsen was introduced as the new Plumbing Program Manager.

◆ **Open Forum**

Open Forum Sign-Up Sheet – Chairman Terrell requested the Division create an Open Forum Sign-up sheet. This will allow interested parties an opportunity to pose questions, comments, testimony, etc., before the Board during the “Open Forum” portion of the agenda.

ACTION: Beginning at the February 2011 Board meeting, an Open Forum Sign-up sheet will be available at the Division’s three meeting locations.

2010 Green Plumbing and Mechanical Code Supplement – As a reference source, Pete Crow with IAPMO asked to be invited to all meetings pertaining to the review of the Green Plumbing and Mechanical Code Supplement.

The supplement is currently being reviewed by several jurisdictions. Some have chosen to adopt it as a mandatory document while others have adopted it as a non-mandatory/voluntary document; thus developers building green plumbing mechanical code systems have the resources available for reference.

◆ **Approval of October 7, 2010 Agenda**

MOTION: Gordon Smythe made a motion to approve the October 7, 2010 Agenda as presented. Dan Long seconded. All in favor, motion carried.

◆ **Approval of July 20, 2010 Board Meeting Minutes**

As directed in the July 20, 2010 minutes, the criteria for continuing education providers was provided to the board members; however, they did not have an opportunity to review the IDAPA rules prior to the October 20th Board meeting. Therefore, the topic “Criteria for Continuing Education Providers” will be addressed at the February 2011 meeting.

MOTION: Matt Gardner made a motion to approve the July 20, 2010 Board Meeting Minutes as presented. Dan Long seconded. All in favor, motion carried.

ACTION: The topic “Criteria for Continuing Education Providers” to be addressed at the February 2011 meeting.

◆ **Request for Administrative Appeals Hearing**

Joe Nelson – NOV PLB1008-0002 – Joe Nelson represented himself, Plumbing Program Manager John Nielsen represented the Division of Building Safety, Inspector/Advisor Jeff Harris was a witness for the Division of Building Safety, and Deputy Attorney General Patrick Grace was the facilitator. Mr. Grace provided the nature of the violation for the hearing. All parties provided testimony and argument on NOV PLB1008-0002, violation of Idaho Code Section 54-2628 “Violation -- Misdemeanor” and IDAPA 07.02.07.011.05 “Civil Penalties – Corrections”.

MOTION: Dan Long made a motion for the Board to allow Joe Nelson 30 days to either make the correction to the sewer line according to the Plumbing Code or completely remove the sewer and water lines. Should neither requirement be met, the civil penalty would stand. Matt Gardner seconded. The Board was polled. Gordon Smythe-Aye, Dan Long-Aye, Matt Gardner-Aye, and Milford Terrell-Aye. All in favor, motion carried.

ACTION: Patrick Grace to create a Final Written Order for Chairman Terrell’s signature and provide a signed copy to Joe Nelson.

◆ **2011 Meeting Dates**

The 2011 Idaho Plumbing Board meetings are as follows: February 10th (Thursday), May 12th (Thursday), July 21st (Thursday), and October 13th (Thursday). The meetings will commence at 9:30 a.m. MT/8:30 a.m. PT.

MOTION: Dan Long made a motion to accept the 2011 meeting dates. Gordon Smythe seconded. All in favor, motion carried.

◆ **Appliance Specialty License (Water Softener Installers) Subcommittee Report**

To accommodate individual’s schedules Milford Terrell requested, and the Board unanimously agreed, item eight “Appliance Specialty License (Water Softener Installers) Subcommittee Report” be moved and discussed before item five “Reimbursement to Board Members”.

The subcommittee met September 21, 2010 via videoconference. Due to scheduling conflicts there was no representation at the meeting from the water softener industry. Matt Gardner reviewed the minutes from the meeting.

A personal report by Russell Bartlett, Master Tech LLC, was distributed to the Board.

Ray Coon suggested the topic “Boundaries”, in the September 21st subcommittee minutes, be changed to reflect the following: “Softener installers want to be able to install the water lines; however, they do not intend to do the drainage lines.”

ACTION: Renee Bryant to make the requested changes and e-mail the revised minutes to the Board and subcommittee members.

◆ **Reimbursement to Board Members**

At the July 2010 Plumbing Board meeting a question was asked whether board members could be reimbursed a portion of their expenses to attend industry related conferences and/or meetings.

Board members are state employees, and as long as it is in the best interest of the Division the Administrator has the ability to approve out-of-state travel for his employees.

◆ **Waterless Urinals (Revisit Installation Standards)**

The Board requested a sunset provision be established to revisit the waterless urinals issue 12 to 18 months from the effective date of the rule.

Milford Terrell asked that John Nielsen schedule with the DeBest service group and Boise State University (BSU) staff to inspect the waterless urinals at the BSU Stadium. Kelly Pearce also offered Mr. Nielsen’s services to inspect the waterless urinals at Bogus Basin.

ACTION: John Nielsen to schedule waterless urinal inspections at BSU and Bogus Basin; bringing his findings to the February 2011 Board meeting.

◆ **Criteria for Continuing Education Providers**

At the July 2010 Board meeting the Division presented a proposal on continuing education requirements for the plumbing industry. At that time, the Board voiced it wanted to reconsider the requirements currently in rule, which are eight hours of continuing education for plumbers and 16 hours for plumbing contractors every three years. The Board also requested to review continuing education requirements for electricians.

Copies of draft legislation on continuing education requirements for plumbers, and the Electrical Bureau’s statutes and rules on continuing education were distributed to the Board.

MOTION: Dan Long made a motion for the Board to move forward on the criteria for continuing education requirements; placing the topic on the February 2011 Agenda as an action item for possible approval and submittal to the 2012 legislative session. Gordon Smythe seconded. All in favor, motion carried.

ACTION: The topic “Criteria for Continuing Education Providers” to be placed on the February 2011 Agenda as an action item.

ACTION: The DBS staff to bring draft legislation on continuing education requirements to the February 2011 Board meeting.

◆ **Exam Development Committee Report**

The subcommittee has not met for several months. Gordon Smythe will schedule a meeting in November to review each chapter of the proposed Idaho State Plumbing Code (ISPC), based on the 2009 and 2010 codes, to determine the percentage of questions from each chapter.

ACTION: Gordon Smythe to schedule a meeting in November with the subcommittee to review and create test questions from the proposed ISPC.

◆ **Work Permits**

At the July meeting there was discussion on how to deal with out-of-state licensed plumbing journeymen working in Idaho as registered apprentices but not in compliance with Idaho's schooling requirements.

Steve Keys distributed a preliminary draft that would require out-of-state journeymen to purchase a limited/temporary work permit to work in Idaho until the required license(s) were obtained. The proposal would also prohibit the journeymen from registering in Idaho as apprentices.

Gordon Smythe suggested charging a larger temporary work permit fee to non-Idaho licensed individuals that would be refunded upon the acquisition of the required Idaho licenses.

ACTION: The Division to schedule a meeting with the Division of Financial Management (DFM) to get input on a temporary work permit and possible fee increase.

Milford Terrell asked Ed Howland, CWI, and Steve Keys to meet with him to review the current codes as they pertain to this issue, to "close-the-gap" in accordance to the current rules, and bring back their findings at the February 2011 meeting.

ACTION: The Division to meet with Milford Terrell and Ed Howland to review the current code pertinent to licensing; bringing its findings to the February 2011 Board meeting.

◆ **Water Softener Loop**

In 2007, the Board amended the plumbing code whereby all new one and two family residences were required to have a preplumbed water softener loop. Although this is state law, not all jurisdictions are in compliance. One suggestion was to suspend/revoke a contractor's license should they fail to comply with that provision of the state law.

As previously requested a "water softener loop" is to be called a "conditioner loop", thus falling under the plumbing jurisdiction and does not require a specialty license.

Milford Terrell requested the definitions of water treatment, water conditioning, water softeners, and other verbiage associated with conditioner loops in the code be brought to the February 2011 meeting for the Board to evaluate and create a new definition for a water loop system. With the creation of a new definition, the Appliance Specialty License (Water Softener Installers) Subcommittee will be able to use it in its study.

ACTION: Steve Keys and John Nielsen to work together and bring to the February 2011 Board meeting the definitions of water treatment, water conditioning, and water softeners, etc., associated with a "water loop" system.

◆ **Apprentice and Public Records**

In the past, the Division has been challenged by school officials to provide contact information on apprentices and/or journeymen for forthcoming schooling and/or employment opportunities.

The Division, with the assistance of legal counsel, has reviewed the public privacy act and has determined it can only disclose an individuals name, business address, and business phone number. Most applicants provide their personal information on the applications. To remedy the issue, the Division has added a release or waiver to its applications stating the address the licensure places on the application will be construed as a business address for the purpose of the public records act. It is also the Division's intent to provide employer/employee information on its website.

◆ **Outreach Program**

This topic was addressed under the Administrator Report.

◆ **Grease Trap Law**

Matt Gardner has experienced challenging situations with multiple jurisdictions in eastern Idaho with regard to the Uniform Plumbing Code (UPC) and the installation of grease traps. The state has adopted the UPC; however, several municipalities have not promulgated laws to overrule or precede it; therefore, not enforcing the law. It was suggested the Division investigate all methods, to include the manufacturer's recommendations, on how to install grease traps.

Milford Terrell offered to meet architects and engineers within the next few months to discuss this issue. John Nielsen was asked to investigate whether waste water treatment facilities have the authority to dictate the rules on grease traps, the inconsistency between city and state inspectors, and the requirement of different techniques.

ACTION: John Nielsen to meet with jurisdictions to discuss the amendment of their laws to coincide with the state's law on grease traps.

ACTION: Within the next few months, Milford Terrell will contact architects and engineers to discuss the grease trap laws and installation protocol.

◆ **Plumbing Program Manager Report**

Plumbing Program Manager Position – John Nielsen provided a brief description of his responsibilities as the new plumbing program manager.

ISPC – By the end of October, IAPMO to send a “clean” version of the proposed ISPC to Patrick Grace and John Nielsen for their review; replacing the 2009 code with the 2010 rules and statutes. It is Mr. Nielsen's desire to receive and distribute 20 copies of the new proposed ISPC to the Chairmen of the House and Senate Committees, Governor's office, State Plumbing Board, Exam Development Subcommittee, and DBS staff prior to the commencement of the 2011 legislature.

ACTION: John Nielsen to distribute the proposed revised ISPC to the above mentioned entities prior to the 2011 legislative session.

◆ **Administrator Report**

CAS – Staff continues to travel throughout the state twice a year to demonstrate the system and its improved/modified features.

Pocatello Office – Chris Jensen, Eastern Idaho Regional Manager, gave an update on the recent activities at the Division’s Pocatello office.

Professional Technical Education (PTE) Meeting – Kelly Pearce met with members of PTE to discuss apprenticeship issues brought up at the May 2010 Board meeting. With the Board’s approval, the Division will continue to meet and work with PTE on the standardization of the apprenticeship program.

DBS Proposed Legislation – Except for the proposed ISPC, which is currently under review by the Governor’s office, the Division’s proposed legislation has been approved and authorized to go before the 2011 Legislature.

“Choosing a Contractor” Brochures – The DBS and Better Business Bureau (BBB) have collaborated on the creation of brochures specific to Idaho Electrical, HVAC, and Plumbing contractors. The brochures are currently accessible through the Division’s three offices and the BBB offices across the southern half of Idaho and eastern portion of Oregon. The Division is working with the BBB, North Idaho Chamber, and Washington Chamber for their endorsements and distribution of the brochures to the north Idaho BBB office, which is located in Spokane, Washington.

Budget – The two budgets the Division operates within were explained by Kelly Pearce. Upon comparison of the FY 2010 appropriation to the estimated expenditure, the Division under spent its budget by 21.7 percent.

Building Rental – The Department of Labor, through the efforts of the DBS and the Department of Administration, will rent approximately 47% of the space in the Division’s Meridian office. Kelly Pearce gave a brief description of possible changes within the building.

Financial Report – Kirk Weiskircher reviewed the Idaho Plumbing Board Fund Fiscal Year 2011 Financial Statements as of August 31, 2010.

Building Safety Program Manager Positions – The Bureau Chief and Plans Examiner positions have been combined to create three Building Safety Program Manager positions in the HVAC, Plumbing, and Electrical Programs. Kelly Pearce familiarized the Board with the newly chosen program managers; Al Caine, Electrical; Jerry Peterson, HVAC; and John Nielsen, Plumbing.

Personnel – In 2007, the DBS was authorized 152 full-time positions. Today there are 33 vacancies within the Division. More layoffs are expected within the Division.

United Water Idaho – To insure the protection of the water quality, not just to a building but within a building, United Water Idaho recently amended the rule which addresses the jurisdiction and responsibility of the water purveyor.

The DBS, Division of Public Works (DPW), and State Department of Environmental Quality (DEQ) recently met to discuss this issue. It has been and continues to be the understanding and agreement amongst the three entities that the water purveyor’s responsibility generally ends at the foundation of a building and the Division’s responsibility begins inside a building.

DEQ has met with United Water Idaho and discussed the understanding in regards to jurisdictions.

Outreach Program – The Division will bring a plan to the February 2011 meeting on how the Division wishes to address the outreach aspect.

ACTION: The topic “Outreach Program” to be addressed at the February 2011 Board meeting.

◆ **New/Old Business**

There was no new/old business.

◆ **Executive Session**

No Executive Session was required.

Chairman Terrell adjourned the meeting at 2:30 p.m. (MDT)

MILFORD TERRELL, CHAIRMAN
IDAHO PLUMBING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

* These DRAFT minutes are subject to possible correction and final approval by the Idaho Plumbing Board. 12/22/10rb

IDAHO PLUMBING BOARD

Agenda Item No. 03 Criteria for Continuing Education Providers

OBJECTIVE: To determine the criteria continuing education providers should abide by.

ACTION: To vote on proposed IDAPA rule concerning CEU program providers.

BACKGROUND: At the May 13, 2010 Board meeting, it was suggested the Board consider setting approval standards for continuing education providers.

A draft proposal elaborating on criteria was presented to the Board at the July 2010 meeting. Dan Long made a motion to authorize staff to propose legislation on behalf of the Board to implement continuing education requirements and fees.

Once criteria is in place and the continuing education established, the Board will re-evaluate and consider increasing the standards.

PROCEDURAL HISTORY:

ATTACHMENTS: Proposed change to IDAPA 07.02.05.016c



IDAPA 07.02.05.016

c. Continuing Education. The Idaho Plumbing Board ~~has established~~ criteria for approval of instruction and instructors and courses and instructors will be approved by the Plumbing Bureau. Proof of completion of the following continuing education requirements must be submitted to the Plumbing Bureau prior to, or with the application for, licensure renewal by any licensee in order to renew a journeyman or contractors plumbing license.

Deleted: will

i. Journeymen must complete eight (8) hours of continuing education for every three-year license cycle, or complete an exam administered by the Division. Of the required eight (8) hours, four (4) hours must be plumbing code update related and the other four (4) hours may be industry related training.

(3-29-10)

ii. Contractors must complete sixteen (16) hours of continuing education for every three-year license cycle. Hours accrued obtaining journeyman education may be applied toward this requirement whenever applicable.

(3-29-10)

iii. Course Approval Requirements. Continuing education courses for plumbers must cover technical aspects of the plumbing trade. Courses related to management, supervision, business practices, personal computer skills or first aid will not be approved. Courses will be approved as either code update or industry related based on the criteria as defined in this section.

iv. General Course Requirements.

a. Courses must be at least four (4) hours in length.

b. Courses must be taught by an instructor approved by the Division.

c. The presentation should be delivered orally and supplemented with appropriate visual media. Pre-taped video or audio shall be held to a minimum.

d. A course evaluation card shall be provided to all participants to evaluate the course and presentation.

e. All programs are subject to audit by representatives of the Division or the Idaho Plumbing Board for content and quality without notice and at no charge. Course and instructor approval are subject to revocation if the minimum requirements of course content or instructor qualification are not maintained.

f. Credit will not be given to a licensee who attended a course prior to that course being approved by the Division.

v. Code Update Programs. Code update programs must cover changes to the Idaho State Plumbing Code or the Uniform Plumbing Code.

vi. Industry Related Programs. Industry related programs shall be technical in nature and directly related to the plumbing industry.

vii. Program Approval Procedures.

a. Program approvals shall be effective for one (1) code cycle. Subsequent applications for the same program may incorporate by reference all or part of the original application.

b. An application for course approval may be obtained from the Division of Building Safety, 1090 E. Watertower St., Meridian, Idaho 83642, or via the internet at dbs.idaho.gov. The application shall include:

1. the title and general description of the program

2. the name of the sponsor as it will appear on the completion certificate

3. the address and contact person for the sponsor

Deleted: (3-29-10)

4. The names of the instructors and dates of approval by the Division of Building Safety or completed applications for the instructors

5. the hours of instruction to be presented – correspondence or on-line computer-based courses must provide a minimum of twenty (20) questions to be answered by the student for each hour of credit requested for approval. For example four (4) hours of credit would require eighty (80) questions, eight (8) hours of credit would require one hundred and sixty (160) questions

6. an outline of the program

7. the cost of the program to the participant

8. a schedule of classes, including locations, dates and times

9. a list or sample of materials to be used in the program

10. a copy of the quiz to be given to participants, if applicable

11. a copy of the completion certificate

12. a copy of the evaluation card

13. Fifty dollar (\$50) fee for review of the application

viii. Certificates of Completion. Certificates of completion must include the following:

1. the date of the program

2. the title of the program

3. the location of the program

4. the name of the sponsor

5. the number of hours of credit completed

6. the name of the attendee

7. the license number(s) of the attendee

8. the name of the instructor

9. the Idaho course approval number

ix. Evaluation Cards. Evaluation cards or forms must be pre-addressed to the Division of Building Safety and must include the following:

1. the date of the program

2. the title of the program

3. the location of the program

4. the instructor's name

5. an evaluation of the course (e.g. poor, fair, good, very good, excellent)

6. an evaluation of the instructor's presentation skills

x. Instructor Approval Procedures. Instructor approvals shall be effective for one (1) code cycle. Applications for instructor approval may be obtained from the Division of Building Safety, 1090 E. Watertower St., Meridian, Idaho 83642, or via the internet at dbs.idaho.gov. The minimum qualification for an instructor shall be established by providing proof of one of the following which shall be documented and submitted with the instructor's application and the fifty dollar (\$50) application fee:

1. Current and active Idaho contractor or journeyman plumber license.

2. An appropriate degree related to the plumbing profession.

3. Other recognized experience or certification in the subject matter to be presented.

xi. Revocation of Approval. The Division may revoke, suspend, or cancel the approval of any instructor if the Division determines that the instructor does not meet the intent of furthering the education of plumbers. Grounds for revocation of approval shall include, but not be limited to:

1. Failure of the instructor to substantially follow the approved course materials.

2. Failure to deliver instruction for the full amount of time approved for the course.

3. Substantial dissatisfaction with the instructor's presentation by class attendees or representatives of the Division or the Idaho Plumbing Board.

xii. Appeals. Appeals for courses or instructors denied approval or where approval has been revoked for cause shall be in writing and shall be presented to the Idaho Plumbing Board within thirty (30) days of the denial of the application. Decision of the board on the appeal shall be final. Any further appeal shall be to the district court as provided by the Idaho Administrative Procedures Act as an appeal from a final agency action in a contested case proceeding.

xiii. Requirements for Credit. In order for a licensee to receive credit for attending a class, the following requirements must be met:

1. The class must have prior approval by the Division or a state that is reciprocal with Idaho for continuing education.

2. The instructors must be approved as instructors for the specific program.

3. The licensee must submit a copy of the certificate of completion to the Division.

4. The course provider must provide a roster of attendees to include the name, license number(s), and the number of hours to be credited.

xiv. Schedule of Approved Classes. The Division of Building Safety shall publish a list of approved classes at least once a year. The list shall be forwarded to all states that are members of a continuing education reciprocal agreement and shall be made available to any licensee on the agency's website.

IDAHO PLUMBING BOARD

Agenda Item No. 04

Schooling

OBJECTIVE: To develop a standard curriculum for the Electrical, HVAC, and Plumbing State Licensure Apprenticeship programs.

ACTION: Informational

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Workforce Training and Apprenticeship-Goals and Delivery Expectations



Workforce Training and Apprenticeship

Re: Plumbing, HVAC and Electrical State Licensure Apprenticeship Programs

The mission of Idaho Professional-Technical Education is to provide youth and adults with the technical skills, knowledge, and attitudes necessary for successful performance in a highly effective workplace.

Goals and Delivery Expectations

- Provide quality apprenticeship education through the six technical colleges.
- Colleges deliver the same curriculum to insure consistency throughout the state.
- The term “curriculum” is defined as: Course outline and competencies.
 - It does not mean the exact same class and lesson plans.
 - It is acknowledged there are regional differences related to industry needs.
 - There are also differences in instructor teaching styles and preferences.
 - Teachers may select from a list of recommended textbooks.
 - The goal is to teach the same competencies, to achieve the same skill level upon completion of coursework.
- Course outlines and competencies are developed, as a collaborative effort, with involvement from the six technical colleges and then are approved by the appropriate Division of Building Safety Board.
- Online courses should follow the same course outlines and competencies as set and approved by the technical college system and the Division of Building Safety Board. The delivery mode of such courses will be determined by each individual college.
 - There are no geographic boundaries for the delivery of on-line courses but there will be coordination with another technical college, if a student applies from another technical college region.
 - There will be no active recruiting outside of technical college region.
- Each college/instructor decides how to incorporate the established course competencies into their class delivery and flexibility is given to the instructor as to the best way to incorporate the material into the class.
- The technical college system will work cooperatively to maintain consistency throughout the state.
 - Each college will be given the opportunity to make content and text book recommendations on new and existing curriculum.
 - Each college will be given equal consideration to develop apprenticeship content and recommend text books if curriculum is to be developed/revised.

IDAHO PLUMBING BOARD

Agenda Item No. 05 Appliance Specialty License Subcommittee Report

OBJECTIVE: To define the scope and parameters of the work to be performed by a potentially new category of specialty water softener plumber in connection with water softener/water treatment installations.

ACTION: Informational

BACKGROUND: In March 2010 Chairman Loveland signed an order establishing a subcommittee to address issues surrounding participants in the water softener industry. Matt Gardner was appointed chairman.

At the May 2010 Board meeting it was stated this topic was addressed at the Southeast Idaho Chapter's May meeting. Blake Jones, Culligan representative and member of the Water Quality Association, distributed a draft, created several years ago, as an example of what the water softener industry would like as a license.

The subcommittee met September 21, 2010 via videoconference. Due to scheduling conflicts there was no representation from the water softener industry.

At the October 2010 Board meeting, Ray Coon suggested the topic "Boundaries", in the September 21, 2010 subcommittee minutes, be changed to reflect the following: "Softener installers want to be able to install the water lines; however, they do not intend to do the drainage lines."

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 06

Exam Development Subcommittee Report

OBJECTIVE: To create a new journeyman exam based on the proposed Idaho State Plumbing Code (ISPC).

ACTION: Informational

BACKGROUND: In February 2010, a subcommittee was established to address issues related to examination of applicants for licensure in the plumbing industry. Gordon Smythe and Dan Long were appointed as co-chairs.

In July 2010, the subcommittee created a list of 17 fixtures to be used for residential and/or commercial practical exams in school lab settings or job sites in progress. The practical would consist of successfully plumbing seven fixtures, to include a hot water heater.

Each subcommittee member received a copy of the proposed ISPC at the November 2010 meeting. Steve Keys provided the background on the exam development process. John Nielsen supplied a previously generated 100 question placement test and the subcommittee began to score the questions on the test. Each member was given two chapters from the proposed ISPC and asked to create a minimum of five questions per designated chapter.

At the January 2011 meeting, the subcommittee looked through each chapter of the proposed ISPC to determine the number of questions required to generate the new journeyman exam. The subcommittee also opted to contact IAPMO and use the 2009 UPC Study Guide as a resource. The next subcommittee meeting is scheduled for February 9, 2011.

ATTACHMENTS: November 18, 2010 Subcommittee Meeting Minutes



**Plumbing Exam Development Subcommittee
Videoconference Meeting**

Thursday – November 18, 2010 – 2:00 p.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho**

*NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Co-Chairman Gordon Smythe called the meeting to order at 2:02 p.m. (MT).

Subcommittee Members Present:

Gordon Smythe, Plumbing Board Member, Co-Chairman
Dan Long, Plumbing Board Member, Co-Chairman
Jason Neidigh, DeBest Plumbing
Daryl Spivey, City of Boise
Bob Rawlings
Kenny Calkins, Cloverdale Plumbing
John Nielsen, DBS Plumbing Program Manager

Subcommittee Members Absent:

Ed Howland, College of Western Idaho Workforce Development

DBS Staff Members:

Steve Keys, Deputy Administrator, Operations
Renee Bryant, Administrative Assistant 2/Board Secretary

The new proposed Idaho State Plumbing Code (ISPC) is to go before the 2011 legislature for review and possible approval. The purpose of this meeting is to create questions for a new journeyman exam based on the ISPC. The goal is for the test to be implemented the same time the proposed new ISPC becomes effective; July 1, 2011 or January 1, 2012.

A hard copy of the proposed ISPC was distributed to each subcommittee member. Co-Chairman Gordon Smythe suggested each member select two chapters in which to develop new and/or revise previously-used test questions. It was also suggested and agreed upon that 300 to 400 questions would need to be generated for three tests.

Steve Keys provided the background on the exam development process. A bank of questions, typically multiple choice with four answers, is created. The subcommittee screens and assigns a score to each question. The scoring is based on the difficulty of the question and how many perspective journeyman plumber applicants, on a scale of one to ten, would most likely answer it correctly.

At a future meeting, each subcommittee member will need to sign a confidentiality agreement stating they will not disclose the contents of the tests.

ACTION: At a future meeting the subcommittee members to sign a non-disclosure confidentiality agreement.

John Nielsen provided a previously generated 100 question placement test for the subcommittee to review and compare with the 2009 code.

The Division is responsible for the documentation of each member's comments and ratings on each question.

Jason Neidigh asked, and Steve Keys offered to provide an outline of the steps/processes needed to create/administer the new test.

ACTION: The Division to provide to the subcommittee members an outline of the processes needed from the inception to the administering of the test.

Due to the timeframe, each member is to review the questions on the placement test previously distributed, as well as review two chapters from the proposed ISPC and create a minimum of five questions per chapter. Each member will need to bring their proposed questions to a future meeting for the subcommittee's review and consideration.

Following are the subcommittee members and chapters assigned to them.

- John Nielsen – Chapters 1 and 2
- Dan Long – Chapters 3 and 4
- Jason Niedigh – Chapters 5 and 6
- Darrel Spivey – Chapters 7 and 9
- Bob Rawlings – Chapters 8 and 10
- Kenny Calkins – Chapters 11 and 12
- Ed Howland – Chapters 15 and 16

It was determined questions do not need to be created for chapter 13, "Health Care Facilities and Medical Gas and Vacuum Systems" and chapter 14, "Referenced Standards".

ACTION: Each subcommittee member is to review the placement test handout, go through two chapters in the proposed ISPC, create a minimum of five questions per chapter, and bring their proposals to the next subcommittee meeting.

The meeting adjourned at 4:10 p.m. (MT)

Minutes submitted by: Renee Bryant

01/12/2011r

IDAHO PLUMBING BOARD

Agenda Item No. 07

Proposed ISPC Rule

OBJECTIVE: To amend IDAPA 07.02.06 “Rule Concerning Uniform Plumbing Code”.

ACTION: Informational

BACKGROUND: The Idaho State Plumbing Code (ISPC) is currently being considered for adoption by the legislature. If adopted, Idaho Administrative Rule 07.02.06 will need to be amended to reflect the adoption of the new code. If approved by the Idaho Legislature, the ISPC will become effective on July 1, 2011; consequently, a temporary rule will be required to amend this IDAPA and align it with the effective date of the new code.

PROCEDURAL HISTORY: This amendment to IDAPA 07.02.06 has not previously been considered by the Board.

ATTACHMENTS: Draft Administrative Rule Proposal – IDAPA 07.02.06



IDAPA 07
TITLE 02
CHAPTER 06

07.02.06 - RULES CONCERNING ~~UNIFORM~~ IDAHO STATE PLUMBING CODE

000. LEGAL AUTHORITY.

In accordance with Section 54-2605(1), Idaho Code, the Idaho Plumbing Board shall make, promulgate, and publish such rules as may be necessary for carrying out the provisions of this act in order to effectuate the purposes thereof and for the orderly and efficient administration thereof, and except as may be limited or prohibited by law and the provisions of this act, such rules so made and promulgated shall have the force of statute. (2-26-93)

001. TITLE AND SCOPE.

These rules shall be cited as IDAPA 07.02.06, "Rules Concerning ~~Uniform~~ Idaho State Plumbing Code," Division of Building Safety. These rules prescribe the use of the ~~Uniform~~ Idaho State Plumbing Code. (2-26-93)

(2-26-93)

002. WRITTEN INTERPRETATIONS.

This agency has no written interpretations of this chapter. (2-26-93)

003. ADMINISTRATIVE APPEALS.

This chapter does not provide for administrative relief of the provisions contained herein. (2-26-93)

004. -- 010. (RESERVED).

011. ADOPTION AND INCORPORATION BY REFERENCE OF THE ~~2003 UNIFORM PLUMBING CODE.~~ 2009 IDAHO STATE PLUMBING CODE

The ~~2003 Uniform Plumbing Code~~ 2009 Idaho State Plumbing Code, including Appendices "A, B, C, D, E, and F, G, H, I, J, and L," (herein U.P.C.I.S.P.C.) is adopted and incorporated by reference with ~~the following any~~ amendments as prescribed by the Idaho plumbing board and contained herein this section. The ~~2003 Uniform Plumbing Code~~ 2009 Idaho State Plumbing Code is available for review at the Division of Building Safety offices located at, 1090 E. Watertower St., Meridian, Idaho 83642 ~~and at the Division of Building Safety~~, 1250 Ironwood Dr., Ste. 220, Coeur d'Alene, Idaho 83814, and 2055 Garrett Way, Ste. 7, Pocatello, Idaho 83201 (4-6-05)11

~~01. Section 218. Delete definition of "Plumbing System." Incorporate definition of "Plumbing System" as set forth in Section 54-2604, Idaho Code. (3-15-02)~~

~~02. Section 316.1.6. PVC DWV may be joined by the use of one step solvent cement listed or labeled per U.P.C. Section 301.1.1. (4-6-05)~~

~~03. Section 402.3.1. Nonwater Urinals. Where nonwater urinals are installed they shall be listed and comply with the applicable standards referenced in Table 14-1. Nonwater urinals shall have a barrier liquid sealant to maintain a trap seal. Nonwater urinals shall permit the unimpeded flow of waste through the urinal to the sanitary drainage system. Nonwater urinals shall be cleaned and maintained in accordance with the manufacturer's instructions. Where nonwater urinals are installed they shall have a water distribution line rough-in to the urinal location to allow for the installation of an approved backflow prevention device in the event of a retrofit. (5-8-09)~~

~~04. Section 420.0. Pressure balance or thermostatic mixing valves are not required for high flow (over eight (8) g.p.m.) tub filler valves with hand shower sets attached. (3-15-02)~~

- ~~05. — Section 421.0. Delete. (4-6-05)~~
- ~~06. — Section 604.1. Materials. Crosslinked Polyethylene (PEX) Tubing manufactured to ASTM F876/F877 and tested, approved, and listed to ANSI/NSF 14 and 61, for potable water along with all applicable installation standards may be used for hot and cold water distribution systems within a building or cold water distribution systems outside of a building. Listed PE (polyethylene) water service and yard piping may be installed within a building (above ground and below ground) with one (1) joint, provided that only listed and approved metallic transition fittings shall be used. (4-6-05)~~
- ~~07. — Section 609.4. Testing. Deleting the phrase “Except for plastic piping,” at the beginning of the third sentence and add the following sentence at the end of the section: Plastic piping is to be tested in accordance with manufacturer’s installation standards. (4-6-05)~~
- ~~08. — Section 609.10. Water hammer. Does not apply to residential construction. (7-1-98)~~
- ~~09. — Table 6-4 and Table A-2. Change fixture unit loading value for bathtub or combination bath/ shower, and clotheswashers to two (2) fixture units. (3-15-02)~~
- ~~10. — Section 610.2. All new one (1) and two (2) family residences must have a pre-plumbed water softener loop. The kitchen sink must have one (1) hot soft line and one (1) cold soft line and one (1) cold hard line. Exterior cold hose bibbs intended for irrigation purposes must be piped with hard water. (3-30-07)~~
- ~~11. — Section 611.4. Sizing of Residential Softeners. Amend Footnote 3 to read: Over four (4) bathroom groups, softeners shall be sized according to the manufacturer’s standards. (4-6-05)~~
- ~~12. — Table 7-3. Maximum unit loading and maximum length of drainage and vent piping. (EXCEPTION) The building drain and building sewer is not less than four (4) inches extending from its connection with the city or private sewer system and shall run full size to inside the foundation or building lines (ref: Section 717.0). Change fixture unit loading value for clotheswashers, domestic to two (2) fixture units. (3-15-02)~~
- ~~13. — Section 703.1—Underground Drainage and Vent Piping. No portion of the drainage or vent system installed underground, underground under concrete or below a basement or cellar shall be less than two (2) inches in diameter. (3-15-02)~~
- ~~14. — Section 703.2 and 710.5. Add Exception. In single family dwellings, one (1) fixture unit may be allowed for each gallon per minute of flow from a pump or a sump ejector. (3-15-02)~~
- ~~15. — Section 704.2. Two inch (2”) and smaller double sanitary tees may be used for back-to-back or side-by-side fixture trap arms without increasing the barrel size. (4-6-05)~~
- ~~16. — Section 704.3. Delete. (5-3-03)~~
- ~~17. — Table 7-5. Change fixture unit loading value for one and a half (1 1/2) inch horizontal drainage to two (2) fixture units. (7-1-98)~~
- ~~18. — Section 707.4 Cleanouts. A full-sized accessible cleanout shall be installed in the vertical immediately above the floor or at the base of each waste or soil stack. A full-size cleanout extending to or above finished-grade line shall be installed at the junction of the building drain and the building sewer (ref.: Section 719.1). Cleanouts shall be installed at fifty (50) foot intervals in horizontal drain lines two (2) inches or smaller. (3-15-02)~~
- ~~19. — Section 712.1. In the first sentence, delete the phrase “except that plastic pipe shall not be tested with air.” (4-6-05)~~

~~20. — Section 801.2.3. Add: Food preparation sinks, pot sinks, scullery sinks, dishwashing sinks, silverware sinks, commercial dishwashing machines, silverware washing machines, steam kettles, potato peelers, ice cream dipper wells, and other similar equipment and fixtures must be indirectly connected to the drainage system by means of an air gap. The piping from the equipment to the receptor must not be smaller than the drain on the unit, but it must not be smaller than one (1) inch (twenty five and four tenths (25.4) mm). (5 3 03)~~

~~21. — Section 801.4. Drains. Provisions must be made for the discharge of the water softener to terminate in an approved location. The drain line for a water softener must be three fourths (3/4) inch minimum. A washer box with a dual outlet is an approved location as long as it is on the same floor or one (1) floor below the softener unit and the water softener drain line is a minimum three fourths (3/4) inch. (3 30 07)~~

~~22. — Section 807.4. A domestic dishwashing machine may be installed without the use of an airgap if the drain hose is looped to the bottom side of the counter top and secured properly. (3 15 02)~~

~~23. — Section 906.1. Delete the existing provision and replace with the following: (4 2 08)
a. — Roof venting. When conventional roof venting is utilized, each vent pipe or stack shall extend through its flashing and shall terminate vertically not less than six (6) inches (one hundred fifty two (152) mm) above the roof nor less than one (1) foot (three hundred five (305) mm) from any vertical surface. (4 2 08)~~

~~b. — Sidewall venting. When sidewall venting is utilized, the vent shall extend flush with the eaves/ gable end, shall turn down using a ninety (90) degree ell, and shall terminate as close to the roof peak as possible. The vent end must be properly screened. Sidewall venting is acceptable on new or remodel construction on cabins, log homes, and residential or commercial buildings. (4 2 08)~~

~~c. — Sidewall venting must meet the intent of Section 906.2 of the UPC. (4 2 08)~~

~~24. — Section 908. Exception – Vertical Wet Venting. A horizontal wet vent may be created provided it is created in a vertical position and all other requirements of Section 908 of the UPC are met. (7 1 98)~~

~~25. — Section 909.0. Add: Parameters for the limited use of Air Admittance Valves (A.A.V.): (4 2 08)~~

~~a. — An A.A.V. may be used only in residential buildings. (4 2 08)~~

~~b. — In remodels, an A.A.V. may be used with island fixtures or remotely located sinks such as in bar, kitchen, or laundry tray locations. An A.A.V. shall not be used in bathroom groups. (4 2 08)~~

~~c. — In new construction, an A.A.V. may be used on island fixture sinks. (4 2 08)~~

~~d. — Each A.A.V. may be used to vent only one (1) floor. (4 2 08)~~

~~e. — Each A.A.V. must be readily accessible. (4 2 08)~~

~~f. — The cross sectional area of venting must remain the same and must meet the largest required building drain. (4 2 08)~~

~~g. — An A.A.V. shall only be installed in accordance with the manufacturer's installation standards as per ASSE 1051. (4 2 08)~~

~~h. — An A.A.V. may not be used in an attic, crawl space, outside installation, or in connection with chemical or acid waste systems. (4 2 08)~~

~~26. — Section 1002.3. Trap arms may not exceed one hundred eighty (180) degrees of horizontal turn without the use of a cleanout. (3 15 02)~~

012. -- 999. (RESERVED).

IDAHO PLUMBING BOARD

Agenda Item No. 08 Waterless Urinals (Revisit Installation Standards)

OBJECTIVE: To ensure installed waterless urinals are up to code, and to review the installation standards for updates/changes.

ACTION: Informational

BACKGROUND: At the August 28, 2008 “Special” Board meeting, a motion was made for DBS to promulgate a rule establishing installation standards for non-water urinals. Within the motion the Board reserved the right to review the desirability of such a rule in 12-18 months, should the Board deemed necessary.

This issue was revisited at the October 2010 Idaho Plumbing Board meeting. Chairman Milford Terrell asked John Nielsen to schedule with the DeBest service group and Boise State University (BSU) staff to inspect the waterless urinals at the BSU Stadium. Kelly Pearce offered Mr. Nielsen’s services to inspect the waterless urinals at Bogus Basin, which is one of the original test sites. John Nielsen to bring his findings to the February 2011 Board meeting.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 09

Work Permits

OBJECTIVE: To provide uniformity within the state of Idaho and the Division's licensing program with the creation of a temporary work permit and possible fee increase for out-of-state licensees.

ACTION: Informational

BACKGROUND: At the July 2010 meeting there was discussion on how to deal with out-of-state licensed plumbing journeymen working in Idaho as registered apprentices but not in compliance with Idaho's schooling requirements. The Division suggested the Board consider the institution of a 30-day work permit.

At the October 2010 meeting, the Division presented a preliminary draft that would require out-of-state journeymen to purchase a limited/temporary work permit to work in Idaho until the required license(s) was obtained. The proposal would also prohibit the journeymen from registering in Idaho as apprentices. It was suggested to charge a larger temporary work permit fee to non-Idaho licensed individuals that would be refunded upon the acquisition of the required Idaho licenses.

ATTACHMENTS: Documentation to Follow



IDAHO PLUMBING BOARD

Agenda Item No. 10

Water Softener Loop

OBJECTIVE: To combine the definitions of water softeners, conditionings, treatment systems, etc.; creating a new definition for a water softener system.

ACTION: Informational

BACKGROUND: In 2007, the Board amended the plumbing code where all new one and two family residences were required to have a preplumbed water softener loop. Although this is state law, not all jurisdictions are in compliance. One suggestion was to suspend/ revoke a contractor's license should they fail to comply with that provision of the state law.

At the July 2010 meeting, it was requested a "water softener loop" be called a "conditioner loop", thus falling under the plumbing jurisdiction and does not require a specialty license.

At the October 2010 Board meeting, Milford Terrell requested the definitions of water treatment, water conditioning, water softeners, and other verbiage associated with conditioner loops in the code be brought to the February 2011 meeting for the Board to evaluate and create a new definition for a water loop system.

ATTACHMENTS: Draft definitions from Water Conditioning and Purification International (WC&P) and the 2003 Uniform Plumbing Code (UPC)



Water Softening

The reduction or removal of calcium and magnesium ions that are the principle cause of hardness in water.

Water conditioning

Virtually any form of water treatment designed to improve the quality of water, by neutralization, inhibition or removal of undesirable substances.

Treatment

A required process intended to reduce the level of a contaminant in drinking water.

Water-Conditioning or Treating Device – A device that conditions or treats a water supply so as to change its chemical content or remove suspended solids by filtration.

IDAHO PLUMBING BOARD

Agenda Item No. 11

Grease Trap Laws

OBJECTIVE: To clarify the proper procedure in which to install grease traps, and confirm which jurisdiction has authority over grease traps.

ACTION: Informational

BACKGROUND: At the October 2010 Board meeting, Matt Gardner stated he had experienced situations with several municipalities in eastern Idaho that have not promulgated laws to override or precede the state's adoption of the Uniform Plumbing Code (UPC) as it pertains to the installation of grease traps; thus, not enforcing the law. The Division was asked to investigate all methods, to include the manufacturer's recommendations, on how to install grease traps.

John Nielsen was also asked to investigate whether waste water treatment facilities have the authority to dictate the rules on grease traps, the inconsistency between city and state inspectors, and the requirement of different techniques.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 12

Plumbing Program Manager Report

OBJECTIVE: To update the Board on the Plumbing Program's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Plumbing Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 13

Operational Report

OBJECTIVE: To update the Board on the operations of the Plumbing Program.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Plumbing Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 14a

CAS Update

OBJECTIVE: To update the Board on current changes to the Division's computer program.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Plumbing Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 14b

Financial Report

OBJECTIVE: To review the Plumbing Program's Financial Report.

ACTION: Informational

BACKGROUND:

PROCEDURAL HISTORY: This topic is addressed at all regularly scheduled Idaho Plumbing Board meetings.

ATTACHMENTS: Idaho Plumbing Board Fund – Fiscal Year 2011 Financial Statements





Division of Building Safety

IDAHO PLUMBING BOARD FUND

Fiscal Year 2011 Financial Statements

As of 12/31/2010

Statement of Revenues and Expenditures

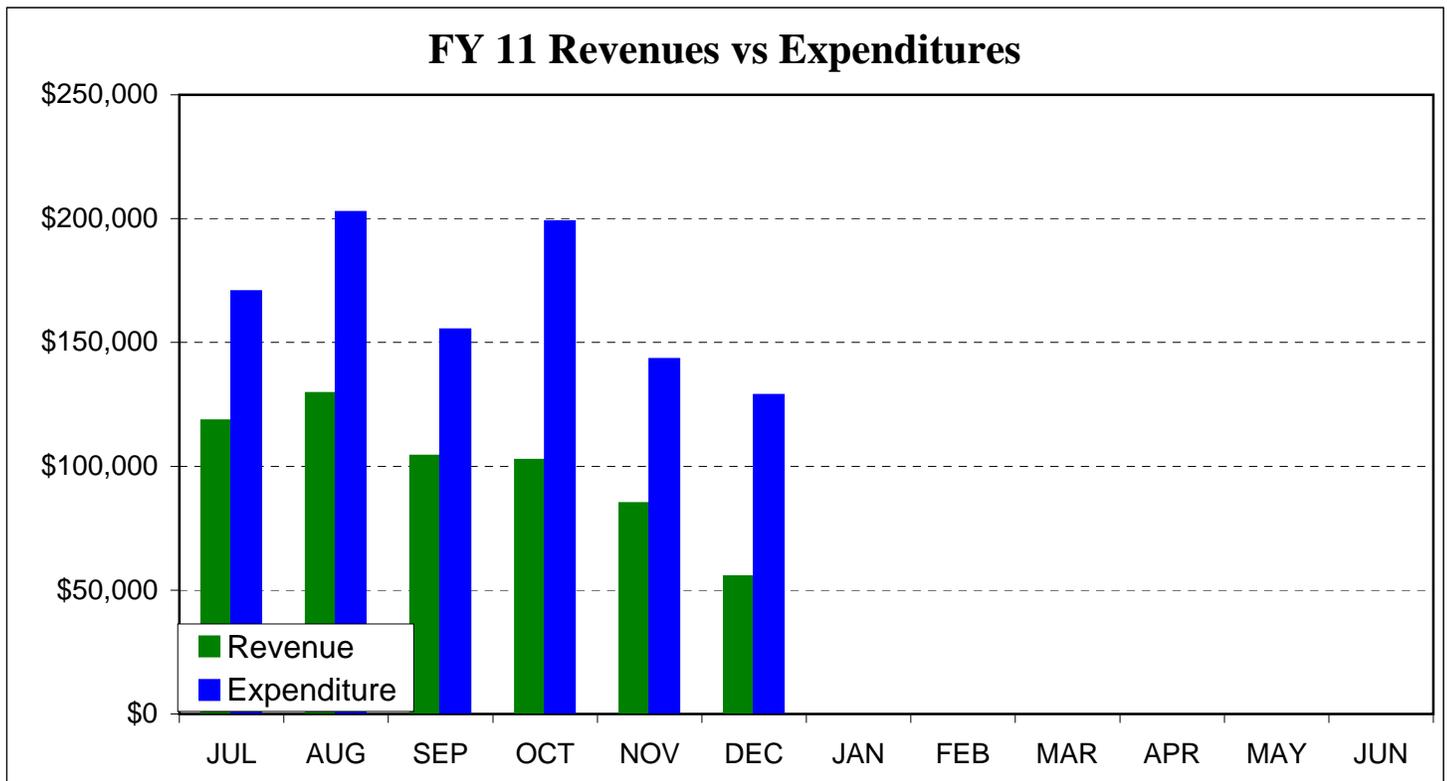
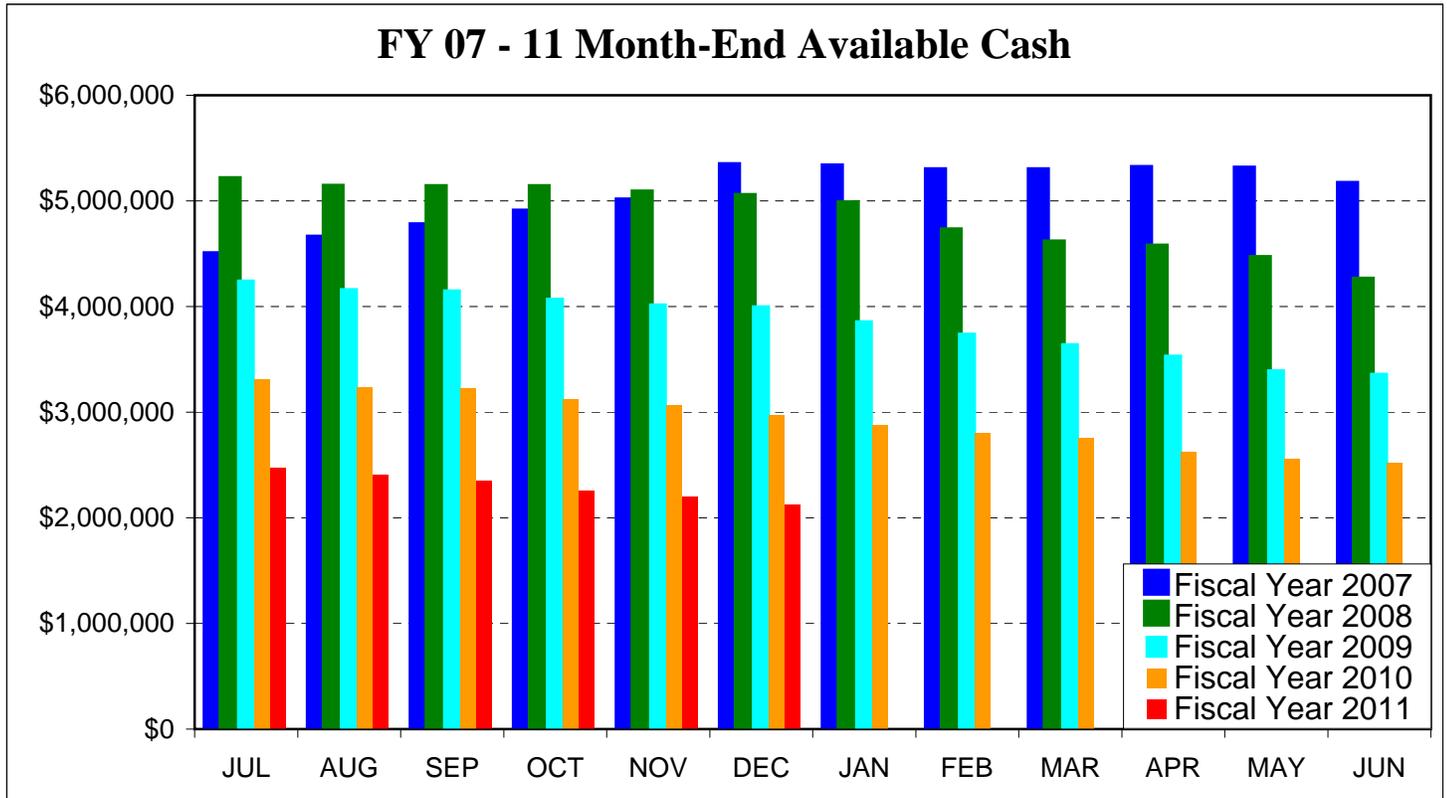
Class	Budget	Fiscal Year To Date	YTD as a % of Budget *	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	1,200,000	595,107	49.6%	604,893	633,000	1,228,107	102.3%
Expenditures							
Personnel:	1,600,000	754,371	47.1%	845,629	652,300	1,406,671	87.9%
Operating:	395,000	234,915	59.5%	160,085	162,000	396,915	100.5%
Capital:	45,000	9,946	22.1%	35,054	40,000	49,946	111.0%
Total Expenditures	2,040,000	999,232	49.0%	1,040,768	854,300	1,853,532	90.9%
Net for FY 2011	(840,000)	(404,125)			(221,300)	(625,425)	

Statement of Cash Balance

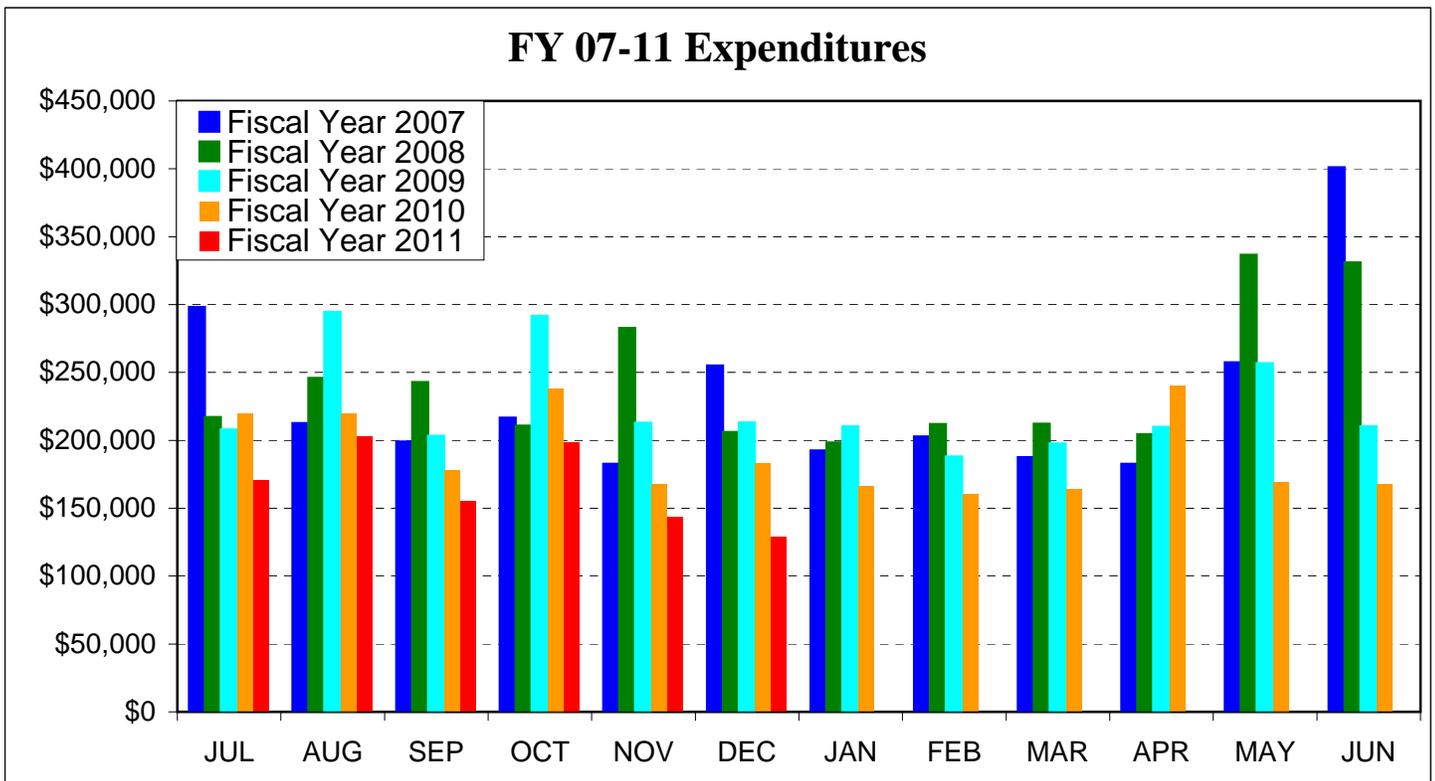
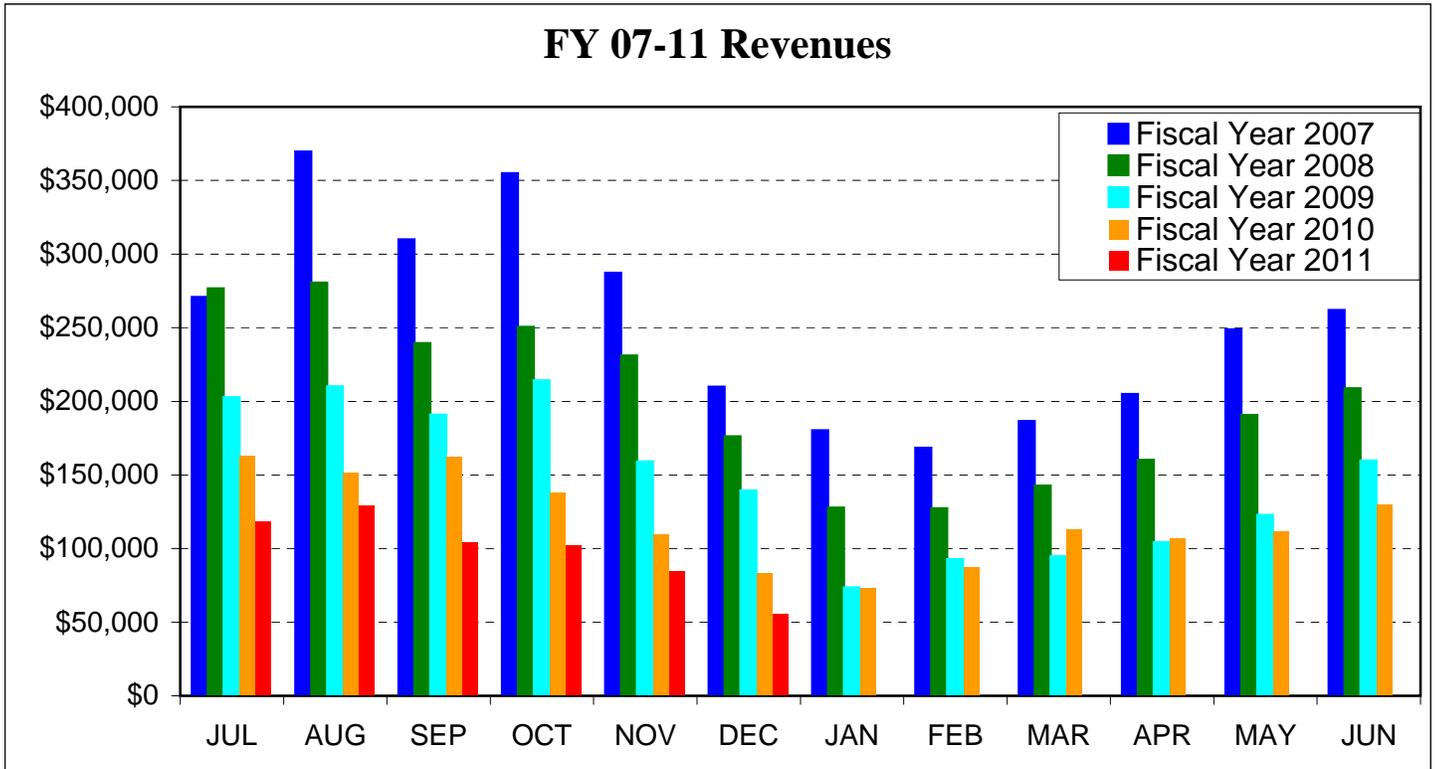
Beginning Cash Available	Revenues	Expenditures and Encumbrances	Other Changes in Cash	Available Cash	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
2,520,556	595,107	(999,232)	3,104	2,119,536	(221,300)	1,898,236

* Percent of Fiscal Year Completed 50.0%

IDAHO PLUMBING BOARD FUND



IDAHO PLUMBING BOARD FUND



FY 2011 REVENUE / EXPENSES

PLUMBING BOARD

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Revenues										
REGULATORY LICENSES	10,382.60	10,014.20	9,358.30	5,533.70	9,427.40	8,207.50	-	-	-	52,923.70
INSPECTION FEE	106,509.29	117,510.10	93,713.59	96,728.67	74,979.56	46,364.96	-	-	-	535,806.17
FINES	1,500.00	1,400.00	1,100.00	470.00	700.00	1,100.00	-	-	-	6,270.00
OTHER - SALE OF VEHICLES, RENT	-	-	-	(153.00)	-	(281.20)	-	-	-	(434.20)
TOTAL REVENUE	118,391.89	128,924.30	104,171.89	102,579.37	85,106.96	55,391.26	-	-	-	594,565.67
Expenditures										
Personnel										
GROSS SALARY & WAGES	95,614.27	87,207.69	86,016.87	126,375.11	84,450.29	82,991.66	-	-	-	562,655.89
EMPLOYEE BENEFITS	39,699.66	37,306.61	35,665.11	43,632.10	17,854.55	17,557.05	-	-	-	191,715.08
TOTAL PERSONNEL COSTS	135,313.93	124,514.30	121,681.98	170,007.21	102,304.84	100,548.71	-	-	-	754,370.97
Operating										
COMMUNICATION SERVICES	2,844.41	3,948.08	3,424.85	2,442.72	3,650.59	3,202.35	-	-	-	19,513.00
EMPLOYEE DEVELOPMENT	15.00	139.80	235.00	362.00	482.48	234.42	-	-	-	1,468.70
GENERAL SERVICES	377.25	465.47	376.15	272.68	171.42	213.12	-	-	-	1,876.09
PROFESSIONAL SERVICES	18.50	3,014.00	-	-	-	-	-	-	-	3,032.50
REPAIR & MAINT SERVICES	3,980.45	3,878.36	880.70	6,041.63	4,387.49	4,253.17	-	-	-	23,421.80
ADMINISTRATIVE SERVICES	-	59.25	566.50	48.75	-	3.20	-	-	-	677.70
COMPUTER SERVICES	377.24	1,321.58	2,456.97	1,427.15	7,946.63	1,372.13	-	-	-	14,901.70
EMPLOYEE TRAVEL COSTS	893.73	545.95	105.94	1,056.35	1,095.33	(5.81)	-	-	-	3,691.49
ADMINISTRATIVE SUPPLIES	1,152.28	567.63	1,096.06	328.02	540.94	184.82	-	-	-	3,869.75
FUEL & LUBRICANTS	6,023.29	5,782.82	5,686.55	6,057.08	5,708.10	5,118.42	-	-	-	34,376.26
COMPUTER SUPPLIES	474.05	3,899.38	2,143.53	337.45	296.44	358.20	-	-	-	7,509.05
REPAIR & MAINT SUPPLIES	227.94	(220.94)	-	-	20.68	(17.18)	-	-	-	10.50
SPECIFIC USE SUPPLIES	363.27	136.99	102.96	59.46	306.87	152.47	-	-	-	1,122.02
INSURANCE	-	-	1,425.69	-	-	-	-	-	-	1,425.69
RENTALS & OPER LEASES	13,904.50	9,410.36	9,755.18	9,854.47	9,955.16	9,882.72	-	-	-	62,762.39
MISC EXPENDITURES										
CREDIT CARD FEES	1,996.21	2,099.92	1,996.37	-	3,950.68	1,524.98	-	-	-	11,568.16
PAYMENTS TO OTHER JURISDICTIONS	803.75	476.14	398.06	386.49	430.70	264.68	-	-	-	2,759.82
GOVERNMENTAL OVERHEAD	-	-	-	-	-	-	-	-	-	-
PAYMENTS TO OTHER STATE AGENCIES	-	40,016.90	-	-	-	-	-	-	-	40,016.90
ADMIN RULE EXPENSE	676.50	-	-	159.50	-	75.00	-	-	-	911.00
OTHER	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	34,128.37	75,541.69	30,650.51	28,833.75	38,943.51	26,816.69	-	-	-	234,914.52
Capital Outlay										
COMPUTER EQUIPMENT	-	534.40	2,806.77	-	-	1,423.08	-	-	-	4,764.25
MOTORIZED EQUIP	1,125.00	-	-	-	-	-	-	-	-	1,125.00
SPECIFIC USE SUPPLIES	-	2,034.50	-	-	2,022.53	-	-	-	-	4,057.03
TOTAL CAPITAL OUTLAY	1,125.00	2,568.90	2,806.77	-	2,022.53	1,423.08	-	-	-	9,946.28
TOTAL FY 2010 EXPENDITURES	170,567.30	202,624.89	155,139.26	198,840.96	143,270.88	128,788.48	-	-	-	999,231.77

REVENUE / EXPENSES

1/18/2011

For the 6 months ended December 31st

PLUMBING BOARD

		FY 2008	FY 2009	FY 2010	FY 2011
Revenues					
	REGULATORY LICENSES	49,812.56	16,695.50	66,685.52	52,923.70
	INSPECTION FEE	1,358,850.67	1,064,170.10	740,539.96	535,806.17
	FINES	12,404.00	15,585.00	1,700.00	6,270.00
	OTHER - SALE OF VEHICLES, RENT	33,244.23	19,971.40	(480.68)	(434.20)
TOTAL REVENUE		1,454,311.46	1,116,422.00	808,444.80	594,565.67
Expenditures					
Personnel					
	GROSS SALARY & WAGES	801,049.57	808,191.19	673,381.91	562,655.89
	EMPLOYEE BENEFITS	304,663.66	320,526.50	262,901.28	191,715.08
TOTAL PERSONNEL COSTS		1,105,713.23	1,128,717.69	936,283.19	754,370.97
Operating					
	COMMUNICATION SERVICES	45,827.64	39,874.41	30,092.49	19,513.00
	EMPLOYEE DEVELOPMENT	12,122.83	6,467.74	1,724.06	1,468.70
	GENERAL SERVICES	25,006.60	24,427.08	2,902.06	1,876.09
	PROFESSIONAL SERVICES	14,640.28	3,144.66	538.40	3,032.50
	REPAIR & MAINT SERVICES	24,056.45	27,372.88	30,418.48	23,421.80
	ADMINISTRATIVE SERVICES	980.43	559.02	1,148.69	677.70
	COMPUTER SERVICES	1,075.00	5,697.09	4,141.72	14,901.70
	EMPLOYEE TRAVEL COSTS	11,263.66	9,333.38	5,476.01	3,691.49
	ADMINISTRATIVE SUPPLIES	15,717.76	6,058.55	3,410.81	3,869.75
	FUEL & LUBRICANTS	49,923.86	55,377.49	34,892.59	34,376.26
	COMPUTER SUPPLIES	48,301.46	3,482.77	7,116.54	7,509.05
	REPAIR & MAINT SUPPLIES	654.13	268.41	419.11	10.50
	SPECIFIC USE SUPPLIES	7,117.04	1,917.29	1,144.89	1,122.02
	INSURANCE	5,556.96	5,977.17	4,231.80	1,425.69
	RENTALS & OPER LEASES	11,954.54	11,810.07	73,309.05	62,762.39
	MISC EXPENDITURES	25,696.83	32,700.43	63,642.32	55,255.88
TOTAL OPERATING COSTS		299,895.47	234,468.44	264,609.02	234,914.52
Capital Outlay					
	COMPUTERS, VEHICLES & EQUIPMENT	-	59,440.98	4,391.94	9,946.28
TOTAL CAPITAL OUTLAY		-	59,440.98	4,391.94	9,946.28
TOTAL FY EXPENDITURES		1,405,608.70	1,422,627.11	1,205,284.15	999,231.77

IDAHO PLUMBING BOARD

Agenda Item No. 14c

Outreach Program

OBJECTIVE: To discuss the effects of a statewide outreach program.

ACTION: Informational

BACKGROUND: More and more unlicensed “handymen” are illegally taking on plumbing responsibilities throughout the state. Upon meeting with plumbing contractors and a contractor group from Wallace, Idaho, the Division to come up with a statewide outreach program to be addressed at the October 2010 Board meeting.

Due to time, this topic was not addressed at the October 2010 meeting; however, a plan will be brought to the February 2011 Board meeting on how the Division wishes to address the outreach aspect.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



IDAHO PLUMBING BOARD

Agenda Item No. 14d

Administrator

OBJECTIVE: To provide the Board with an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho Plumbing Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation

