

**IDAHO BUILDING CODE BOARD  
VIDEOCONFERENCE MEETING**

**Tuesday – October 9, 2012 – 9:30 a.m. (MT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian, Idaho  
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho  
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting,  
but is intended to record the significant features of those discussions.

Chairman Andrew Bick called the meeting to order at 9:31 a.m. (MT).

**Board Members Present:**

Andrew Bick, Chairman  
Carol Alexander, Vice-Chairman  
Chuck Bleth  
Scott Buck  
Dennis Schaffner  
Jeff Garro  
Michael Arrington  
Dan Hunter  
Jan Welch  
Mike Tracy

**DBS Staff Members Present:**

C. Kelly Pearce, Administrator  
Steve Keys, Deputy Administrator-Operations  
Ron Whitney, Deputy Administrator-Administration  
Patrick Grace, Deputy Attorney General  
Kathleen Watkins, Financial Manager  
Arlan Smith, Program Manager  
Rod Freligh, Regional Manager, Region 1  
Chris Jensen, Regional Manager, Region 3  
Renee Bryant, Administrative Assistant 2/Board Secretary

Kathleen Watkins introduced herself as the Division's new financial manager.

◆ **Open Forum**

No items or concerns were brought forth.

◆ **Approval of the October 9, 2012 Agenda**

MOTION: Mike Tracy made a motion to accept the agenda as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Approval of the June 12, 2012 Board Meeting Minutes**

MOTION: Chuck Bleth made a motion to approve the minutes as written. Carol Alexander seconded. All in favor, motion carried.

◆ **Approval of the June 18, 2012 Special Board Meeting Minutes**

MOTION: Dan Hunter made a motion to approve the minutes as written. Mike Tracy seconded. All in favor, motion carried.

◆ **Approval of the August 20, 2012 Special Board Meeting Minutes**

MOTION: Mike Tracy made a motion to approve the minutes as written. Dennis Schaffner seconded. All in favor, motion carried.

◆ **Schedule 2013 Meeting Dates**

The 2013 Idaho Building Code Board meeting dates are as follows: February 19th, April 16th, June 18th, and October 15th. The meetings will commence at 9:30 a.m. (MT)/8:30 a.m. (PT).

**MOTION:** Mike Tracy made a motion to accept the 2013 Idaho Building Code Board meeting dates as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Energy Code/IRC Requirements**

The International Energy Conservation Code (IECC) requires heat load calculations in compliance with the Air Conditioning Contractors of America (ACCA) Manual J, and the International Residential Code (IRC) requires duct sizing via ACCA Manual D. The problem is how to get local jurisdictions that have adopted the Energy Code, but do not do their own HVAC inspections, to be able to access ACCA Manual D.

Carol Alexander discussed the issue with Dave Freelove, Energy Code Circuit Rider working through IDABO and ACCA for the state of Idaho; coming up with the following recommendation: Lift Chapter 16 out of the IRC and append it to the IECC and adopt it as an amendment to the IECC. This would create a complete model in one code for use of the ACCA manuals as one unified method for compliance with the Energy Code/IRC requirements.

The Division's HVAC Residential Energy Code Program Manager Jerry Peterson provided a handout, as a resource; explaining the complexity of what an inspector or plans examiner has to do to ensure heat load calculations are in compliance with Manuals J and D.

In order to not overstep boundaries, Andrew Bick asked, and Kelly Pearce offered, to arrange a meeting with the Building Code Board and HVAC Board either as a joint meeting or through a collaborate group.

**ACTION:** The DBS will coordinate a meeting between the Building Code Board and HVAC Board to discuss the topic "Energy Code/IRC Requirements".

◆ **Deputy Administrator Report**

Building Program – With regard to inspections of state buildings; DBS has added resources in the north and diverted resources to the east.

Building Permits/Fees – Last quarter, the Division received \$69,000 in building permit fees for state buildings. Projects over \$1 million are: Fish and Game hatchery, Springfield; modernization project, Lewis and Clark State College; wading pool addition, Lava Hot Springs Foundation; and warehouse addition, Idaho Correctional Industries.

IPIA Inspections - The Division is in the process of hiring an inspector to perform manufactured housing and IPIA inspections.

◆ **Administrator Report**

Financial Report – Kathleen Watkins reviewed the Idaho Building Code fund FY 2012 financial statement as of June 30, 2012 and FY 2013 financial statement as of August 31, 2012.

Changes in Workforce – Kelly Pearce made a PowerPoint presentation titled *Changes in Workforce*. The presentation consisted of charts comparing the average number of individuals working in residential and commercial construction, as registered with the Idaho Department of Labor (2007-2012); DBS budget-personnel reduction (2007-2012); and expenditures to appropriations (2005-2012).

◆ **Adjournment**

**MOTION:** Mike Tracy made a motion to adjourn the meeting. Jan Welch seconded. All in favor, motion carried. The meeting adjourned at 11:10 a.m. (MT).

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ANDREW BICK, CHAIRMAN  
IDAHO BUILDING CODE BOARD

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C. KELLY PEARCE, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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DATE

10/24/12rb

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DATE