

**IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING**

Wednesday – February 12, 2014 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.

Chairman Dan Brizee called the meeting to order at 9:30 a.m. (MT)

Board Members Present:

Dan Brizee, Chairman
Ted Sermon, Vice-Chairman
Tim LaMott
Bill Carter
Arlyn Tietz

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Jerry Peterson, HVAC Program Manager
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Bruce Graham

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of the February 12, 2014 Agenda**

MOTION: Ted Sermon made a motion to approve the agenda as presented. Bill Carter seconded. All in favor, motion carried.

◆ **Approval of the November 13, 2013 Board Meeting Minutes**

MOTION: Ted Sermon made a motion to approve the minutes as written. Bill Carter seconded. All in favor, motion carried.

◆ **CWI On-Line Course**

The College of Western Idaho (CWI) is using the Delmar Online Training Simulation program as part of its HVAC apprenticeship curriculum. CWI Representative Chris Miller demonstrated the on-line interactive program. Students are graded on how well they work through a scenario. The course purchase price for a student is \$58 and good for two years.

◆ **Specialty Appliance Plumbing License Update/Water Heater Installations**

In accordance with IDAPA 07.02.05.018.08 *Appliance Plumbing Specialty License – Scope of Work Permitted*, an appliance plumbing specialty license is required to install water heaters in domestic systems.

Currently, both the HVAC and Plumbing industries have been installing these units. The Plumbing Board has chosen to bring that responsibility back under its authority. Therefore, to comply with the law, HVAC contractors and journeymen who currently provide this service will need to obtain an appliance plumbing specialty license.

The 72-hour class and test for the license will be waived for all qualified HVAC contractors and journeymen during a 60-day grandfather period, May 1 through June 30, 2014.

HVAC contractors and journeymen will still be able to apply for the license after the grandfathering period; however, will be required to take the class and test.

Post cards on the pertinent information will be mailed two months prior to the official grandfather period to all HVAC contractors.

ACTION: The plumbing program manager will notify all HVAC contractors of the grandfathering conditions and time frame to obtain an appliance plumbing specialty license.

◆ **HVAC Program Manager Report**

Training – The focus of the HVAC program manager this year is training; primarily life safety concerns.

◆ **Operational Report**

Legislative Update – The rule to adopt and amend the 2012 editions of the HVAC Codes has passed both the House Business and Senate Commerce Committees.

Change in Agenda – The topic *Residential Minimum Ventilation Rates*, air quality issues in buildings, was removed from the agenda prior to the meeting. Gas companies and other providers were concerned there was dialog with the industry without having the opportunity to respond. DBS is working to formalize a group, like the collaborative, to discuss the issue.

◆ **Administrator Report**

Financial Report – The Idaho HVAC Board fund, FY 2014 financial statement as of December 31, 2013, was reviewed.

City of Meridian Update – This is the end of the second year DBS has provided mechanical inspections for the city of Meridian. As of January 2014, overall revenues were slightly down; however, permits were up. This indicates commercial activities have decreased, yet residential activities are still going strong.

Magnolia Nitrogen Idaho LLC "Magnida" – Magnida, a Houston-based fertilizer company, plans to build a plant in the American Falls area to convert natural gas into ammonia (liquid) fertilizer.

Per Capita Production – Information from July 2010 to January 2014, based on quarterly per capita production per each full-time employee of DBS, was provided.

◆ **Adjournment**

Chairman Brizee adjourned the meeting at 10:45 a.m. (MT).

DAN BRIZEE, CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

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DATE