

**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday – June 14, 2011 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d’Alene, Idaho
2055 Garrett Way, Building 2, Suite 7, Pocatello, Idaho**

**NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.**

Chairman Ron Whitney called the meeting to order at 9:35 a.m. (MT).

Board Members Present:

Ron Whitney, Chairman
Carol Alexander, Vice Chairman
Scott Buck
Michael Arrington
Andrew Bick
Bobby Ball
Dan Hunter

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Kirk Weiskircher, Financial Specialist, Principal
Rod Freligh, Regional Manager, Region 1
Terry Blessing, Inspector/Advisor
Brad Ziel, Inspector/Advisor
Renee Bryant, Administrative Assistant 2/Board Secretary

Board Members Absent:

Mike Tracy
Chuck Bleth
Jan Welch

DBS Staff Members Present:

Janice Foster, Deputy Administrator, Administration
Patrick Grace, Deputy Attorney General

◆ **Open Forum**

OSHA June 8, 2011 Announcement – Kraig Stevenson, International Code Council (ICC), stated that on June 8th OSHA announced, via federal register FR DOC 2011-13517, they had concluded that the International Fire Code (IFC) independently provides a degree of flexibility for existing buildings comparable to subpart E. Therefore, as an acceptable alternative, the 2009 IFC can be used to show compliance with the building exit systems.

◆ **Approval of the June 14, 2011 Agenda**

MOTION: Andrew Bick made a motion to approve the Agenda as presented. Scott Buck seconded. All in favor, motion carried.

◆ **Approval of the April 12, 2011 Board Meeting Minutes**

MOTION: Carol Alexander made a motion to approve the Minutes as written. Andrew Bick seconded. All in favor, motion carried.

◆ **Board Compensation**

To allow board members to participate in their individual retirement plans, the Division requested the Board formally approve legislation to change the board members’ compensation from “salary” to “honorarium”.

MOTION: Scott Buck made a motion to accept the amendment to change the board members' compensation from "salary" to "honorarium". Carol Alexander seconded. All in favor, the motion carried.

◆ **Statutory Change in Building Code Act**

Idaho Code § 39-4115, "Personnel", currently states one of the duties of the Division's Building Bureau Chief is the function of the executive director of the Board. The Division is in the process of a reorganization. One change has been the elimination of all Bureau Chief positions. To more accurately align the statute with the newly reorganized DBS, language was brought forth to allow the Division to designate a non-classified employee to serve as executive director of the Board.

MOTION: Andrew Bick made a motion to approve the changes to Idaho Code § 39-4115 as presented. Dan Hunter seconded. All in favor, motion carried.

◆ **International Green Construction Code (IGCC)**

As explained in a presentation by Kraig Stevenson, ICC, the IGCC provides model code language to establish baseline regulations for new and existing buildings related to energy conservation, water efficiency, building owner responsibilities, site impacts, building waste and materials, and other considerations.

The IGCC and most ICC codes are downloadable and free on ICC's website.

◆ **Proposed Code Change – IBC Section 903.2.7**

Section 903.2.7 clause 4 of the International Building Code (IBC) requires an automatic sprinkler system be provided throughout buildings containing a Group M occupancy when used for the display and sale of upholstered furniture. This can cause financial hardship for small business owners wanting to operate out of existing buildings.

To create flexibility within the clause, Andrew Bick presented a proposal that would require an automatic sprinkler system be installed where occupancy is greater than 3,000 square feet.

The 2012 edition of the IBC and IFC addresses the issue with a requirement of 5,000 square feet. For the 2012 legislative session, State Fire Marshal Larson intends to amend the section in the 2009 edition of the IFC to reflect the verbiage published in the 2012 codes.

Should the Board support an amendment to the 2009 IBC to mirror the 2009 IFC, it was suggested IDABO be provided the proposed language for a potential endorsement and to inform building officials.

For the October Board meeting, State Fire Marshal Larson was asked, and agreed, to provide his draft language to the Board for review and possible statement of support from the Board.

For the 2013 legislative session, Andrew Bick will revise the original proposal to 5,000 square feet for the Board's consideration.

ACTION: The topic "Proposed Code Change – IBC Section 903.2.7" will be addressed at the October 2011 Board meeting as an informational item.

ACTION: State Fire Marshal Mark Larson will provide to DBS a copy of the proposed rule change to the 2009 edition of the fire code.

ACTION: Andrew Bick will modify the proposed amendment and provide copies to the Board at the October meeting.

◆ **Deputy Administrator Report**

Agency Reorganization – The Division is moving forward with changes to its organizational structure; going to a regional manager concept instead of bureau chiefs.

HUD SAA Conference – The first of June, Steve Keys and Arlan Smith attended a HUD SAA Conference in Phoenix, Arizona. The HUD tag on a manufactured home is a lifetime designation of that home. Any modifications made to the home need to be approved; i.e., the HUD tag needs to be sent back to the original manufacturer and their design approval process for approval. The HUD code is a performance code; therefore, the design criteria and design review are very important.

Installation of Manufactured Homes – As the state administrative agency, it is the Division’s responsibility to ensure manufactured homes, especially new units, installed in the state of Idaho are in accordance with HUD code. In the past, DBS has relied entirely on the local jurisdictions to perform the installation inspections. In order to abide by the HUD requirements, training will need to be provided to local inspection agencies. The Division will also create a system to guarantee new installations of HUD manufactured homes are inspected in areas where there is no local building jurisdiction.

Park Model Manufactured Dwellings – The ANSI standard and proper term for a park model is “recreational park trailer”. As it currently stands, park models fall within the definition of the modular building in the state of Idaho.

If located in recreational vehicle parks, the Division will propose to the Modular Building Advisory Board the exemption of recreational park trailers. However, should a park model be installed elsewhere, it would be treated as a modular unit and be required to go through the modular plant approval and inspection process.

◆ **Administrator Report**

Financial Report – Kirk Weiskircher reviewed the Idaho Building Code Fund Fiscal Year 2011 Financial Statements as of May 31, 2011.

Building Remodel/Rental – The Idaho Department of Labor (IDOL) currently leases 43% of the Meridian office from DBS. Over the next ten years the Division anticipates a savings between \$1.5 and \$1.9 million in rent.

Customer Resource Team (CRT) – In April 2008, there were 33 full-time CRT employees. As of today, there are 14.5 staff members.

Chinese Government and U.S. Projects – The Chinese government has stock in the following Idaho-based projects: Hoku, solar cell plant in Pocatello; electric bus manufacturer plant, Treasure Valley area; and industrial park, south of the Boise airport.

Statewide Layoff Policy – The Division’s layoff policy has changed from geographical regions to statewide. The new policy offers the Division the ability to identify the areas of need for inspectors to fulfill the inspection responsibilities across the state.

CAS – The Division’s computer system allows staff to search inspections by zip code, thus calculate the areas of need for personnel.

Assigned Work Stations – In the past, inspectors have worked from their residences. DBS has contracted with IDOL to rent work stations from 12 of their facilities throughout Idaho. The Division’s three locations will provide accommodations to inspectors as well. The majority of inspectors will commute, by personal transportation, to their assigned facilities. Work hours will be 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays. During non-business hours, state vehicles will be parked at the designated facilities.

Regional Managers – Effective June 8th, Rod Freligh has been appointed as the Regional Manager for the Division of Building Safety in Region 1.

◆ **New Business**

October Meeting – The next Board meeting will be held Tuesday, October 11th at 9:30 a.m. (MT).

◆ **Executive Session**

An Executive Session was not required.

MOTION: Andrew Bick made a motion to adjourn the meeting. Dan Hunter seconded. All in favor, motion carried. The meeting adjourned at 11:20 a.m. (MT).

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

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