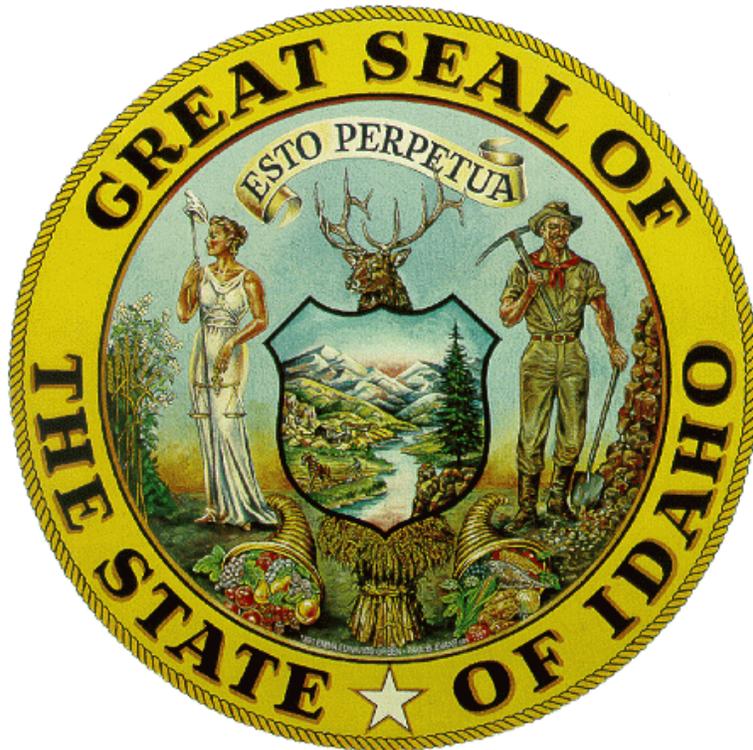


DIVISION OF BUILDING SAFETY
FACTORY BUILT STRUCTURES
ADVISORY BOARD
VIDEOCONFERENCE MEETING

SEPTEMBER 20, 2016



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 01

Agenda

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Approve agenda for the September 20, 2016 Factory Built Structures Advisory Board meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Tentative agenda



TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

FACTORY BUILT STRUCTURES BOARD VIDEOCONFERENCE MEETING

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello
dbs.idaho.gov - (208) 332-7137**

***Tuesday, September 20, 2016
9:30 a.m. - 12:00 p.m. (MDT)***

(Note: North Idaho - Meeting Commences @ 8:30 a.m. PDT)

-
- 9:30 a.m.** **CALL TO ORDER** - C. Kelly Pearce, Administrator
- Roll Call & Introductions
 - Recognition
 - Karen Brown-Felix, Manufactured Housing Board
 - Kelly Gates II, Manufactured Housing Board
 - Don Hutchison, Modular Building Advisory Board
 - Don Kiehl, Manufactured Housing Board
 - Rick Murdock, Modular Building Advisory Board
 - Larry Skinner, Manufactured Housing Board
 - Open Forum

CONSENT AGENDA

1. Approval of the September 20, 2016 Agenda
2. Approval of the July 7, 2015 Modular Building Advisory Board Meeting Minutes
3. Approval of the August 12, 2015 Manufactured Housing Board and Modular Building Advisory Board Joint Meeting Minutes

ACTION AGENDA

4. Election of Officers - C. Kelly Pearce
5. Schedule 2017 Board Meetings - C. Kelly Pearce

INFORMATIONAL AGENDA

6. Tiny Homes and Park Models - Steve Keys
7. HUD Update - Steve Keys
8. Process for Out-of-State Manufacturers - Steve Keys
9. Operational Report - Steve Keys
10. Administrator Report - C. Kelly Pearce
 - a. Financial Report - Fred Sisneros

12:00 p.m. ADJOURN

All times, other than beginning, are approximate and are scheduled according to Mountain Daylight Savings Time (MDT), unless otherwise noted. Agenda items may shift depending on the Factory Built Structures Board preference. 08/26/2016

FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 02

Minutes

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Approve minutes from the July 7, 2015 Modular Building Advisory Board meeting.

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Draft minutes



**MODULAR BUILDING ADVISORY BOARD
VIDEOCONFERENCE MEETING**

Tuesday – July 7, 2015 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Markus Alley called the meeting to order at 9:33 a.m. (MT)

Board Members Present:

Markus Alley, Chairman
Jeff Chrisman, Secretary
Don Hutchison
Ken Roche

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Adam Bowcutt, Regional Supervisor, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Rick Murdock, Vice-Chairman

DBS Staff Members Absent:

Ron Whitney, Deputy Administrator-Administration

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of the July 7, 2015 Agenda**

MOTION: Jeff Chrisman made a motion to approve the agenda as presented. Ken Roche seconded. All in favor, motion carried.

◆ **Approval of the May 6, 2015 Meeting Minutes**

MOTION: Ken Roche made a motion to approve the minutes as written. Don Hutchison seconded. All in favor, motion carried.

◆ **Election of Officers**

Idaho Code § 39-4302(2) states, “The board shall, on the first day of each July or as soon thereafter as practicable, elect a chairman, vice-chairman and secretary from among its members, and these officers shall hold office until their successors are elected.”

Chairman

MOTION: Don Hutchison made a motion to nominate Markus Alley as chairman. Ken Roche seconded. All in favor, motion carried.

Vice-Chairman

MOTION: Don Hutchison made a motion to nominate Ken Roche as vice-chairman. Markus Alley seconded. All in favor, motion carried.

Secretary

MOTION: Don Hutchison made a motion to reappoint Jeff Chrisman as secretary. All in favor, motion carried.

◆ **Schedule 2016 Board Meeting Dates**

The 2016 Modular Building Advisory Board meeting dates are as follows: March 9th, May 4th, and July 27th.

MOTION: Jeff Chrisman made a motion to approve the 2016 Modular Building Advisory Board meeting dates. Don Hutchison seconded. All in favor, motion carried.

ACTION: The dates will be placed on the 2016 Board meeting calendar, as well as posted to the Division's website.

◆ **Process for Out-of-State Manufacturers**

A handout of the Industrialized Building Commission's Uniform Administrative Procedures, as it relates to the responsibilities of inspection agencies, was distributed.

The Board was in agreement with the Division's approach for a quality assurance (QA) certification/inspection program intended for out-of-state manufacturing plants. The state of Colorado's QA program is similar to the Division's proposed methodology. The chairman requested, and the DBS offered, to research Colorado's program.

ACTION: The Division will review Colorado's quality assurance program; bringing a complete proposal to a future board meeting.

◆ **Merging of Modular Building Advisory and Manufactured Housing Boards**

The Administrator proposed a joint meeting of the Modular Building Advisory and Manufactured Housing Boards be held August 12, 2015 to discuss proposed legislation on the merging of the two boards. The proposal will be distributed to both boards two weeks prior to the meeting.

ACTION: Two weeks prior to the August 12th meeting, the Division will distribute the proposed legislation to the Modular Building Advisory and Manufactured Housing Boards.

◆ **Administrator Report**

Financial Report – The Modular Building fund FY2015 financial statement, as of May 31, 2015, was addressed.

Dedicated Funds – The Industrial Commission, much like DBS, is managed by dedicated funds. The 2015 legislature appropriated in excess of \$3,000,000 from the Industrial Commission to operate a Workforce Development program through the Department of Labor. The Governor vetoed the appropriation.

◆ **Operational Report**

Inspections - Working with the manufacturers, there has been an increase in modular inspections conducted by DBS on units going out of state.

◆ **Adjournment**

MOTION: Ken Roche made a motion to adjourn the meeting. Don Hutchison seconded. All in favor, motion carried.

The meeting adjourned at 10:30 a.m. (MT)

MARKUS ALLEY, CHAIRMAN
MODULAR BUILDING ADVISORY
BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

08/06/2015rb

DATE

FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 03

Minutes

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Approve minutes from the August 12, 2015 Manufactured Housing Board and Modular Building Advisory Board Joint meeting.

ACTION: Consent

BACKGROUND:

PROCEDURAL HISTORY:

ATTACHMENTS: Draft minutes



**MANUFACTURED HOUSING BOARD AND
MODULAR BUILDING ADVISORY BOARD
JOINT VIDEOCONFERENCE MEETING**

Wednesday - August 12, 2015 - 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

***DRAFT MINUTES OF THE AUGUST 12, 2015 MEETING**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Chairman Kelly Gates called the meeting to order at 9:37 a.m. (MT).

**Manufactured Housing Board
Members Present:**

Kelly Gates II, Chairman
Don Kiehl, Vice-Chairman
Karyn Felix, Secretary
Larry Skinner
Brian Mattson

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Patrick Grace, Deputy Attorney General
Fred Sisneros, Financial Manager
Bill Hatch, Public Information Officer
Larry Jeffres, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Adam Bowcutt, Regional Supervisor, Region 3
Renee Bryant, Administrative Assistant 2/Board Secretary

**Modular Building Advisory
Board Members Present:**

Markus Alley, Chairman
Ken Roche, Vice-Chairman
Jeff Chrisman, Secretary
Don Hutchison

DBS Staff Members Absent:

Ron Whitney, Deputy Administrator-Administration

**Modular Building Advisory
Board Members Absent:**

Rick Murdock

◆ **Open Forum**

No issues or concerns were brought forth.

◆ **Approval of the August 12, 2015 Agenda**

Manufactured Housing Board

MOTION: Don Kiehl made a motion to approve the agenda as presented. Karyn Felix seconded. All in favor, motion carried.

Modular Building Advisory Board

MOTION: Jeff Chrisman made a motion to accept the joint meeting agenda as presented. Don Hutchison seconded. All in favor, motion carried.

◆ **Approval of the November 19, 2013 Minutes**

MOTION: Don Kiehl made a motion to approve the minutes as written. Larry Skinner seconded. All in favor, motion carried.

◆ **Election of Officers**

Idaho Code § 44-2104(2), *Manufactured Housing Board*, states in part, “The board shall, on the first day of each January or as soon thereafter as practicable, elect a chairman, vice chairman and secretary from among its members and these officers shall hold office until their successors are elected.”

The current officers are: Kelly Gates, Chairman; Don Kiehl, Vice-Chairman; and Karen Felix, Secretary.

MOTION: Don Kiehl made a motion to continue with the officers in their current positions on the Board. All in favor, motion carried.

◆ **Merging of the Manufactured Housing and Modular Building Advisory Boards**

This topic has been addressed at previous board meetings. The Agency has reworked the merging of the two statutes. The only changes made are in the composition of the board itself. Responsibilities and duties have essentially been left unchanged in the content of the legislation.

The Deputy Attorney General spoke about a recent decision made by the U.S. Supreme Court to uphold the Federal Trades Commission’s complaint on antitrust laws against a professional licensing board in another state.

Jack Lyman, Idaho Housing Alliance (IHA) Representative, provided a handout on suggested changes to the draft proposal.

A lengthy discussion ensued with regard to the composition of the new board.

MOTION: Jeff Chrisman made a motion to change the last sentence on page one of the proposal from “one (1) member shall be an owner and occupant of a factory built structure utilized for commercial, industrial, or institutional purposes” to “one (1) member shall be an at-large/public member”. Don Kiehl seconded. Eight ayes and one nay, motion passed.

Upon further discussion, several members of the Modular Building Advisory Board expressed a need for four members to properly represent the modular industry.

MOTION: Karen Felix made a motion that the new board consist of eight board members; four to represent the manufactured housing industry and four to represent the modular industry. Ken Roche seconded. All in favor, motion carried.

Each board voted to approve the joint board and following representatives for their industry:

Manufactured Housing - Two (2) retailers or installers of manufactured homes, one (1) manufacturer of manufactured homes, and one (1) consumer who lives in a manufactured home.

MOTION: Don Kiehl made a motion to approve the new combined joint board with the aforementioned four members to represent the manufactured housing industry. Larry Skinner seconded. All in favor, motion carried.

Modular - One (1) manufacturer of modular buildings, two (2) dealers or installers of modular buildings and one (1) consumer or user of a modular building.

MOTION: Ken Roche made a motion for the Modular Building Advisory Board to approve the new makeup of the joint board and the aforementioned four members to represent the modular industry. Jeff Chrisman seconded. All in favor, motion carried.

◆ **Operational Report**

Online Retail Sales - The Division has become aware of an out-of-state manufacturer teaming up with a third party to sale manufactured homes online. Through an online retailer, units have been sold in north Idaho. As required by Idaho statutes and laws, the DBS is pursuing the retailer for not having a license or place of business in Idaho.

Pre-1976 Mobile Homes and Rehabilitation - Pre-1976 mobile homes are being brought into northern Idaho from a nearby state. The homes are being installed without being permitted or rehabilitated. An active investigation going on that could involve as many as 150 homes. There is also mention of the potential use of inappropriate “phony” U.S. Department of Housing and Urban Development (HUD) tags on some of the units.

HUD and SAA - HUD has a proposal that would drastically affect the pay to states acting as their State Administrative Agency (SAA). In the Division’s case, federal revenue would be cut by approximately twenty-five percent. Idaho could be faced with either backing out of the program OR looking for the manufacturers to pay the additional fees. HUD has since come out with an alternative proposal; however, there has been no decision on either proposal.

Tiny Homes - The Division encourages individuals who build “tiny homes” to classify them as recreational vehicles (RV). This would entail building them on a chassis, as well as certifying them through the Recreation Vehicle Industry Association (RVIA); otherwise, a “tiny home” is subject to the modular requirements and all applicable building codes; i.e., plumbing, electrical, etc.

Brochure - A brochure titled *Tiny Houses, Manufactured Homes, Modular Buildings and Recreational Vehicles* has been created by the DBS as a means of explaining what the Division regulates.

◆ **Administrator Report**

Financial Report – The Manufactured Housing Fund, FY 2015 financial statement as of June 30, 2015 and FY 2016 financial statement as of July 31, 2015, was reviewed.

The Modular Building Advisory Fund, FY 2015 financial statement as of June 30, 2015 and FY 2016 financial statement as of July 31, 2015, was reviewed.

- ◆ **Merging of the Manufactured Housing and Modular Building Advisory Boards (Cont'd)**
With the approval of an eight member board, it was suggested the original motion by Board Member Chrisman be retracted.

SUBSTITUTE MOTION: Jeff Chrisman made a substitute motion to withdraw his initial motion that one (1) member should be an at-large/public member. Ken Roche seconded. All in favor, motion carried.

- ◆ **Adjournment**
Chairman Gates adjourned the meeting at 11:28 a.m. (MT).

KELLY GATES, CHAIRMAN
MANUFACTURED HOUSING BOARD

MARKUS ALLEY, CHAIRMAN
MODULAR BUILDING ADVISORY BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the Manufactured Housing and Modular Building Advisory Boards. 09/11/2015rb

FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 04

Election of Officers

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Appoint officers to the Factory Built Structures Advisory Board from the active members.

ACTION: Elect a chairman, vice-chairman and secretary

BACKGROUND:

PROCEDURAL HISTORY: In accordance with Idaho Code § 39-4302, the Board shall, on the first day of July or as soon as thereafter as practicable, elect a chairman, vice-chairman and secretary from among its members and these officers shall hold office until their successors are elected.

ATTACHMENTS: No documentation



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 05

Schedule 2017 Board Meeting

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Schedule meeting in 2017.

ACTION: Vote to accept or reject the date as addressed under “Background”.

BACKGROUND: The following date has been selected for the Board’s consideration:

Wednesday, July 12th

PROCEDURAL HISTORY: Based on Idaho Code § 39-4302, the Board is only required to hold one meeting a year which is on the first day of each July or as soon thereafter.

ATTACHMENTS: 2017 Calendar



DBS BOARD MEETINGS - 2017

DAMAGE PREVENTION BOARD	
FACTORY BUILT STRUCTURES ADVISORY BOARD	JUL 12
IDAHO BUILDING CODE BOARD	FEB 9, APR 25, JUN 27, OCT 24
IDAHO ELECTRICAL BOARD	JAN 19, APR 20, JUL 13, OCT 19
IDAHO HTG VENTILATION & AIR COND. BOARD	FEB 8, MAY 10, JUL 26, NOV 8
IDAHO PLUMBING BOARD	FEB 16, MAY 18, JUL 27, OCT 12
PUBLIC WORKS CONTRACTORS LICENSE BOARD	JAN 9, APR 10, JUL 6, OCT 2
SCHOOL SAFETY & SECURITY ADVISORY BOARD	

Board Meetings will be held at each
Division of Building Safety regional office
either in person or through video

1090 E WATERTOWER ST
SUITE 150
MERIDIAN, ID 83642

1250 IRONWOOD DR
SUITE 220
COEUR D'ALENE, ID 83814

2055 GARRETT WAY
BLD 1, SUITE 4
POCATELLO, ID 83201

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1		1	2	3	4	5	6					1	2	3	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
29	30	31					26	27	28					26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30			
																					30																					
JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1			1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4							1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	
30	31																																		31							

Holidays outlined & highlighted in gray -- Management meetings outlined in blue -- Unavailable dates blacked out

FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 06

Tiny Homes and Park Models

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Update on the use of tiny homes and park models within Idaho and other states.

ACTION: Informational

BACKGROUND: At the August 8, 2015 joint meeting of the Manufactured Housing and Modular Building Advisory Boards, the topic of tiny homes was addressed. The Division encourages individuals who build “tiny homes” to classify them as recreational vehicles (RV). This would entail building them on a chassis, as well as certifying them through the Recreation Vehicle Industry Association (RVIA); otherwise, a “tiny home” is subject to the modular requirements and all applicable building codes; i.e., plumbing, electrical, etc.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 07

HUD Update

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Provide an update on HUD requirements.

ACTION: Informational

BACKGROUND: At the August 8, 2015 joint meeting of the Manufactured Housing and Modular Building Advisory Boards, the topic on HUD and SAA were discussed. HUD has a proposal that would drastically affect the pay to states acting as their State Administrative Agency (SAA). In the Division's case, federal revenue would be cut by approximately twenty-five percent. Idaho could be faced with either backing out of the program OR looking for the manufacturers to pay the additional fees. HUD has since come out with an alternative proposal; however, there has been no decision on either proposal.

ATTACHMENTS: No documentation



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 08

Process for Out-of-State Manufacturers

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Apprise the Board of previous discussions on the inspection process for buildings coming into Idaho from states other than the tri-states.

ACTION: Informational

BACKGROUND: Following are excerpts from previous Modular Building Advisory Board meetings:

March 2015 – The question was broached on the inspection process for buildings coming into Idaho that are not part of the tri-state agreement.

The Chairman suggested DBS run two programs concurrently; the tri-state agreement and a self-certification for units staying in Idaho or shipped to another state.

May 2015 – A handout on an alternative approach to modular plant inspections and certifications was distributed. The Deputy Administrator-Operations discussed the process manufacturers would have to take to assure the structures constructed in the plants are built in conformance with applicable codes, and previously reviewed/approved plans and specifications.

A lengthy discussion ensued on whether individuals building modular units should be licensed, regardless if the unit is shipped to or from Idaho.

The Division, at the Board's urging, will contact states currently using a quality assurance program; bringing the results and an implementation plan to a future Board meeting. The Chairman also offered to assist in gathering information.

ATTACHMENTS: No documentation



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 09

Operational Report

PRESENTER: Steve Keys, Deputy Administrator-Operations

OBJECTIVE: Provide an update on the daily operations of the Factory Built Structures Program and Division.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Factory Built Structures Advisory Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 10

Administrator Report

PRESENTER: C. Kelly Pearce, Administrator

OBJECTIVE: Provide an overview of the Division's current activities.

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Factory Built Structures Advisory Board meetings.

PROCEDURAL HISTORY:

ATTACHMENTS: No documentation



FACTORY BUILT STRUCTURES ADVISORY BOARD

Agenda Item No. 10a

Financial Report

PRESENTER: Fred Sisneros, Financial Manager

OBJECTIVE: Review financial report for the Factory Built Structures Advisory Board fund.

ACTION: Informational

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Financial report





Division of Building Safety
FACTORY BUILT STRUCTURES - 0229-28
 Fiscal Year 2017 Financial Statements
 As of 08/31/2016

Statement of Revenues and Expenditures

Class	Budget	Fiscal Year To Date	YTD as a % of Budget	Remaining Budget	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	514,700	151,929	29.5%	362,771	607,716	759,645	147.6%
Expenditures							
Personnel:	311,000	57,145	18.4%	253,855	251,437	308,582	99.2%
Operating:	89,000	17,439	19.6%	71,561	69,757	87,196	98.0%
Capital:	14,900	6,668	44.8%	8,232	8,232	14,900	100.0%
Total Expenditures	414,900	81,252	19.6%	333,648	329,426	410,678	99.0%
Net for FY 2017	99,800	70,677			278,290	348,967	

Statement of Cash Balance

July 1, 2016 Beginning Cash Available	Fiscal Year to Date Revenues	Fiscal Year to Date Expenditures and Encumbrances	Other Changes in Cash	Available Cash as of August 31, 2016	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
929,528	151,929	(81,252)	342	1,000,547	278,290	1,278,837

FACTORY BUILT STRUCTURES - 0229-28

