



Building a Safer Idaho

C.L. "BUTCH" OTTER
Governor
Chris L. Jensen
Administrator

1090 East Watertower Street, Suite 150
Meridian, Idaho 83642
Main # 1-800-955-3044
Fax # 1-877-810-2840
dbs.idaho.gov

NOTICE OF RULEMAKING

Please be advised that the Factory Built Structures Advisory Board has scheduled public hearings on May 9, 2017 and July 11, 2017 to allow interested parties the opportunity to comment on the promulgation of rules specific to manufactured/mobile home industry licensing, and manufactured or mobile home installations.

The public hearings will be held at the Division of Building Safety (DBS) at 1090 E. Watertower St., Suite 150, Meridian, Idaho 83642, and via videoconferencing at 1250 Ironwood Dr., Suite 220, Coeur d'Alene, Idaho 83814, and 2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho 83201. Attached to this notice is a copy of the tentative agenda for the May 9th meeting. The Board will permit oral comments or presentations to be made to the Board by any interested individuals at that time. The board encourages interested parties to present proposals orally at the May 9th meeting or to submit written proposals for the record at any time prior to May 2, 2017. All change proposals must include supporting information needed to facilitate consideration of the proposal.

Should you have any questions or concerns about this rulemaking process or the public meetings, please contact Ron Whitney at 208-332-1750. The Factory Built Structures Advisory Board looks forward to your participation in this process.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris L. Jensen".

CHRIS L. JENSEN
Administrator, Division of Building Safety

c: Factory Built Structures Advisory Board

IDAPA 07 – DIVISION OF BUILDING SAFETY

07.03.11 – RULES GOVERNING MANUFACTURED/MOBILE HOME INDUSTRY LICENSING

DOCKET NO. 07-0311-1701

NOTICE OF INTENT TO PROMULGATE RULES - NEGOTIATED RULEMAKING

AUTHORITY: In compliance with Sections 67-5220(1) and 67-5220(2), Idaho Code, notice is hereby given that this agency intends to promulgate rules addressing education requirements for the renewal of certain manufactured home licenses in the State of Idaho. The Division of Building Safety desires public comment prior to initiating formal rulemaking procedures. This negotiated rulemaking action is authorized pursuant to Section 44-2104, Idaho Code.

MEETING SCHEDULE: A public meeting on the negotiated rulemaking will be held as follows:

Public meetings are scheduled by the Factory Built Structures Advisory Board for May 9, 2017 and July 11, 2017 at the Idaho Division of Building Safety located at 1090 E. Watertower, Suite 150, Meridian, Idaho 83642 at 9:30 a.m. (MDT), and via video teleconferencing at 1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho 83814, and 2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho 83201. During the scheduled public meetings, additional negotiated rulemaking meetings may be established by the Board, if necessary. Adequate notice of the dates, locations, and manner of participation of any such additional meetings will be posted on the Division of Building Safety website <http://dbs.idaho.gov/>.

The meeting sites will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not alter than five (5) days prior to the meeting to the agency address below.

METHOD OF PARTICIPATION: Persons wishing to participate in the negotiated rulemaking must do the following:

Interested members of the public who wish to participate must submit any written comments, questions, recommendations, or ideas to the Division of Building Safety, Manufactured Housing Program on designated forms available at the Division of Building Safety website <http://dbs.idaho.gov/> and at the DBS offices in Meridian, Coeur d'Alene, and Pocatello, Idaho. Individuals may also attend the public meetings to be conducted on the above dates during which the Division will allow oral comments or presentations to be made. You may contact the Division by contacting Ron Whitney at the Division of Building Safety. Mr. Whitney's email address is Ron.Whitney@dbs.idaho.gov.

Upon conclusion of the negotiated rulemaking, any unresolved issues, all key issues considered, and conclusions reached during the negotiated rulemaking will be addressed in a written summary. The summary will be made available to interested persons who contact the agency or, if the agency chooses, the summary may be posted on the agency website.

DESCRIPTIVE SUMMARY: The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principle issues involved:

Individuals licensed in the Manufactured and Mobile Home industry as installers and retailers who are installers are required to perform continuing education in order to renew their licenses. The Division, along with the Board and interested participants in the industry seek to modify the required amount of continuing education over a designated period to reflect a more practical and valuable schedule for licensees to acquire necessary education. The Division seeks the participation of the affected industry, interested parties, and the public at large in this rulemaking process to ensure that due consideration is given to the varying views about the adoption of education requirements

for the renewal of manufactured home licenses in the state of Idaho.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS, OBTAINING COPIES: For assistance on technical questions concerning this negotiated rulemaking or to obtain a copy of the preliminary draft of the text of the proposed rule, if available, contact Ron Whitney, Deputy Administrator – Division of Building Safety (208) 332-7150. Materials pertaining to the negotiated rulemaking, including any available preliminary rule drafts, can be found on the DBS website at <http://dbs.idaho.gov/>.

Anyone may submit written comments regarding this negotiated rulemaking. All written comments, questions, recommendations, and ideas must be directed to the undersigned and must be submitted on the appropriate form to the Division of Building Safety by May 2, 2017. Forms may be submitted via email to neg.rules@dbs.idaho.gov.

DATED this 17th day of February 2017.

Ron Whitney, Deputy Administrator
Division of Building Safety
1090 E. Watertower St., Ste. 150
P. O. Box 83720
Meridian, ID 83642
Phone: (208) 332-7150
Fax: (877) 810-2840

IDAPA 07 – DIVISION OF BUILDING SAFETY

07.03.12 – RULES GOVERNING MANUFACTURED OR MOBILE HOME INSTALLATIONS

DOCKET NO. 07-0312-1701

NOTICE OF INTENT TO PROMULGATE RULES - NEGOTIATED RULEMAKING

AUTHORITY: In compliance with Sections 67-5220(1) and 67-5220(2), Idaho Code, notice is hereby given that this agency intends to promulgate rules addressing the Idaho Manufactured Home Installation Standard in the State of Idaho, as well as training requirements for manufactured home installation inspectors. The Division of Building Safety desires public comment prior to initiating formal rulemaking procedures. This negotiated rulemaking action is authorized pursuant to Sections 44-2201 and 44-2104, Idaho Code.

MEETING SCHEDULE: A public meeting on the negotiated rulemaking will be held as follows:

Public meetings are scheduled by the Factory Built Structures Advisory Board for May 9, 2017 and July 11, 2017 at the Idaho Division of Building Safety located at 1090 E. Watertower, Suite 150, Meridian, Idaho 83642 at 9:30 a.m. (MDT), and via video teleconferencing at 1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho 83814, and 2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho 83201. During the scheduled public meetings, additional negotiated rulemaking meetings may be established by the Board, if necessary. Adequate notice of the dates, locations, and manner of participation of any such additional meetings will be posted on the Division of Building Safety website <http://dbs.idaho.gov/>.

The meeting sites will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not alter than five (5) days prior to the meeting to the agency address below.

METHOD OF PARTICIPATION: Persons wishing to participate in the negotiated rulemaking must do the following:

Interested members of the public who wish to participate must submit any written comments, questions, recommendations, or ideas to the Division of Building Safety, Manufactured Housing Program on designated forms available at the Division of Building Safety website <http://dbs.idaho.gov/> and at the DBS offices in Meridian, Coeur d'Alene, and Pocatello, Idaho. Individuals may also attend the public meetings to be conducted on the above dates during which the Division will allow oral comments or presentations to be made. You may contact the Division by contacting Ron Whitney at the Division of Building Safety. Mr. Whitney's email address is Ron.Whitney@dbs.idaho.gov.

Upon conclusion of the negotiated rulemaking, any unresolved issues, all key issues considered, and conclusions reached during the negotiated rulemaking will be addressed in a written summary. The summary will be made available to interested persons who contact the agency or, if the agency chooses, the summary may be posted on the agency website.

DESCRIPTIVE SUMMARY: The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principle issues involved:

Pursuant to Section 44-2201, Idaho Code, all used mobile and manufactured homes shall be installed in accordance with the Idaho Manufactured Home Installation Standard, as provided by rule. The Idaho Manufactured Home Installation Standard has not been updated since 2004, and the Division of Building Safety, the Board, and interested members of the industry desire to adopt a newer edition of the standard reflecting installation requirements and safety considerations currently applicable to the industry. Additionally, the Division is seeking to modify the annual training requirements for manufactured home installation inspectors. The Division seeks the participation of the affected industry, inspection authorities, interested parties, and the public at large in this

rulemaking process to ensure that due consideration is given to the varying views about the adoption of a new edition of the Idaho Manufactured Home Installation Standard, as well as installation inspector requirements for application in Idaho.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS, OBTAINING COPIES: For assistance on technical questions concerning this negotiated rulemaking or to obtain a copy of the preliminary draft of the text of the proposed rule, if available, contact Ron Whitney, Deputy Administrator – Division of Building Safety (208) 332-7150. Materials pertaining to the negotiated rulemaking, including any available preliminary rule drafts, can be found on the DBS website at <http://dbs.idaho.gov/>.

Anyone may submit written comments regarding this negotiated rulemaking. All written comments, questions, recommendations, and ideas must be directed to the undersigned and must be submitted on the appropriate form to the Division of Building Safety or the by May 2, 2017. Forms may be submitted via email to neg.rules@dbs.idaho.gov.

DATED this 17th day of February 2017.

Ron Whitney, Deputy Administrator
Division of Building Safety
1090 E. Watertower St., Ste. 150
P. O. Box 83720
Meridian, ID 83642
Phone: (208) 332-7150
Fax: (877) 810-2840

TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING/PUBLIC HEARING

FACTORY BUILT STRUCTURES ADVISORY BOARD VIDEOCONFERENCE MEETING

Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello
dbs.idaho.gov – (208) 332-7137

Tuesday, May 9, 2017
9:30 a.m. – 12:00 p.m. (MDT)

(Note: North Idaho - Meeting Commences @ 8:30 a.m. PDT)

9:30 a.m.

CALL TO ORDER – Markus Alley, Chairman

- Roll Call & Introductions
- Open Forum

CONSENT AGENDA

1. Approval of the May 9, 2017 Agenda – Markus Alley
2. Approval of the February 7, 2017 Draft Minutes – Markus Alley

PUBLIC HEARING

3. Negotiated Rulemaking – Discuss possible amendments to IDAPA 07.03.11 *Rules Governing Manufactured/Mobile Home Industry Licensing* and IDAPA 07.03.12 *Rules Governing Manufactured or Mobile Home Installations* – Markus Alley

INFORMATIONAL AGENDA

4. Amendment to Tri-State Agreement – Administrator Chris L. Jensen
5. Administrator Report – Chris L. Jensen
 - a. Financial Report

12:00 p.m. ADJOURN

All times, other than beginning, are approximate and scheduled in accordance to Mountain Daylight Time (MDT), unless otherwise noted. Agenda items may shift depending on the Factory Built Structures Advisory Board preference. 03/28/2017rb