

**IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING**

Wednesday – May 11, 2016 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.

Acting Chairman Ted Sermon called the meeting to order at 9:30 a.m. (MDT).

Board Members Present:

Ted Sermon, Vice-Chairman
Bill Vandegrift
Tim LaMott
Bruce Graham
Bill Carter
John Smith

DBS Staff Members Present:

Steve Keys, Deputy Administrator-Operations
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Bill Hatch, Public Information Officer
John Nielsen, HVAC Program Manager
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Chuck Knapp, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Terry Blessing, Compliance Program Supervisor
Renee Bryant, Administrative Assistant 2/Board Support

Board Members Absent:

Dan Brizee, Chairman

DBS Staff Members Absent:

C. Kelly Pearce, Administrator
Ron Whitney, Deputy Administrator-Administration

In the absence of Chairman Brizee, Vice-Chairman Sermon served as acting chairman.

◆ **Open Forum**

No issues or concerns were brought forth.

◆ **Approval of the May 11, 2016 Agenda**

MOTION: Bill Carter made a motion to approve the May 11, 2016 agenda as presented. Tim LaMott seconded. All in favor, motion carried.

◆ **Approval of the February 10, 2016 Meeting Minutes**

MOTION: Bruce Graham made a motion to approve the February 10, 2016 Board meeting minutes as written. Bill Carter seconded. All in favor, motion carried.

◆ **Special Meeting -- Proposed Legislation**

Board Member Smith explained this topic was a place mark from the last meeting in case the Board needed to have a special meeting for proposed legislation.

◆ **Certification of Sheet Metal Program**

At the February 2016 Board meeting, a Construction Industry Training Council of Washington (CITC) Representative asked the Board to allow their apprentices to take the Idaho HVAC journeyman exam since the sheet metal and HVAC trades cross over in many ways. The CITC's Representative was advised to contact Idaho's Professional-Technical Education (PTE) Program Manager to review its apprentice sheet metal curriculum.

There was discussion on placement tests as an alternative to taking the Idaho journeyman exam. It was determined the CITC's curriculum must meet the requirements of the Idaho HVAC apprenticeship program. Chris Miller, College of Western (CWI) Idaho HVAC Program Coordinator, agreed to work with the PTE Program Manager; comparing both curriculums of the CWI and CITC. Until the state of Washington provides Idaho with its curriculum, no further action is required.

◆ **Board Authority and Journeyman/Contractor Requirements -- Draft Legislation**

The following proposed additions to IDAPA 07.07.01.023 *HVAC Journeyman Certificates of Competency: Requirements* would qualify an individual from another state to take the Idaho HVAC journeyman exam: 1) Journeyman license issued by another recognized jurisdiction, and 2) Eight (8) years (16,000 hours) of HVAC work experience equivalent to what an HVAC apprentice must perform in Idaho.

An updated draft of the HVAC to be "Mechanical" statute, *Title 54 Professions, Vocations, and Businesses, Chapter 50 Installation of Heating, Ventilation, and Air Conditioning Systems* was provided at the meeting. The proposal would change the fundamental way licensing is handled relative to the HVAC trade; bringing consistency among the HVAC, electrical, and plumbing trades.

A discussion ensued on the difference between a master mechanical (technical) and a designated representative (business), what qualifies as a "maintenance facility account", and the limitations a contractor has with regard to designs.

Rather than have a separate meeting to further discuss the proposed draft legislation, the Board agreed on an all-day meeting. Therefore, on July 6, 2016, a public meeting on the proposal will begin at 9:00 a.m. (MDT) / 8:00 a.m. (PDT) with the Board's regularly scheduled meeting commencing at 1:00 p.m. (MDT) / 12:00 p.m. (PDT).

ACTION: On July 6, 2016, a public meeting will begin at 9:00 a.m. (MDT) / 8:00 a.m. (PDT) to review the proposed statute changes. At 1:00 p.m. (MDT) / 12:00 p.m. (PDT), the Board will hold its regularly scheduled business meeting.

ACTION: The topic *Board Authority and Journeyman/Contractor Requirements -- Draft Legislation* will be brought to the July 2016 Board meeting as an action item.

◆ **2015 Mechanical Codes**

A book titled *Significant Changes to the International Plumbing Code, International Mechanical Code, International Fuel Gas Code, 2015 Edition* was mailed to the Board. An item of interest is plenums, Section 602.1 of the 2015 International Mechanical Code (IMC).

A list of significant changes in the 2015 International Residential Code (IRC) was included in the board packet. The Plumbing Program Manager brought forth two items of interest: 1) Section 1506.2 - Duct Lengths, and 2) Section 1503.4 - Makeup Air Required.

With such minor changes to the 2015 codes, the Board agreed for the Division to move forward with the negotiated rulemaking process and place the topic *2015 Mechanical Codes* on the July 6, 2016 Board meeting agenda as an action item.

ACTION: The Division will begin the negotiated rulemaking process with the publication of the *Notice of Intent to Promulgate Rules - Negotiated Rulemaking in the Idaho Administrative Bulletin.*

ACTION: The topic *2015 Mechanical Codes* will be placed as an action item on the July 6, 2016 HVAC Board meeting agenda.

◆ **Definition on General Supervision**

Currently, an HVAC contractor or HVAC journeyman can supervise an HVAC apprentice via telephone. That definition is very broad. The Board agreed, as a general rule, a supervisor must be able to reach a job site the same day an issue occurs.

◆ **Permit/Inspection on Ducting of Vent Fans**

At the February 2016 meeting, an electrical contractor brought forth an issue where electrical contractors are only authorized to install ventilation fans; however, the duct work to the fans is permitted and connected by HVAC contractors.

A letter by the City of Pocatello Building Official states it allows electricians to install the total fan and associated ducting for the installation of bathroom vent fans.

The Deputy Administrator-Operations offered, and the Board agreed, to amend the language in the statute; allowing electrical contractors to install the duct and bathroom ventilation fans in one- or two-family residences.

ACTION: The topic *Permit/Inspection on Ducting of Vent Fans* will be brought to the July 2016 Board meeting as an action item.

◆ **Conveyor Pizza Ovens**

A draft rule change in IDAPA 07.07.01 *Rules Governing Installation of Heating, Ventilation, and Air Conditioning Systems, Division of Building Safety* was included in the packet. Conveyor pizza ovens installed under a type 2 hood are included in the new definition of *Light Duty Cooking Appliance*.

The Board agreed the proposed legislation should be brought back to the July 6, 2016 board meeting as an action item.

ACTION: The topic *Conveyor Pizza Ovens* will be placed as an action item on the July 6, 2016 board meeting agenda.

◆ **Program Manager Report**

Meeting - The HVAC Program Manager is a voting member of the Uniform Mechanical Code (UMC) Technical Committee. A committee meeting was held the first week in May in Denver, Colorado to discuss over 280 proposed changes to the 2018 UMC. The only change of concern is to restrict flex duct to five (5) feet only in every application.

◆ **Compliance Program Report**

Program - The Compliance Program is going well and the Division's inspectors are handling compliance issues in a very professional manner.

Classes - The Compliance Program Supervisor continues to provide PWCL classes in Idaho counties. As of April, he has been to 12 counties with ten to go to this spring. Classes to the additional 22 counties will be held in the fall.

◆ **Operational Report**

2015 Uniform Solar Energy and Hydronics Code - At the request of a plumbing board member, the Deputy Administrator-Operations brought forth an idea for the Board to consider the adoption of the 2015 Uniform Solar Energy and Hydronics Code. Should the Board be interested, it was suggested a couple of members from the HVAC, Electrical and Plumbing Boards volunteer to review the code. Board Members Carter and Vandegrift offered their services.

Refund/Transfer Permit Fees - Prior to the commencement of the meeting, a proposed rule change to IDAPA 07.07.01.051 *Fees for HVAC Inspections* was distributed. The proposal adds two new subsections; transferring of permits and refunding of permit fees. The Deputy Administrator-Operations acknowledged the city of Boise on how well its policy is written; using it as the foundation of the new rule.

With no objection from the Board, the topic *Refund/Transfer of HVAC Permit Fees* will be brought back to the July 2016 meeting as an action item.

ACTION: The topic *Refund/Transfer of HVAC Permit Fees* will be placed as an action item on the July 6, 2016 board meeting agenda.

◆ **Administrator Report**

Due to a medical procedure, the Administrator was unable to attend the meeting.

Financial Report – Financial Manager Fred Sisneros addressed the Idaho HVAC Board fund, FY 2016 financial statement as of March 31, 2016.

◆ **Adjournment**

MOTION: Tim LaMott made a motion to adjourn the meeting. Bill Carter seconded.

Acting Chairman Sermon adjourned the meeting at 11:45 a.m. (MDT).

TED SERMON, ACTING CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

05/31/2016rb

DATE